



2017 ANNUAL REPORT

# THE UK'S LARGEST AUTOMOTIVE ONLINE RETAILER

# AT A GLANCE







£65.3m
PROFIT BEFORE TAX

22 WORLDWIDE BRANDS

£4.7<sub>bn</sub>

9,989

>1MILLION

NOTE: Throughout this document, Alternative Performance Measures have been used which are non-GAAP measures that are presented to provide readers with additional financial information that is regularly reported and discussed by management to review performance and should not be viewed in isolation or as an alternative to the equivalent GAAP measure, see note 1 of the Financial Statements for details.

#### STRATEGIC REVIEW

- 1 AT A GLANCE
- 2 LOCATIONS
- 4 OUR OPERATIONAL & FINANCIAL HIGHLIGHTS
- 6 CHAIRMAN'S HIGHLIGHTS
- 8 INDUSTRY & BUSINESS
  - 8 Industry Insight
  - 12 Our Business
- 16 OUR BUSINESS MODEL & STRATEGY
  - 16 Business Model
  - 17 Viability Statement
  - 18 Key Performance Indicators
  - 20 Risk Overview & Management
- 26 OPERATIONAL & FINANCIAL REVIEW
  - 26 Business Review & Strategy
  - 32 Financial Review

#### **GOVERNANCE**

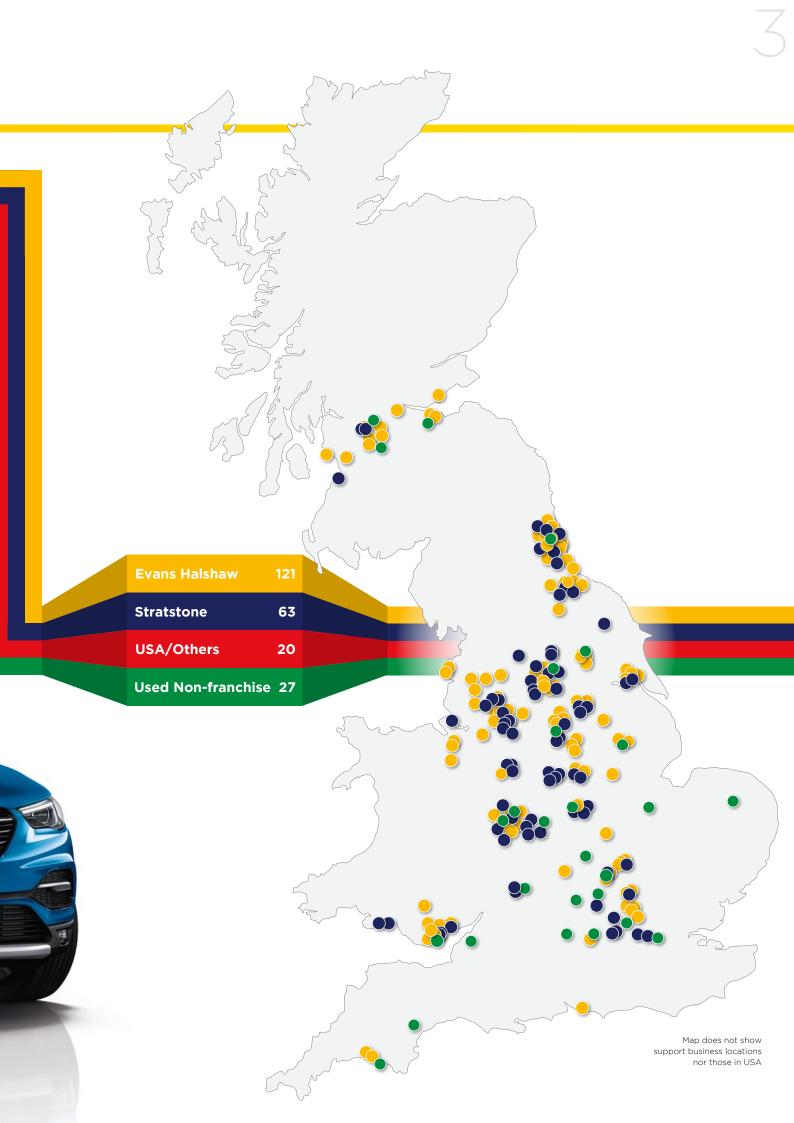
- 36 DIRECTORS' REPORTS
  - 36 Board of Directors
  - 37 Corporate Governance Report
  - 42 Corporate Social Responsibility Report
  - 44 Committee Reports
  - 50 Directors'
  - Remuneration Report
  - 63 Directors' Report
  - 66 Directors'
    - Responsibility Statement

#### ZINIANICIALS

- **67** INDEPENDENT AUDITOR'S REPORT
- **73** FINANCIAL STATEMENTS
  - 73 Consolidated Income Statement
  - 74 Consolidated Statement of Comprehensive Income
  - 75 Consolidated Statement of Changes in Equity
  - 76 Consolidated Balance Sheet
  - 77 Consolidated Cash Flow Statement
  - 78 Reconciliation of Net Cash Flow to Movement in Net Debt
  - 79 Notes to the Financial Statements
  - 144 Company Balance Sheet
  - 145 Company Statement of Comprehensive Income
  - 146 Company Statement of Changes in Equity
  - 147 Notes to the Financial Statements of the Company155 Advisors, Banks and
  - Shareholder Information 156 5 Year Group Review

# LOCATIONS

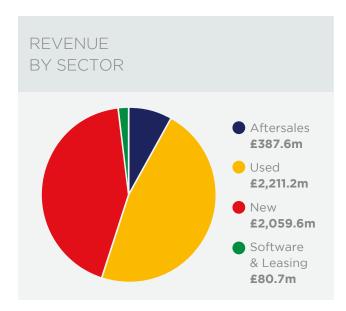


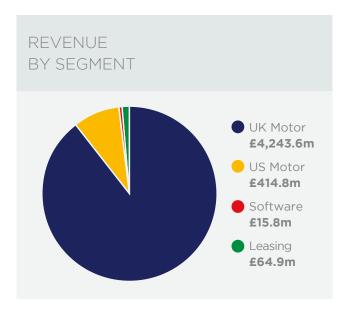


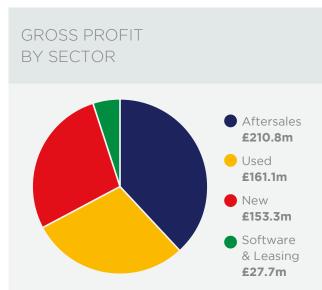
# OUR OPERATIONAL AND FINANCIAL HIGHLIGHTS

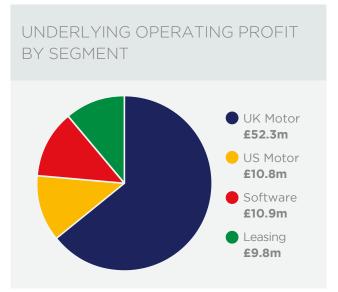


NOTE: Throughout this document, Alternative Performance Measures have been used which are non-GAAP measures that are presented to provide readers with additional financial information that is regularly reviewed by management and should not be viewed in isolation or as an alternative to the equivalent GAAP measure, see note 1 of the Financial Statements for details.

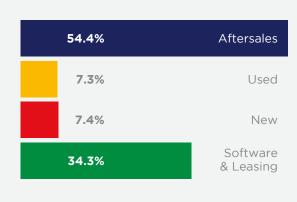




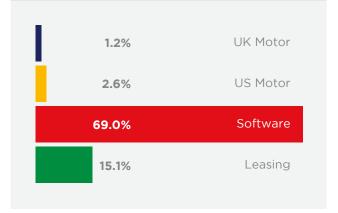












# CHAIRMAN'S HIGHLIGHTS

# The UK's largest automotive online retailer continues to make significant progress

£M	REVENUE	GROSS PROFIT	OPERATING PROFIT	PBT	EPS
LIKE FOR LIKE*	£4,665.9	£546.3	£85.8	£62.4	N/A
	(+5.1%)	(-1.0%)	(-16.1%)	(-18.4%)	
UNDERLYING**	£4,739.1	£552.9	£83.8	£60.4	3.3p
ONDERLING	(+4.5%)	(-1.2%)	(-17.2%)	(-19.9%)	(-15.4%)
TOTAL	£4,739.1	£552.9	£91.4M	£65.3	3.7p
TOTAL	(+4.5%)	(-1.2%)	(-9.0%)	(-10.5%)	(-2.6%)

<sup>\*</sup> like for like results include only current trading businesses which have a 12 month comparative history
\*\* underlying results that exclude items that are not incurred in the normal course of business and are sufficiently significant and/or irregular to impact the underlying trends in the business
NOTE: Throughout this document, Alternative Performance Measures have been used which are non-GAAP measures that are presented to provide readers with additional financial
information that is regularly reviewed by management and should not be viewed in isolation or as an alternative to the equivalent GAAP measure, see note 1 of the Financial Statements
for details.

#### Strategic Highlights

The strategy of the business has four main components:

- Software and Online Technologies Online and technology at the heart of our business transformation, providing the online platform for our customers and our Motor business. Global opportunity for software system with deployment in Europe, Africa and Asia Pacific.
- Reshaping of the Business Acceleration of the transformation of the business, to deliver a market leading share in used vehicle and aftersales markets.
- Double Used Vehicle Revenue Double our used vehicle revenue over the five years to 2021 with investment in capacity in the UK.
- Capital Allocation Focus Disposal process underway to achieve a reduction in our UK Premium franchise locations and disposal of the US business.

The Board committed to this strategy to achieve more reliable and sustainable returns and a higher value business.

#### Operational and Financial Highlights

- Used Revenue Up 15.3% (L4L) Further strong growth against a backdrop of a challenging economic environment and lower consumer confidence.
- Aftersales Revenue Up 6.9% (L4L) Continuing growth due to own initiatives and favourable market conditions.
- New Revenue Down 4.9% (L4L) Reduction in new vehicle revenue, particularly in the third quarter. UK retail national registrations in our brands fell by 8.0% in the year.
- Gross Margin Movement in Third Quarter Gross margin fell by 80 basis points over the prior year quarter, due to a reduction in new and nearly new vehicle margin primarily in the premium sector in the third quarter, which also impacted used vehicle margin in the same period.
- Gross Margin Recovered in the Fourth Quarter Gross margin in new and used vehicle margins recovered to more normal seasonal levels in the fourth quarter.
- **Software Revenue Up 9.7%** Double digit growth in gross profit and operating profit up £0.9m.
- Leasing Revenue Up 39.0% Double digit growth in gross profit and operating profit up £4.8m.
- Underlying Profit Before Tax £60.4m Underlying profit before tax down £15.0m due to reduction in new revenue in the year and the margin impacts in the third quarter.
- **Robust Balance Sheet** Strong balance sheet and still trading below the Net Debt: EBITDA target of 1 to 1.5.

#### Outlook

During 2017 the Board undertook a strategic review and committed to focussing on reshaping the business to provide more reliable and sustainable returns. In December we announced that we would also be taking specific actions on our strategic objectives.

In the automotive software and online market we believe there is a global opportunity for growth. Our Software business is a unique asset, well placed to capture the global opportunity, which is at the heart of our business. We are setting our objective to achieve at least double digit growth in revenue in the Software business.

We believe that the UK market for used vehicle sales and the aftersales opportunity will continue to grow. We remain committed to our goal to double used vehicle revenue over the five years to 2021 and we will continue to invest in capacity to grow our used vehicle and aftersales business.

We broadly concur with the SMMT forecast for UK new car registrations being 6% lower in 2018 and 2% lower in 2019. We will be reducing the number of our Premium brand franchise locations over the next three years. As a result this will release £100m of capital through a mixture of disposal proceeds and investment not deployed. Given the strong performance of our US Motor Group, we have concluded that it is economically right to sell the business at this time to realise value.

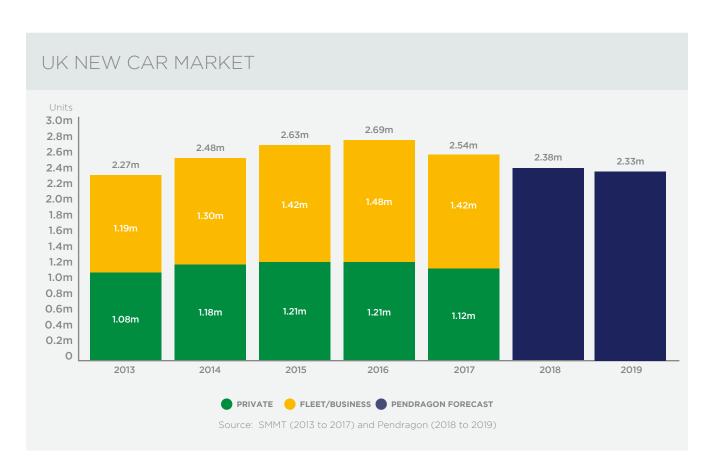
Following a challenging trading period in quarter three of 2017 in particular, we experienced a recovery in quarter four and expect to make progress in 2018 on our strategic objectives. We anticipate our performance in 2018 to be in line with expectations.

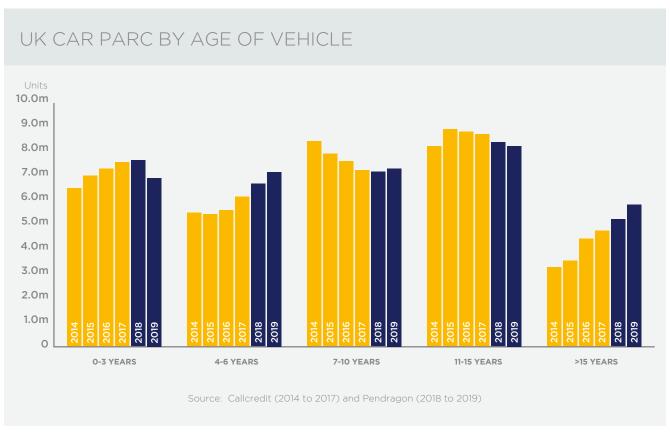
#### **Chris Chambers**

Chairman



# INDUSTRY INSIGHT





#### UK USED CAR MARKET 10.0m 8.0m 8.1m 7.9m 7.9m 7.9m 7.8m 8.0m 7.4m 6.0m 4.0m 2.0m 0 2015 2016 2017 2018 2019 2020 2021 Source: Callcredit (2015 to 2017) and Pendragon (2018 to 2021)

#### USED CAR MARKET

The used car market in 2017 was 7.78 million units, which was a minor fall of 1.2% over 2016 and represents a market opportunity that is 3.1 times the size of the new car market. Despite challenging economic conditions, the used market is more stable and provides a more reliable supply chain than the new vehicle sector. We believe the market will grow by around 1.0% in 2018.

#### AFTERSALES CAR MARKET\_

The main determinant of the aftersales market is the number of vehicles on the road, known as the 'car parc'. The car parc in the UK has risen to over 34 million vehicles in 2017,

a rise of 1.6% on the prior year. The car parc can also be segmented into markets representing different age groups. Typically, around 22% of the car parc is represented by less than three year old cars, around 18% is represented by four to six year old cars and 60% is greater than seven year old cars. The demand for servicing and repair activity is less impacted than other sectors by adverse economic conditions, as motor vehicles require regular maintenance and repair for safety, economy and performance reasons.

Overall, we expect at least for the next three years to see good continuing growth in the car parc, with higher growth expected in vehicles over four years of age.

# INDUSTRY INSIGHT

#### NEW CAR MARKET\_

The UK new car market was 2.540 million in the period which is a reduction of 5.6% over the prior year. The UK new car market is divided into two markets, retail and fleet. The retail market is the direct selling of vehicle units to individual customers and operates at a higher margin than the fleet market. The retail market is the key market opportunity for the Group within the new car market and represents 44% of the total market in 2017. The fleet market represents the sale of multiple vehicles to businesses, and is predominately transacted at a lower margin and consumes higher levels of working capital than retail, and represented 56% of the market in 2017.

The new retail market has followed a somewhat unusual trend during the year. In quarter one, the retail market was up 3.6%, partly due to the impact of Vehicle Excise Duty taxes which increased on 1 April 2017 which pulled some registration activity into the first quarter of the year. Consequently the quarter two retail market was 16.5% behind the prior year. In quarter three the retail market was 8.5% behind the prior year and in quarter four the retail market was 10.1% behind the prior year.

NEW CAR VEHICLE REGISTRATIONS FOR YEAR ENDED 31 DECEMBER ('000)						
	2017	2016	Change %			
UK Retail Market	1,123.9	1,206.3	-6.8%			
UK Fleet Market	1,416.8	1,486.5	-4.7%			
UK New Market	2,540.7	2,692.8	-5.6%			
Group Represented* UK Retail Market	746.4	811.1	-8.0%			
Group Represented* UK Fleet Market	992.0	1,052.3	-5.7%			
Group Represented* UK New Market	1,738.4	1,863.4	-6.7%			

**Source:** new car vehicle registrations data from the 'Society of Motor Manufacturers and Traders'.
\*Group Represented is defined as national registrations for the franchised brands that the Group represents as a franchised dealer.

Our expectations are that the full year 2018 market will be around 6.6% below 2017, with the retail market 8.8% lower. We believe that the first half of 2018 will have a higher degree of decline than the second half of the year due to

the stronger comparatives and the new market returning towards more normal levels of activity in the second half. The Society of Motor Manufacturers and Traders ('SMMT') is currently forecasting that the 2018 market will be 5.6% lower.

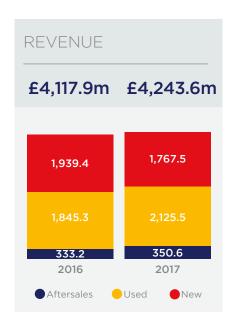


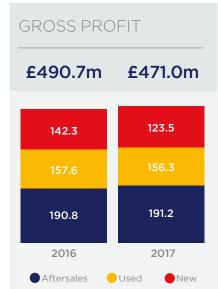


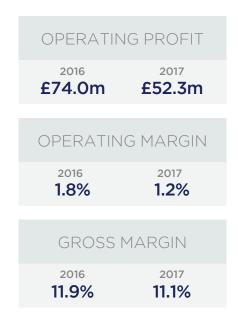
# **OUR BUSINESS**

#### UK MOTOR

The UK's leading vehicle online retailer with 184 franchise points and 27 used retail points. We represent a range of volume and premium products that we sell and service which include: Aston Martin, BMW, Citroën, Dacia, DAF, Ferrari, Ford, Harley-Davidson, Hyundai, Jaguar, Land Rover, Kia, Mercedes-Benz, MINI, Nissan, Peugeot, Porsche, Renault, SEAT, Smart and Vauxhall.



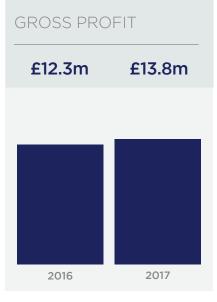


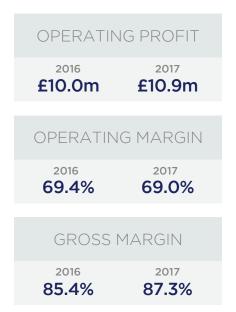


#### SOFTWARE

Our Software business ('Pinewood') is at the heart of our strategic plan to revolutionise the business to be fully online and provide the technology platform to transform the way we do business for our team members and customers.







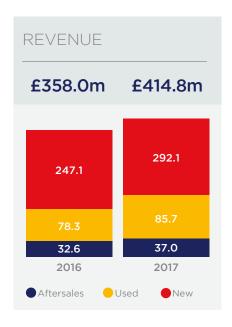
#### LEASING

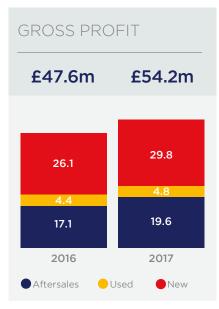
Leasing comprises our fleet and contract hire vehicle activity. Our leasing business trades under the 'Pendragon Vehicle Management' brand and offers a complete range of fleet leasing and management facilities from the initial consultation of fleet policies to vehicle disposal. Our customers are varied in both fleet size and business sector. Our services are delivered by maximising the facilities of our wider Group, as well as working very closely with market leading partners.

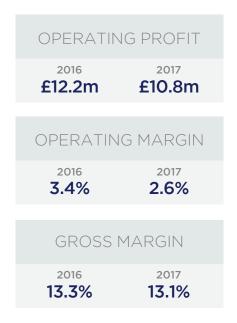


### **US MOTOR**

US Motor is our US retail vehicle business which is based in California. The business operates from ten franchise points representing the following products that we sell and service: Aston Martin, Chevrolet, Jaguar and Land Rover.







# OUR BUSINESS



"The Group has a clear focus and direction to transform the business and double used revenue by 2021.

This will be enabled by our market leading software business to provide the online and technology platform and by investment in increasing the used retail and aftersales representation points in the UK.

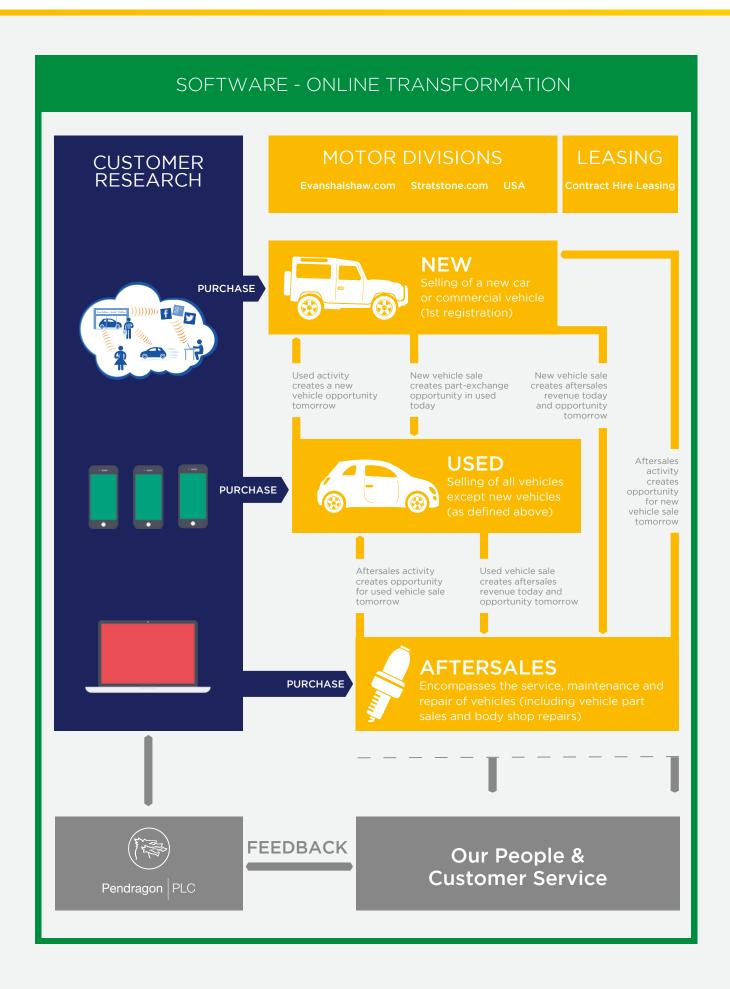
We made further progress towards our goal of doubling used vehicle revenue with growth in the period of 15%.

We anticipate our performance in 2018 to be in line with expectations."

# **Trevor Finn**Chief Executive Officer



# **BUSINESS MODEL**



# VIABILITY STATEMENT

#### VIABILITY STATEMENT\_

In accordance with provision C.2.2 of the UK Corporate Governance Code, published by the Financial Reporting Council in September 2014 (the 'Code'), the directors have assessed the viability of the company over the three year period to 31 December 2020.

The directors believe this period to be appropriate as:

- i) The Group's detailed plan encompasses this period.
- ii) We typically, at inception, look to attain a revolving credit facility for at least four years.

The three-year strategic review considers the Group's profit and loss, cash flows, debt and other key financial ratios over the period. These metrics are subject to sensitivity analysis which involves flexing one of the main assumptions underlying the forecast. Where appropriate, this analysis is carried out to evaluate the potential impact of the Group's principal risks actually occurring. The three-year review also makes certain assumptions about the normal level of capital recycling likely to occur and considers whether additional financing facilities will be required.

Based on the results of this analysis, the directors have a reasonable expectation that the company will be able to continue in operation, comply with facility covenants and meet its liabilities as they fall due over the three year period of their assessment.

In addition, further discussion of the principal risks and material uncertainties affecting Pendragon PLC can be found within the Annual Report and Accounts on pages 20 to 24. The risk disclosures section of the consolidated financial statements set out the principal risks the Group is exposed to, including insurance, market, liquidity, credit, operational and strategic, together with the Group's policies for monitoring, managing and mitigating its exposures to these risks. The Board considers risks during the year on triannual basis through the Risk Control Group and annually

at a Board meeting with ad hoc reporting as required.

The principal risks and the mitigation steps that the Board considered as part of this viability statement were as follows:

- The ability to adopt and implement an appropriate strategy, including our goal to double used vehicle revenue over five years to 2021 with investment in capacity in the UK and the implementation of the disposals we announced in 2017. This is mitigated by our management information and market data, appropriate investment, monitoring of our performance and focus on financial discipline.
- The availability of debt funding which is mitigated by maintaining adequate committed, diversified funding sources.
- The ability to adapt to changing environments outside our direct control such as macro-economic, political and environmental factors, regulation changes, manufacturer and competitor behaviour. In particular the Board reviewed the causes and consequences of the reduction in profitability in the third quarter in assessing the risks. We mitigate these risks through the diverse revenue generation from all parts of the vehicle cycle and wide range of franchise representation together with regular monitoring to identify changes quickly.

During 2017, the Board carried out a robust assessment of the principal risks facing the Group, including those that would threaten its business model, future performance, solvency or liquidity. The directors believe that the Group is well placed to manage its business risks successfully, having taken into account the current economic outlook. Accordingly, the Board believes that, taking into account the Group's current position, and subject to the principal risks faced by the business, the Group will be able to continue in operation and to meet its liabilities as they fall due for the period up to 31 December 2020.



# KEY PERFORMANCE INDICATORS

#### Performance Definition **KPI** Underlying profit after tax divided FY17 - Underlying EPS of 3.3p FY16 - Underlying EPS of 3.9p by weighted average number of Decrease of 15.4% year on year Underlying profit before tax excludes items that are not incurred in the normal course of business and are sufficiently significant and/ FY17 - Underlying PBT £60.4m FY16 - Underlying PBT £75.4m Decrease of 19.9% year on year or irregular to impact the underlying trends in the business FY17 - Operating margin 1.8% Underlying operating profit divided FY16 - Operating margin 2.2% by underlying revenue Decrease of 18.1% year on year FY17 - Ratio 0.9 FY16 - Ratio 0.6 Net Debt: underlying EBITDA is the ratio of our net debt to underlying The Group has increased net debt by **EBITDA** £32.4m and decreased underlying EBITDA by £13.3m Aftersales Retail labour sales is activity direct FY17 - Retail growth 3.4% FY16 - Retail growth 4.5% to consumers for the servicing and Retail Labour Retail labour sales growth repair of motor vehicles (like for like) Sales Used FY17 - Used revenue £2,159.7m FY16 - Used revenue £1,872.5m All used revenues (like for like) Revenue Improvement of 15.3% year on year Website visits to Online FY17 - 27.3m visitors Evanshalshaw.com and FY16 - 22.7m visitors Stratstone.com (excluding Apps) Growth Improvement of 20.3% year on year

Risk Factor Link	Busi Aftersales	odel Im <sub>New</sub>	npact Support
ALL			
ALL			
3 4 7 8			
1 6			
1 2 3 5 10			
1 2 3 4 5 10			
1 8			

# RISK OVERVIEW AND MANAGEMENT

#### PRINCIPAL RISKS\_

Recognising that all businesses entail elements of risk, the Board maintains a policy of continuous identification and review of risks which may cause our actual future Group results to differ materially from expected results. The table on pages 21 to 24 is an overview of the principal risks faced by the Group, with corresponding controls and mitigating factors. The specified risks are not intended to represent an exhaustive list of all potential risks and uncertainties. The risk factors outlined below should be considered in conjunction with the Group's system for managing risk, described below and in the Corporate Governance Report on page 37.

# RISK MANAGEMENT AND INTERNAL CONTROLS\_

#### Accountability

The Board is responsible for risk management and internal control within the context of achieving the Group's objectives. The system of control the Board has established covers both the Group's financial reporting, including the consolidation process, and the mitigation of business and operational risks. The system is designed to manage, rather than eliminate, the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

#### **Financial Reporting**

The executive directors oversee the preparation of the Group's

annual corporate plan; the Board reviews and approves it and monitors actual performance against it on a monthly basis. Where appropriate, during the year, revised forecasts are prepared and presented for Board review and approval. To ensure that information to be consolidated into the Group's financial statements is in compliance with relevant accounting policies, internal reporting data is comprehensively reviewed. Reviews of the appropriateness of group accounting policies take place at least twice a year, under the scrutiny of the Audit Committee, which considers reports on this from the Group's auditor, the application of IFRS and the reliability of the Group's system of control of financial information. No material changes have occurred in 2017 which have or are likely to have a material effect on the Group's internal controls over financial reporting. Controls are designed to ensure that the Group's financial reporting presents a true and fair reflection of the Group's financial position. The Board has concluded that, as at 31 December 2017, the Group's systems of control over financial reporting were effective.

#### **Operational and Other Risks**

Operational management is charged by the Board with responsibility for identifying and evaluating risks facing the Group's businesses on a day-to-day basis and is supported by the Risk Control Group (RCG), a committee formed of two executive directors, the company secretary and Group heads of information technology and internal audit. The approach to risk control and the work of the RCG are described on page 38.



#### STRATEGY AND BUSINESS RELATIONSHIPS

Our Strategy: Failure to adopt the right strategy or,

Failure of our adopted strategy to deliver the desired outcomes

or,

Failure to implement our strategy effectively

We miss our profit growth and/or debt management target, alienate key stakeholders and are unable to invest adequately in our business

We receive complaints or poor customer satisfaction scores which damage our reputation and 'customer service' strategic pillar

- Our strategy is informed by significant research and market data
- We communicate effectively our adopted strategy to our stakeholders
- We invest appropriately in the technological, physical and human resources to deliver our strategy, closely monitor performance against our objectives, and adjust our actions to meet our strategic goals
- Our sophisticated management information identifies threats to the success of our strategy both during the planning and implementation phases, and informs mitigating actions, both directionally and operationally
- We ensure that we monitor our manufacturer and third party customer service measures and take action in the event of low scores
- We focus strongly on efficient use of working capital through embedded disciplines, especially in relation to vehicle inventory
- We review capital expenditure plans to ensure our ROI objectives are achievable
- Our Manufacturer
  Relationships:
  Dependence on vehicle
  manufacturers for the success
  of our business

  Failure of, or weaknesses in, our vehicle
  manufacturers' financial condition, reputation,
  marketing, production and distribution
  capabilities, and lack of alignment with
  manufacturers' remuneration systems for
  dealers impairs our investments and prevents

Failure to maintain good relations with our franchisors either through day-to-day activities or our strategic decisions impairs our ability to generate good quality earnings

us achieving our profit goals

The Manufacturers change the business model towards direct sales to customers

- Our diverse franchise representation avoids over reliance on any single manufacturer
- Our close contact with our vehicle manufacturers seeks to ensure our respective goals and strategic decisions are communicated, understood and aligned, to deliver mutually acceptable performance
- Our appropriately targeted investment in franchise assets and our performance maintains our reputation as a quality representative for our brand manufacturers
- Our investment in marketing initiatives and our online presence supplement and enhance our market presence and offering over and above manufacturers' marketing efforts
- Our strategy to develop and maintain revenues from used vehicles aftersales, and our software and leasing segments reduces our overall reliance on new vehicle franchises

2

# RISK OVERVIEW AND MANAGEMENT

#### NO. PRINCIPAL RISKS

#### IMPACT BEFORE MITIGATION

#### **MITIGATION**

3

Our Competitors: Failure to meet competitive challenges to our business model or sector Customers migrate to alternative providers

Intermediary companies establish a barrier between us and our customers

Revenues and profits fall owing to competitor action

 Our detailed market and sector monitoring systems assist effective response to identify early and assist effective response to any competitive or intermediary threats

- Our scale, expertise and technological capabilities enable rapid and flexible response to market opportunities
- Our well-developed customer relationship management capabilities and online customer satisfaction tools aim to drive industry-leading service and attract customer loyalty

#### MACRO-ECONOMIC, POLITICAL AND ENVIRONMENTAL

4

European economic instability and/or the UK decision to leave the EU impacting the UK, in particular impacting used vehicle prices

UK or USA economic and business conditions deteriorate

UK Governmental spending constraints

Vehicle manufacturers oversupply into UK market or alterations to supply terms, damages margins and vehicle values

Availability and cost base of appropriate team member resource to run our business effectively

Fewer purchasers of vehicles

Lower demand for vehicle servicing

Changes in regulation as a result of the UK decision to leave the EU or the change in President in the USA

- We carefully control new vehicle inventory to mitigate effects of overstocking
- We constantly monitor and evaluate alternative recruitment, training and apprenticeship methods to fulfil our employment needs
- Our business model derives revenues from every stage of the vehicle's life-cycle and has expanded into the older vehicle parc for both vehicle sales and aftersales
- We invest in and vigorously pursue customer retention initiatives to secure longer term loyalty
- We monitor diesel sales to maintain an appropriate inventory profile

#### **ENVIRONMENTAL**



Progression towards greener technologies, autonomous driving, and/or pay-per-use, rather than owning a vehicle

UK taxes change to penalise road use, fuel type, vehicle use and to increase VAT

Customers choose greener vehicles we cannot supply

Overall vehicle parc reduces

Vehicle purchase and use declines, adversely affecting revenue opportunities

Lower demand for diesel vehicles and potential impact on diesel vehicle residual values

Government policy and consumer sentiment in respect of diesel vehicles impacts the sale of diesel vehicles

- We represent vehicle brands which are responding effectively to the greener technology agenda
- We identify trends in demand through our sophisticated management information and analysis tools and tailor our model accordingly
- Our breadth of relationships with asset finance companies and geographic footprint help us to provide innovative mobility solutions for private and business vehicle users, whatever their needs
- We maintain the right level of tax expertise to interpret and assess proposed changes, respond with well-informed advice and effectively assist our strategic planning and the design and implementation of appropriate mitigating actions

NO. PRINCIPAL RISKS IMPACT BEFORE MITIGATION MITIGATION

#### FINANCE AND TREASURY

Availability of debt funding

Pension liabilities

Unable to meet debt obligations
Unsustainable demand of funding
occupational pensions schemes

- Our business model produces strong free cash flow generation
- We maintain adequate committed facilities to meet forecast debt funding requirements
- Diversification of funding sources, monitor daily our funding requirements
- Regular review by our pension trustees of investment strategy and liability reduction and risk mitigation, taking professional advice

#### LEGAL AND REGULATORY

Significant litigation

Regulator action against or otherwise impacting the Group

Resources are diverted to taking proceedings or defending legal or regulatory action, at the expense of business efficiency and profit

Reputation is damaged by regulatory censure or punitive action

Fines and penalties reduce profits

- We maintain the right level of legal expertise to interpret, assess and respond to proposed changes in regulation, enabling us to adapt our model and processes to comply with changes in a seamless manner
- Our culture focuses strongly on good compliance delivering good performance
- Our team of compliance specialists design, and we communicate effectively, processes that support our businesses to minimise the risk of non-compliance

#### TECHNOLOGY, INFORMATION SYSTEMS AND ESTIMATES

8

Failure of systems

Cyber security

Data loss interrupts business, incurs cost of recreating records, causes loss of or impairment to financial and operational control and loss of business opportunities

Website interruptions and other potential consequences of system failure or cyber attack

Customer confidence is impaired

- We adopt and regularly update robust business continuity measures, including within our dealer management systems
- Our geographic diversity allows prompt deployment of key functions to alternative locations
- Our Pinewood business monitors cyber security threats and has systems and processes in place to deal with incidents

Reliance on the use of significant estimates which prove to be incorrect

Revenue, profits and reputation all suffer damage

Group's financial statements will be wrong, affecting property valuations, future warranty costs, vehicle values where we have committed to purchase at a pre-set price, and the discounted cashflows used to test impairment of goodwill

Reputational damage and inability to raise funding for the Group's business

- We assess actual outturns of previous estimates to test the robustness of adopted assumptions, and adjust the estimating approach accordingly
- We support estimates with reliable external research where available

# RISK OVERVIEW AND MANAGEMENT

NO. PRINCIPAL RISKS

#### IMPACT BEFORE MITIGATION

#### **MITIGATION**

#### TEAM MEMBERS AND THE ENVIRONMENT WE WORK IN



Failure to attract, develop, motivate and retain good quality team members and leaders

Failure to provide safe working and retail environments

Failure to control environmental hazards

Poor decision making and inability to deliver our strategy and meet our business objectives

Lack of innovation in our business

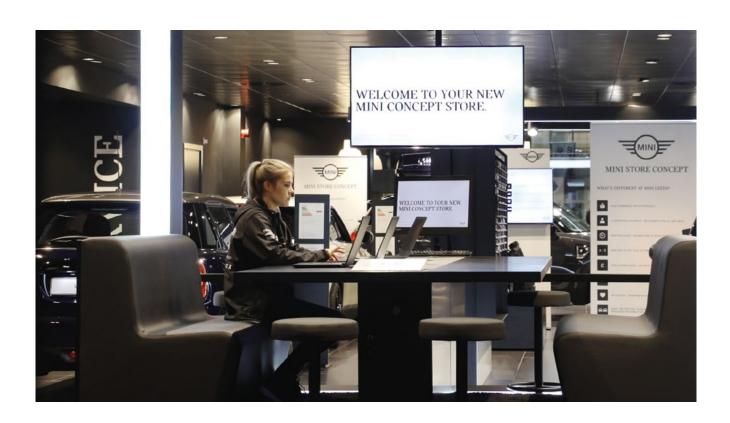
Loss of custom owing to poor quality customer experience delivered by demotivated or untrained team members

Illness and injury, lost working time and civil claims

Reputational damage and clean-up costs, leading to loss of custom and revenues

Regulatory censure, suspension of business, convictions and fines; reputational damage, leading to loss of custom and revenues

- We invest in online means of attraction and recruitment, targeting the right quality candidates
- We set clear competencies and career goals to prevent mishires
- We continually review and adapt for the market conditions our employment terms, salaries and performance related pay elements at all levels
- We adopt and renew responsive succession plans for all key roles
- We leverage our scale to afford training opportunities and progression within the Group
- We work to the Health & Safety Executive's 'Plan, Do, Check, Act' framework for managing risk in the workplace and our retail spaces
- We allocate clear responsibilities for delivery of safe places to work and shop
- We adopt process-driven initiatives to mitigate specific risk areas
- We measure and review our performance against appropriate benchmarks
- We allocate local accountability for sites' compliance and provide specialist support to responsible leaders
- We monitor site conditions and drive corrective action through audit follow-up





# BUSINESS REVIEW & STRATEGY

The following business review and strategy has been approved by the Board.

The business has 4 areas as follows:

• UK Motor - sale and servicing of vehicles in the U.K.

- Software provides IT solutions for automotive online retailing
- Leasing vehicle fleet which provides a stable profitability stream and used vehicle supply
- US Motor sale and servicing of vehicles in the U.S.

(£m)				
Underlying	2017	2016	Change (%)	L4L Change (%)
REVENUE				
UK Motor	4,243.6	4,117.9	+3.1%	+4.0%
Software	15.8	14.4	+9.7%	+9.7%
Leasing	64.9	46.7	+39.0%	+39.0%
US Motor	414.8	358.0	+15.9%	+12.4%
Revenue	4,739.1	4,537.0	+4.5%	+5.1%
GROSS PROFIT				
UK Motor	471.0	490.7	-4.0%	-3.4%
Software	13.8	12.3	+12.2%	+12.2%
Leasing	13.9	9.0	+54.4%	+54.4%
US Motor	54.2	47.6	+13.9%	+9.9%
Gross Profit	552.9	559.6	-1.2%	-1.0%
OPERATING PROFIT				
UK Motor	52.3	74.0	-29.3%	-27.3%
Software	10.9	10.0	+9.0%	+9.0%
Leasing	9.8	5.0	+96.0%	+96.0%
US Motor	10.8	12.2	-11.5%	-13.9%
Operating Profit	83.8	101.2	-17.2%	-16.1%
Gross Margin (%)	11.7%	12.3%	-0.6%	-0.6%
Operating Margin (%)	1.8%	2.2%	-0.4%	-0.5%



#### UK MOTOR STRATEGY\_

Clear strategy in place to transform the business to deliver a market leading share in the used vehicle and aftersales market in the UK following October 2017 strategic review.

Recruitment process underway for a senior executive to lead our used vehicle operations.

Review Premium brand capital allocation to optimise returns complete, we will reduce our Premium franchise locations over a three year period. As a result of this, we will realise £100 million of capital through a mixture of disposal proceeds and capital expenditure not made.

UK MOTOR (£m)				
Underlying	2017	2016	Change (%)	L4L Change (%)
REVENUE				
Used	2,125.5	1,845.3	+15.2%	+15.8%
Aftersales	350.6	333.2	+5.2%	+6.5%
New	1,767.5	1,939.4	-8.9%	-7.5%
Revenue	4,243.6	4,117.9	+3.1%	+4.0%
GROSS PROFIT				
Used	156.3	157.6	-0.8%	-1.0%
Aftersales	191.2	190.8	+0.2%	+1.1%
New	123.5	142.3	-13.2%	-12.3%
Gross Profit	471.0	490.7	-4.0%	-3.4%
Operating Costs	(418.7)	(416.7)	+0.5%	+1.0%
Operating Profit	52.3	74.0	-29.3%	-27.2%
GROSS PROFIT MARGIN %				
Used	7.4%	8.5%	-1.1%	-1.4%
Aftersales	54.5%	57.3%	-2.8%	-2.9%
New	7.0%	7.3%	-0.3%	-0.3%
Gross Margin (%)	11.1%	11.9%	-0.8%	-0.9%
Operating Margin (%)	1.2%	1.8%	-0.6%	-0.6%

#### BUSINESS REVIEW

We are the UK's leading vehicle online retailer with 184 franchise points and 27 used retail points. We represent a range of volume and premium products that we sell and service which include: Aston Martin, BMW, Citroën, Dacia, DAF, Ferrari, Ford, Harley-Davidson, Hyundai, Jaguar, Land Rover, Kia, Mercedes-Benz, MINI, Nissan, Peugeot, Porsche, Renault, SEAT, Smart and Vauxhall.

The business increased like for like revenue by 4.0% in the period, largely as a result of used revenue growth of 15.8%, whilst new vehicle revenue fell by 7.5%. We are delighted to report that we achieved growth of 15.8% in used in the period while the used vehicle market fell by 1.6% – further increasing our market share in the UK. Our used revenue growth comprised 12.0% from like for like and 3.8% was achieved from investments in used retail points. We opened the following seven used retail points in the period: Amersham, Coventry, Dartford, Glasgow, Gloucester, Reading and Sunbury. We now have 27 used retail points in total. We are expecting to open four additional used retail points in the first half of 2018, with a further four additional sites in the second half of 2018.

Our aftersales business revenue has grown by 6.5% on a like for like basis, and whilst there has been some reduction in gross margin, this is a result of investment in technician resource which will enhance our aftersales capacity and activity in the coming year.

As announced on 23 October 2017, we experienced a downturn in new vehicle activity, this was particularly evident in the third quarter of the year, leading to lower than expected volumes and margins from new vehicles. This had a knock-on impact on the value of premium used vehicles, which impacted our used margin in quarter three of the year. We are pleased to report that new and used margin recovered to more normalised seasonal levels in quarter four and confirms the margin impact was only temporary. We have assessed the new vehicle market and believe that the market is moderating to a more normalised level. To support this, industry data indicates that the rate of new vehicles being sold on finance and the proportion of those finance sales on a PCP product became flat in 2016.

# **BUSINESS REVIEW & STRATEGY**



#### SOFTWARE STRATEGY\_

Our software business ('Pinewood') is at the heart of our strategic plan to revolutionise the business to have full online capability and provide the technology platform to transform the way we do business for our team members and customers.

We are setting our objective to achieve at least double digit growth in revenue in the Software business. We have a strong track record and whilst historically the business achieved this growth in the UK, more recently the business

has been expanding outside of the UK.

We expect to continue to expand globally and accelerate our representation and implementations in a number of countries worldwide. Pinewood has representation in Europe, Africa and Asia Pacific and is actively expanding the business in these territories.

Progress is being made on our new website platform for rollout in quarter one of 2018.

SOFTWARE (£m)				
Underlying	2017	2016	Change (%)	L4L Change (%)
Revenue	15.8	14.4	+9.7%	+9.7%
Gross Profit	13.8	12.3	+12.2%	+12.2%
Operating Costs	(2.9)	(2.3)	+26.1%	+26.1%
Operating Profit	10.9	10.0	+9.0%	+9.0%
Gross Profit %	87.3%	85.4%	+1.9%	+1.9%
Operating Profit	69.0%	69.4%	-0.4%	-0.4%

#### BUSINESS REVIEW\_

During the period we achieved double digit growth in revenue and gross profit which is a result of the ongoing growth in the UK, South Africa and initial deployment in new territories. The income stream from this business continues to accelerate and the business model provides a gross margin in excess of 85.0% with strong recurring revenue. Pinewood continues to expand globally and is accelerating its representation and implementations in a number of countries worldwide. Pinewood has installations in Europe in the UK, Switzerland and the Netherlands. In

Africa, Pinewood has installations in South Africa, Namibia and Zimbabwe. Pinewood has recently expanded into Asia Pacific and has an Asia Pacific representative in Hong Kong, along with two installations in Hong Kong.

We continue to see significant growth in our online business, with visits to Evanshalshaw.com and Stratstone.com up 20.3% to 27.3 million visitors from 22.1 million visitors in the prior year. We are investing in further online capability and platforms to ensure we provide best in class service to our customers.



#### LEASING STRATEGY\_

Maintain at least double digit growth in business in revenue and gross profit.

Provide a used vehicle supply to the Group to assist with achieving the doubling of used revenue by 2021.

LEASING (£m)				
Underlying	2017	2016	Change (%)	L4L Change (%)
Revenue	64.9	46.7	+39.0%	+39.0%
Gross Profit	13.9	9.0	+54.4%	+54.4%
Operating Costs	(4.1)	(4.0)	+2.5%	+2.5%
Operating Profit	9.8	5.0	+96.0%	+96.0%
Gross Profit %	21.4%	19.3%	+2.1%	+2.1%
Operating Profit	15.1%	10.7%	+4.4%	+4.4%

#### **BUSINESS REVIEW\_**

Leasing comprises our fleet and contract hire vehicle activity. Our Leasing business trades under the 'Pendragon Vehicle Management' brand and offers a complete range of fleet leasing and management solutions. Our customers are varied in both fleet size and business sector. Our services are delivered by maximising the facilities of our wider Group, as well as working very closely with market leading partners.

Significant growth in the Leasing business was achieved in the period with operating profit up £4.8m (+96.0%). Revenue increased by 39.0% and gross profit by 54.4% as a result of the continued growth of the vehicle fleet. During the year 46.2% of vehicles defleeted were sold within the UK Motor Group. We are pleased with the increasing contribution that this business is providing to the Group and the strong used vehicle supply it generates for our UK Motor business.

# BUSINESS REVIEW & STRATEGY

#### US MOTOR STRATEGY\_\_\_

We will be selling the US Motor Group, as we have concluded that is economically right to sell the business at this time to

realise its value. We are expecting proceeds in excess of  $\pm 100.0$  million before tax.

US MOTOR (£m)				
Underlying	2017	2016	Change (%)	L4L Change (%)
REVENUE				
Used	85.7	78.3	+9.5%	+5.0%
Aftersales	37.0	32.6	+13.5%	+11.0%
New	292.1	247.1	+18.2%	+15.0%
Revenue	414.8	358.0	+15.9%	+12.4%
GROSS PROFIT				
Used	4.8	4.4	+9.1%	+0.0%
Aftersales	19.6	17.1	+14.6%	+11.7%
New	29.8	26.1	+14.2%	+10.3%
Gross Profit	54.2	47.6	+13.9%	+9.9%
Operating Costs	(43.4)	(35.4)	+22.6%	+18.1%
Operating Profit	10.8	12.2	-11.5%	-13.9%
GROSS PROFIT MARGIN %				
Used	5.6%	5.6%	+0.0%	-0.2%
Aftersales	53.0%	52.5%	+0.5%	+0.3%
New	10.2%	10.6%	-0.4%	-0.5%
Gross Profit	13.1%	13.3%	-0.2%	-0.3%
Operating Margin (%)	2.6%	3.4%	-0.8%	-0.8%

#### BUSINESS REVIEW\_

US Motor is our US retail vehicle business which is based in California. The business operates from ten franchise points representing the following products that we sell and service: Aston Martin, Chevrolet, Jaguar and Land Rover.

US Motor division results are in line with expectations in 2017 following exceptional results in the prior year. There has been very strong performance in aftersales with revenue

up 11.0% and gross profit up 11.7% on a like for like basis. In the US, we also have not seen any reduction in new vehicle activity, with new gross profit up 14.2% in the period and up 10.3% on a like for like basis. In September 2017 we acquired the Chevrolet franchise in Puente Hills, California which was earnings enhancing for the remainder of the year. During the year, we settled an employment related class action at a cost of £1.3 million.



# FINANCIAL REVIEW

A summary of the reported results for the year ended 31 December 2017 and 31 December 2016 is set out below:

SUMMARY OF FINANCIALS							
	U	UNDERLYING*			TOTAL		
£m	2017	2016	YOY Change %	2017	2016	YOY Change %	
Revenue	4,739.1	4,537.0	+4.5%	4,739.1	4,537.0	+ 4.5%	
Gross Profit	552.9	559.6	-1.2%	552.9	559.6	-1.2%	
Operating Profit	83.8	101.2	-17.2%	91.4	100.4	-9.0%	
Interest	(23.4)	(25.8)	-9.3%	(26.1)	(27.4)	-4.7%	
Profit Before Taxation	60.4	75.4	-19.9%	65.3	73.0	-10.5%	
Tax	(12.8)	(19.1)	-33.0%	(12.0)	(17.5)	-31.4%	
Profit After Taxation	47.6	56.3	-15.5%	53.3	55.5	-4.0%	
Earnings Per Share (p)	3.3p	3.9p	-15.4%	3.7p	3.8p	-2.6%	
Dividend Per Share (p)**	1.55p	1.45p	6.9%	1.55p	1.45p	+6.9%	
Gross Margin (%)	11.7%	12.3%	0.6%	11.7%	12.3%	0.6%	
Operating Margin (%)	1.8%	2.2%	-0.4%	1.9%	2.2%	-0.3%	

<sup>\*</sup> Underlying results, where stated, exclude items that are not incurred in the normal course of business and are sufficiently significant and/or irregular to impact the underlying trends in the business. \*\* Dividend paid at interim and proposed for final year dividend.

#### FINANCIAL SUMMARY HIGHLIGHTS\_

The Group has achieved an underlying profit before tax of £60.4m in the period despite more difficult trading conditions in the third quarter of the year. Overall profit after tax was £53.3m in the period, 4.0% behind the prior year. The Group's revenue increased by 4.5% in the period largely as a result of used vehicle revenue improvements, the key strategic growth objective for the Group. Encouragingly in the period, on a like for like basis, the rate of growth of costs¹ was 2.3% versus a revenue increase of 5.1%. The ratio of underlying operating costs to revenue fell from 10.1% to 9.9% in the period, and we expect to be further improving this ratio in 2018

#### CAPITAL ALLOCATION\_

We have reviewed our capital allocation as part of a strategic review of our business which was conducted at the end of 2017. We will be selling the US Motor Group, as we have concluded that it is economically right to sell the business at this time to realise its value. We are expecting proceeds in excess of £100.0 million before tax.

We have also reviewed our capital allocation within our Premium brands and concluded that we will reduce our Premium franchise locations over a three year period. As a result of this, we will release £100.0 million of capital through a mixture of disposal proceeds and investment not deployed.

The Group intends to complete the deployment of a national footprint in the UK for the Evans Halshaw Used Vehicle business, Evans Halshaw CarStore.

Given the Group is currently trading below our target range for the net debt to underlying EBITDA ratio, the Board considered the Group's capital structure and capital allocation priorities with a view to a return of surplus cash to shareholders. The Board believes the Group will continue to generate strong cash flows and, after assessing the capital needs of the business and the current leverage position, has restarted the share buyback programme in December 2017.

The Board has ongoing capital expenditure requirements, and will continue to pursue organic and acquisitive growth and investment opportunities, including potential repurchase of leasehold properties and evaluate them against the returns generated via the share buyback programme. The buyback programme is capable of being stopped and restarted. This flexibility will enable the Group to pursue other, higher returning, capital allocation opportunities if they arise.



# FINANCIAL REVIEW

#### BALANCE SHEET AND CASH FLOW\_

The Group has a strong balance sheet and low debt level and is in a strong position to reinvest at the appropriate return on

investment. The following table summarises the cash flows and net debt of the Group for the twelve month periods ended 31 December 2017 and 31 December 2016 as follows:

#### SUMMARY CASHFLOW AND NET DEBT (£m)

	2017	2016
Underlying Operating Profit Before Other Income	83.8	101.2
Depreciation and Amortisation	28.5	29.9
Share Based Payments	(1.7)	2.2
Working Capital and Contract Hire Vehicle Movements	18.3	(30.7)
Operating Cash Flow	128.9	102.6
Tax Paid	(16.1)	(17.3)
Underlying Net Interest Paid	(20.0)	(25.2)
Capital Expenditure - 40 Site Roll-Out	(17.5)	(7.0)
Capital Expenditure - Franchise	(25.5)	(16.2)
Capital Expenditure - Underlying Replacement	(13.8)	(26.2)
Capital Expenditure - Business Acquisitions	(17.8)	(2.6)
Capital Expenditure - Property	(24.6)	(8.8)
Business and Property Disposals	2.5	17.0
Net Franchise Capital Expenditure	(96.7)	(43.8)
Dividends	(21.3)	(20.3)
Share Buybacks	(4.0)	(7.5)
Other	(3.2)	(0.6)
(Increase)/Reduction In Net Debt	(32.4)	(12.1)
Opening Net Debt	(91.7)	(79.6)
Closing Net Debt	(124.1)	(91.7)

# PROPERTY AND INVESTMENT, ACQUISITIONS AND DISPOSALS.

Our property portfolio provides a key strength for our business. At 31 December 2017, the Group had £261.2 million of land and property assets (2016: £199.3 million) and property assets for sale of £11.0 million (2016: £6.6 million). During the last two years we have taken the opportunity to acquire the freehold on some existing leased premises, purchasing £15.6 million in the period, versus £4.1 million in the prior year. We have also acquired £9.0m of other freehold property for development.

#### DIVIDEND\_

The Group is proposing a final dividend of 0.8p per share in respect of 2017, bringing the full year dividend to 1.55p per share. We intend to maintain a progressive dividend approach in the future.

The proposed final dividend will be paid on 23 May 2018 for those shares recorded on 20 April 2018.

Approved by order of the Board

#### **Trevor Finn**

Chief Executive Officer 13 February 2018

#### SHARES REPURCHASED AND BUYBACK\_\_\_

During the year the Group repurchased £4.0 million of its own shares, after initiating a £20.0 million share buyback programme in May 2016. The programme was suspended from April 2017 and restarted in December 2017. The total amount repurchased under the programme to date is £11.5m with 35.5m shares cancelled. This represents 2.5% of the shares at inception of the buyback programme. The Group also purchased £2.8 million (2016: £0.3 million) of shares in respect of LTIP and options.

#### PENSIONS\_

The net liability for defined benefit pension scheme obligations has decreased from £103.2 million at 31 December 2016 to £62.8 million at 31 December 2017. This decrease in obligations of £40.4 million is largely due to improvements in financial or mortality assumptions. Following the full actuarial valuation of the company's pension scheme at 31 December 2015 showing a deficit of £35.1 million, the company and trustees agreed to raise its annual contribution to the pension scheme to £7.0 million from 1 January 2017 increasing by 2.25% per annum thereafter until July 2022, from £3.1 million contributions in 2016.





# **BOARD OF DIRECTORS**

#### Chris Chambers<sup>†</sup>

### Non-executive Chairman (N\*) (R)

Chris joined Pendragon on 28 January 2013 and became chairman on 23 October 2017. He is a banker with particular expertise in retail and property, and is chairman of Leonteq, Lonrho and a member of the supervisory board of Berenberg Bank.

#### Gillian Kent

### Non-executive Director (A) (N) (R)

Gillian joined Pendragon on 23 May 2013. Formerly managing director of MSN, UK, her expertise is in building markets and brands for online consumer products and web-based applications.

### Jeremy King

## Non-executive Director (A\*) (F) (N) (R\*\*)

Jeremy joined Pendragon on 25 November 2014. Formerly a partner with PwC in its East Midlands and London regions, he is a chartered accountant.

#### Trevor Finnt

#### **Chief Executive**

Having spent a career in the retail motor industry, starting as an apprentice mechanic, Trevor became chief executive of Pendragon in 1989, when the company first listed on the London Stock Exchange.

#### Martin Casha

### **Chief Operating Officer**

Having spent his entire career with Pendragon businesses, from apprentice mechanic to group general manager, Martin became operations director in September 1995 and chief operating officer in November 2001.

#### **Tim Holden**

### **Finance Director**

Tim is a chartered accountant and joined Pendragon from KPMG in June 2008, as group financial controller. He became finance director in December 2009

Key to memberships, roles and re-election status

- \* Committee chairman
- \*\* Acting chairman of the Remuneration Committee
- (A) Audit Committee
- (N) Nomination Committee
- (R) Remuneration Committee
- (F) Audit Committee member with recent and relevant financial experience
- (SID) Senior independent director to be appointed

†retiring by rotation at the AGM

More detailed professional biographies of the directors are on the company's website.

## Secretary

Richard Maloney

## **Registered Office**

Loxley House, 2 Oakwood Court, Little Oak Drive, Annesley, Nottingham NG15 ODR Telephone 01623 725200 Registered in England and Wales

## Registered number

2304195

## Website

www.pendragonplc.com

## Group motor businesses websites

www.evanshalshaw.com www.stratstone.com www.hornburg.com

## Group support business websites

www.pinewood.co.uk www.pendragonvehiclemanagement.co.uk www.quickco.co.uk

## CORPORATE GOVERNANCE REPORT

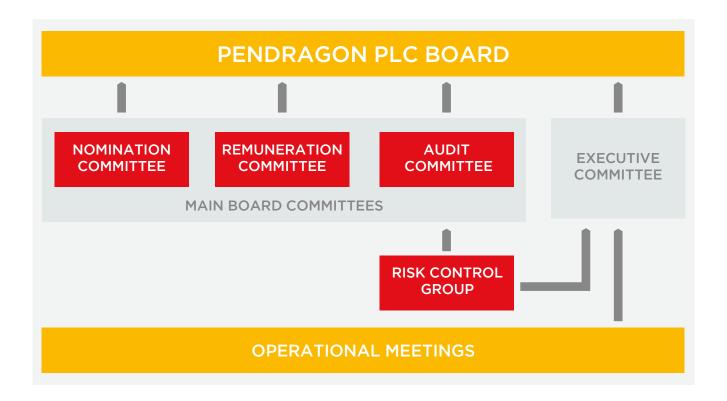
The April 2016 UK Corporate Governance Code (the 'Code') applies to the company and is available on the FRC website at https://www.frc.org.uk. Other than where expressly stated, throughout 2017, the company complied in full with the applicable provisions of the Code. The corporate governance statement as required by Disclosure and Transparency Rule 7.2.1 is set out below.

### OUR BOARD

The Board sets our company's strategy and ensures we have in place the financial and human resources we need to meet our objectives. We take collective responsibility for Pendragon's long term success. The executive directors, led by the chief executive, are responsible for running the company and our group to effect that strategy, and work within prescribed delegated authority, such as capital expenditure limits. The executives direct and monitor business performance through regular operational meetings with their respective leadership teams and set and regularly review the effectiveness of key operating controls, reporting to the Board on these and any variances. The Board as a whole reviews management performance.

Although the Board delegates to the chief executive and finance director responsibility for briefing key stakeholders, major shareholders and the investor community, the chairman holds himself available to engage with shareholders, and the senior independent director is ready to perform a similar role, where appropriate. Information from engagement with shareholders is shared with the entire Board and taken into account in financial planning and strategy.

The Board has three committees: Audit, Nomination and Remuneration, each made up entirely of non-executive directors. The Risk Control Group (RCG) is a committee of the executive directors, the company secretary and Group heads of information technology and internal audit. Each committee operates within delegated authority and terms of reference, set by the Board, reviewed annually and available to view on the company's website. Details of each committee's work appear on the next few pages of this Report. Executive directors can attend Board committees at times, to assist their business, but only with the committee's prior agreement.



38

## CORPORATE GOVERNANCE REPORT

# LEADERSHIP AND BOARD COMPOSITION

As at 13 February 2018, the Board is made up of three executive directors and three non-executive directors, one of whom is chairman. The respective responsibilities of the Board, the chairman and the chief executive are clearly defined by the Board in formal responsibilities documents, which the Board reviewed and readopted in 2017. The Board is committed to the progressive refreshing of our membership, so as to maintain the right balance of skills, experience, independence and knowledge of the company to enable us to continue operating effectively. Other than Mel Egglenton stepping down from the Board on 23 October 2017, no changes to Board membership occurred in 2017. The Board is actively seeking to recruit an additional nonexecutive director. In accordance with the company's articles of association, the Board ensures that at least one third of the directors shall retire from office at the Annual General Meeting of the company. Details of the directors offering themselves for re-election in 2018, together with directors' brief biographical details appear on page 36, and gender balance details are on page 40.

# HOW THE BOARD MANAGES RISK

The Board and our committees each operate to a set meeting agenda which ensures that all relevant risks are identified and addressed by appropriate controls. We review management information which helps us to prescribe operating controls and monitor performance against our strategy and business plans. The non-executive directors have particular responsibility for monitoring financial and performance reporting, to ensure that progress is being made towards our agreed goals. The Board's responsibilities also include assessing the effectiveness of internal controls and the management of risk. Specific areas of risk assessment and control fall within the remit of committees of the Board; details of their work in 2017 appear below and in the Directors' Remuneration Report on pages 50 to 62.

# THE BOARD'S REVIEW OF RISK AND CONTROLS IN 2017

During the year, the Board considered all strategic matters, received key performance information on operating, financial and compliance matters and reviewed the results of corresponding controls and risk management. We received from the Audit Committee and from the RCG timely information and reports on all relevant aspects of risk and corresponding controls. We reviewed all our key company policies and ensured all matters of internal control received adequate Board scrutiny and debate. At Board meetings, and informally via the chairman, all directors had the opportunity to raise matters of particular concern

to them. There were no unresolved concerns in 2017. We concluded that all appropriate controls are in place and functioning effectively. The Board considers that the Group's systems provide information which is adequate to permit the identification of key risks to its business and the proper assessment and mitigation of those risks. Based on the Audit Committee's and the RCG's work, the Board has performed a high level risk assessment, to ensure that (i) the principal risks and uncertainties facing the Group's business have been identified and assessed, taking into account any adaptations made to the Group's business strategies, and (ii) that appropriate mitigation is in place.

Our company policies on managing financial risk and application of hedging are set out in note 4.2 to the financial statements. The principal risks and uncertainties we have identified are on pages 20 to 24 and our viability statement is on page 17.

# WORK OF THE RISK CONTROL GROUP.

The accountability framework described on page 20 is designed to ensure comprehensive management of risk across the Group's businesses. The Risk Control Group (RCG), made up of the chief operating officer, finance director, company secretary, and Group heads of information technology and internal audit, performs detailed work on risk assessment and oversees the effective implementation of new measures designed to mitigate or meet any specific risks or threats. The chair of the Audit Committee, a representative of the external auditor and the Group insurance risk leader attend by invitation. The RCG reports to the Audit Committee on its work. The Board and any of its committees is able to refer specific risks to the RCG for evaluation and for controls to be designed or modified; this occurs in consultation with operational management. The executive directors are responsible for communicating and implementing mitigating controls and operating suitable systems of check. The RCG met twice in 2017. In addition to reviewing and refining the Group's corporate risk register, for Board review and adoption, the RCG continues to monitor and review the Group's anti-bribery controls, including the development of e-learning, gifts and hospitality training, Consumer Rights Act 2015 training, Modern Slavery Act 2015 awareness and further initiatives to reduce incidences of theft and fraud. Following its review of the Group's systems of internal control, the RCG has reported to the Audit Committee that it has not identified any weakness in controls which would have a material effect on the Group's business. The Audit Committee has reviewed and accepted the processes adopted by the RCG in this respect and accepted its conclusions.

## NON-EXECUTIVE DIRECTORS AND INDEPENDENCE

The non-executive chairman (who, on appointment to that role, fulfilled the requirement to be independent) has ensured that the Board performs effectively through a wellfunctioning combination of Board and committee meetings and other appropriate channels for strategic input and constructive challenge from non-executive directors. The chairman has held meetings with the non-executive directors without the executive directors present, where necessary to assist Board effectiveness, and, following the 2017 year end, conducted individual meetings with each director to arrive at his and the Board's assessment of the directors' respective contributions, training needs and independence. The Board has routinely operated conflict management procedures and has deemed these procedures effective. Through these, and the evaluations which are described below, we have concluded that:-

- the Board's collective skills, experience, knowledge of the company and independence allow it and its committees to discharge their respective duties properly;
- subject to the recruitment of an additional non-executive director, the Board and each of its committees is of the right size and balance to function effectively;
- · we have satisfactory plans for orderly succession to Board roles:
- · the chairman and respective committee chairmen are performing their roles effectively;
- · all non-executive directors are independent in character and judgment;

- no director has any relationships or circumstances which could affect their exercising independent judgement; and
- the chairman and each of the non-executive directors is devoting the amount of time required to attend to the company's affairs and their duties as a Board member.

### BOARD EVALUATION\_

For ten months of 2017, the Board consisted of seven directors, consisting of three executive and four nonexecutive directors, including the non-executive chairman and was considered to be of the correct size and balance to function effectively. Following the decision of Mel Egglenton to step down from the Board in October 2017, recruitment of an additional non-executive director is During 2017, the Board received informal underway. briefings from company executives to familiarise directors with strategic developments and key aspects of the Group's business. Formal presentations to the Board by senior group executives focussed on matters of strategic importance. The Board and its committees conducted formal evaluations of their effectiveness in 2017, facilitated by the chairman, addressing questions based closely on the Code, applicable good governance topics and drawn from best corporate practice. The results were reviewed by the chairman, the committee chairmen and the Board as a whole and the chairman has factored suggested improvements into our 2018 Board programme. More details on the Board's approach to individual and Board evaluation are on the company's website.

Director	Board	Audit	Nomination <sup>o</sup>	Remuneration
Chris Chambers * (B) (I) (R) (N)**	9/9	3/3	3/3	2/2
Gillian Kent (I)	9/9	4/4	3/3	2/2
Jeremy King (I) (A) (R)***	9/9	4/4	3/3	2/2
Trevor Finn	9/9	N/A	N/A	N/A
Martin Casha	9/9	N/A	N/A	N/A
Tim Holden	8/9	N/A	N/A	N/A
Mel Egglenton ****	7/7	N/A	2/2	1/1

<sup>(</sup>I) Considered by the Board to be independent; the chairman is required to fulfil this criterion at appointment but not thereafter.

Appointed non-executive chairman on 23 October 2017

Shows the number of meetings attended out of the total a director was eligible to attend

<sup>(</sup>A) Committee chairman (N) Committee chairman (R) Committee chairman.

<sup>\*\*</sup>Remuneration Committee chairman until appointment as non-executive chairman on 23 October 2017.
\*\*\*Acting Remuneration Committee chairman.

<sup>\*\*\*\*</sup>Resigned from the Board as non-executive chairman and director on 23 October 2017.

Where the Nomination Committee is undertaking a specific recruitment, continuing directors only are eligible to attend.



## CORPORATE GOVERNANCE REPORT

### RE-ELECTION OF DIRECTORS

In accordance with the company's Articles of Association, all directors seek re-election by rotation at least once every three years. Accordingly, Mr T G Finn and Mr C M Chambers offer themselves for re-election at the 2018 AGM.

## INFORMATION AND SUPPORT\_

To ensure our decisions are fully informed and debated, the chairman ensures our Board's business agenda is set timely to allow appropriately detailed information to be circulated to all directors before meetings. The company secretary facilitates the flow of information within the Board, attends all Board meetings and is responsible for advising the Board and its committees, through their respective chairmen, on corporate governance and matters of procedure. All directors have access to support from the company secretary on matters of procedure, law and governance and in relation to their own induction and professional development as Board members. All directors are entitled to take independent advice at the company's expense, and to have the company and other Board members provide the information required to enable them to make informed judgements and discharge their duties effectively.

## COMMUNICATION\_

We aim to meet the challenges presented by our size and geography through innovation in internal communications. Internal website messaging, video and face to face presentations as well as electronic newsletters and social

media content keep team members up-to-date with the company's strategy and performance. Team members' views on our performance and services are actively gathered via targeted electronic surveys. Regular briefings for all team members, held at each location, provide a forum for sharing both company and local information. At all levels, communications aim particularly to recognise the achievements of individual team members and celebrate outstanding personal and business performance, through peer recognition and widely publicised awards. Each year we review our incentive and recognition programmes aligned to the Group's business objectives.

# DIVERSITY AND EQUALITY OF OPPORTUNITY.....

We are an equal opportunity employer, committed to ensuring that our workplaces are free from unfair discrimination, within the framework of the law. We aim to ensure that our team members achieve their full potential and that, throughout all our attraction, recruitment, selection, employment and internal promotion processes, all employment decisions are taken without reference to irrelevant or discriminatory criteria. The company's diversity and equal opportunities policy is available at www.pendragonplc.com.

## GENDER BALANCE.

We describe our approach to Board composition diversity in the Nomination Committee's report on page 48.

## Number of group employees by category (UK only)

	At 31 December 2016			At 31 December 2017		
	Female	Male	Total	Female	Male	Total
Director	2	6	8	1	5	6
Senior manager	0	5	5	0	5	5
All employees	2,311	6,923	9,234	2,379	6,973	9,352

## GENDER PAY GAP REPORTING\_

The company's gender pay gap report will be published in full on our website www.pendragonplc.com in accordance with the statutory timescale.

## HEALTH AND SAFETY

We take seriously our responsibility to our team members, customers and the public. We aim to ensure that all team members in the course of their roles, and all who work in or visit our facilities or receive our services, so far as is reasonably practicable, experience an environment and practices which are safe and without risk to their health. Our policy is to identify and assess all potential risks and

hazards presented by our activities and to provide systems and procedures which allow all team members in their daily work to take responsible decisions in relation to their own and others' health and safety. We publish a clear hierarchy of responsibility to team members and reinforce this through regular monitoring by a variety of means. We promote awareness of potential risks and hazards and the implementation of corresponding preventative or remedial actions through our online health and safety systems, operations manuals and regular communications on topical issues. Our health and safety management system provides our UK leadership and team members with detailed access to information, guidance and control measures.

#### ACCIDENTS AT WORK\_

We assess our safety record against relevant published benchmarks and target specific hazards for improved results through additional monitoring and processes promoting safe working. The nearest bench mark for our operations is accidents per employee data published by the Health and Safety Executive<sup>1</sup>. For the 12 months to December 2017, these reveal reported performance of the UK motor retail and repair industry as 0.017 RIDDOR accidents per employee<sup>2</sup>; the Group's corresponding ratio is 0.0033 per employee<sup>3</sup>, representing 31 RIDDOR reported accidents occurring in 2017 (2016: 23). The company's reporting system for accidents, first introduced in 2015 has increased accuracy of reporting and classification of accidents reported. The company's health and safety policy is available at www. pendragonplc.com.

### COMMUNITY -

We are predominantly a retail operator, with a tangible presence in the many communities our businesses serve. During 2017, our monthly fundraising events supported a range of national charities, including the British Heart Foundation, Help for Heroes, Macmillan Cancer Support, Cancer Research, Comic Relief and Children in Need. Our Academy and retail businesses also generate community involvement through local engagement, contributing to their local areas in a variety of ways. Individuals and businesses organise charity events to support schools, hospitals and local children's and medical charities as well as the Group wide monthly nominated charity. The company supports and encourages these activities and we welcome the opportunities they present for team-building within our businesses, engagement with the communities they serve and recognition of charitable causes with whom our team members and their families have connections

#### Reported injuries to employees and the self-employed in Great Britain, by detailed industry and severity of injury data published annually by the Health and Safety Executive. The relevant industry segment is 'Wholesale and retail trade and repair of motor vehicles and motor cycles'.

 Provisional data; source: Health and Safety Executive http://www.hse.gov. uk/statistics/tables/index.htm#riddor reported under 'Reported injuries

### RESPONSIBLE SOURCING-

All our Group's sites are situated within the UK or US and at each of them we operate in strict compliance with all applicable labour relations laws. We have no presence, either directly or via sub-contractors, in any areas which present any risk of the exploitation of men, women or children in the workplace. We work with vehicle manufacturers and other suppliers who manage their supply chains in a responsible way, free from the exploitation of labour.

We have readopted our Anti-Slavery and Human Trafficking Policy, available to view on our website, together with our Anti-Slavery and Human Trafficking Statement for the year ending 2017.

# ENVIRONMENT AND GREEN HOUSE GAS REPORTING—

Although not generally regarded as a high environmental impact sector, motor retailing and its associated aftersales service activities carries with it a range of responsibilities relating to protection of the environment. Our policy is to promote and operate processes and procedures which, so far as is reasonably practicable, avoid or minimise the contamination of water, air or the ground; and to manage responsibly the by-products of our activities, such as noise, waste packaging and substances and vehicle movements. During the year, we have continued to be registered with and have complied with our obligations under the Department for Environment, Food and Rural Affairs' (DEFRA) carbon reduction commitment scheme. The company's statement of environment policy is available at www.pendragonplc. com

to employees and the self-employed in Great Britain, by detailed industry and severity of injury'; RIDDOR is the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013.

Data reported here excludes the Group's US business, but reflects all Pendragon UK operations including the Support Businesses, the average number of employees in such businesses for 2017 being 9,352.

42

# CORPORATE SOCIAL RESPONSIBILITY REPORT

### GREENHOUSE GAS EMISSIONS

This section includes our mandatory reporting of greenhouse gas emissions for the period 1 January 2017 to 31 December 2017, pursuant to the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013.

Our methodology to calculate our greenhouse gas emissions is based on the 'Environmental Reporting Guidelines: including mandatory greenhouse gas emissions reporting guidance' (June 2013) issued by DEFRA using DEFRA's 2017 conversion factors. In some cases, we have extrapolated total emissions by utilising available data from part of

the reporting period, and extending it to apply to the full reporting period.

We report our emissions data using an operational control approach to define our organisational boundary. We have reported all material emission sources for which we deem ourselves to be responsible, including both our UK businesses and estimated usage for our US businesses. We also include emissions from driving activity, comprising data verified internally, including estimates of distances travelled during test drives, transportation of vehicles and parts between sites, and business travel (excluding commuting by means which are not owned/controlled by us).

Global greenhouse gas emissions data				
Source:	Tonnes of Co <sub>2</sub>			
	01.01.17 - 31.12.17	01.01.16 - 31.12.16		
CO <sub>2</sub> emitted from facilities	14,517	16,338		
CO <sub>2</sub> emitted from driving activities	9,403	10,221		
Intensity ratio (tonnes of CO <sub>2</sub> per £m revenue)	5.1	5.9		

## REDUCING CARBON AND WASTE

During the year, we have continued to assess and monitor our energy use and, where practicable, to implement measures designed to reduce our activities' environmental impact, which, over time, we anticipate will help reduce our carbon footprint. The Group has undertaken mandatory energy assessments of our sites in accordance with the ESOS Regulations 2014. We continue to use the results of this

assessment to identify further energy saving opportunities. To conserve energy, we continue, where practicable, to install LED lights at our sites, limit the duration of periods when full lighting is used on our sites out of hours, keep external doors closed when not in use, and fit insulators to limit the escape of heat. We continue to seek to limit our paper consumption and waste, through increasingly paperless communications and systems.



44

## COMMITTEE REPORTS

# AUDIT COMMITTEE

The Audit Committee is a committee of the Board, chaired by Jeremy King, made up entirely of independent non-executive directors.

Their names and qualifications are on page 36 and attendance at meetings in the table on pages 39.

## Key Responsibilities of the Audit Committee

- monitors the integrity of the financial statements and formal announcements
- reviews and approves the Annual Report and Accounts for adoption by the Board
- recommends to the Board the selection of the external auditor and its terms of appointment and monitors its effectiveness and independence
- governs policy for the allocation of non-audit work to the audit firm
- reviews internal controls and risk management
- monitors the effectiveness of the internal audit function
- reviews and monitors whistleblowing arrangements

Its terms of reference detail its key responsibilities and appear, with relevant background information, on the company's website www.pendragonplc.com

## THE COMMITTEE'S WORK IN 2017\_

The Audit Committee met three times in 2017 and this report describes its work and conclusions.

## FINANCIAL STATEMENTS REVIEW\_

The Committee received the auditor's memorandum on the company's 2016 financial statements and the auditor's memorandum on the unaudited 2017 interim results. In each case, it discussed the auditor's findings with the auditor, satisfied itself of the integrity of the financial statements and recommended the financial statements for approval by the Board. Key aspects of those discussions and relevant considerations and conclusions are as follows:-

# AUDIT RISK CONSIDERED BY THE COMMITTEE

The table on page 45 sets out the key audit risks and judgements applied, for the 2017 year results, which the Committee considered and discussed with the auditor, and the Committee's conclusions.

#### AUDIT RISK CONSIDERED BY THE COMMITTEE

#### Goodwill

The judgements in relation to asset impairment of the carrying value of goodwill largely related to the achievability of the assumptions underlying the calculation of the value in use of the business being tested for impairment, set out in note 3.1 to the financial statements. These primarily consist of the Group's forecasts from 2018 to 2022, which underpin the valuation process.

#### Vehicle inventory valuation

This is the risk that the value of inventory set out in note 3.4 to the financial statements could be materially overstated and whether or not an appropriate provision had been calculated. The risk for used vehicles is seen as the most relevant, for scrutiny. Used vehicle prices can vary depending on a number of factors, including general economic conditions and the levels of new vehicle production.

## Pension scheme liabilities

The amounts reflected in the financial statements in respect of pension scheme liabilities involve judgements made in relation actuarial assumptions, long-term interest rates, inflation, longevity and investment returns. The liabilities are set out in note 5.1 to the financial statements. There is a risk that the value of the pension scheme liabilities could be materially under or over stated in the context of the sensitivity analysis in that note.

## Carrying value of investments

The subsidiary companies' investment balances are held at cost less any impairment. It is considered that the Group subsidiaries investments are one CGU. An impairment exists when their recoverable amount is less than the costs held in the accounts. There are a number of factors which could impact the recoverable amount which creates a risk of this recoverable amount being lower than the investment balance held.

#### **EVIDENCE CONSIDERED AND CONCLUSION REACHED**

The Committee considered the risk that goodwill could be materially overstated in the context of the sensitivity analysis, also set out in note 3.1. The Committee addressed these matters through receiving reports from management outlining the basis for the assumptions used, assessing the range and depth of information underpinning the assumptions and calculations and discussing this with the auditors.

The Committee concluded that the judgements applied were appropriate.

The Committee received a report from management which set out factors relevant to an assessment of used inventory valuation, including the level of inventory held across the business, the ageing of the inventory, the stock turn of the inventory and an analysis of market factors including the parc of used vehicles, the used vehicle market sales rate and historic movements in used vehicle prices.

The Committee discussed the report from management with the auditors together with all audit findings. The Committee was satisfied that a comprehensive assessment of inventory valuation had been undertaken and concluded that the judgements applied were appropriate. Overall, the level of used inventory risk remained the same as in the prior year.

The Committee ascertained that judgements made on the pension scheme were all based on advice from the Group's pension adviser. The final calculations in respect of the Group's defined benefit pension scheme liability were performed by our pension scheme actuary. The Committee discussed with the auditor the assumptions applied, in particular the findings of the auditor's own pension specialist. The level of pension risk is elevated, as a result of the recent Bank of England quantitative easing programme, causing bond yields to fall and pension deficits to increase.

The Committee concluded that the judgements applied were appropriate.

The Committee looked at the range of factors that could impact the recoverable amount and looked at the values in use calculations at different assumption levels. The Committee concluded that the assessment of the recoverable amount of the parent company's investment in subsidiaries is acceptable.

46

## COMMITTEE REPORTS

# EXTERNAL AUDITOR APPOINTMENT AND PERFORMANCE EVALUATION \_

The Committee considered Auditor effectiveness and independence of the audit, during the year. The Committee arrived at its recommendation to the Board on the auditor's appointment by:

- applying exclusively objective criteria;
- evaluating the ability of the audit firm to demonstrate its independence;
- assessing the effectiveness of the audit firm in the performance of its audit duties; and
- assessing the audit firm's adherence to applicable professional standards.

The Committee chairman oversaw the company's evaluation of the auditor's performance, using questionnaires covering all aspects of the company and auditor relationship and reviewed the results with the Committee members and the company's management. The Committee noted that the current auditor, KPMG had issued to the company all requisite assurances of its independence. The Committee reported its conclusions to the Board, namely, that there are no existing or historical relationships or other matters which adversely affect the independence of KPMG as the company's auditor, and no performance shortcomings or unresolved issues relating to fee levels.

## POLICY ON AUDIT TENDERING \_

KPMG was appointed as auditor in September 1997, since when, audit services have not been tendered competitively. The Committee has concluded that a competitive tender of the audit service is not necessary at this time, but acknowledged that circumstances could arise where a competitive tender for audit services is desirable. It recommended the reappointment of KPMG as the company's auditor. The Board accepted the Committee's recommendation and concluded that:-

- there are no matters warranting a competitive tender exercise in relation to the provision of audit services, but this position would change if there were to arise at any time any concerns as to the continuing independence or performance of the current audit firm (no such concerns have arisen as at the date of this report);
- none of the directors' independence in considering this
  matter is impaired in any way and none has a potential
  or actual conflict of interest in relation to KPMG, whether
  in regard to its appointment, fees, the evaluation of its
  performance, any decision as to competitive tender for
  audit services, or any other matter.

The Committee also took into account that under the current EU legislation on audit firm rotation the current auditor could not be re-appointed after 2023.

### REVIEW OF NON-AUDIT SERVICES\_

The Committee reviewed the company's policy on its use of its audit firm for non-audit work. Its main principles are that the auditor is excluded from providing certain nonaudit services the performance of which is considered incompatible with its audit duties, but is eligible to tender for other non-audit work on a competitive basis and can properly be awarded such work if its fees and service represent value for money. The policy can be viewed on the company's website. The Committee considered reports on the extent and nature of non-audit work available, the allocation during the year of that work to accountancy and audit firms, including KPMG LLP, and the associated fees. Details of audit and non-audit work performed by KPMG and the related fees appear annually in the notes to the company's financial statements. A full statement of the fees paid to KPMG LLP for work performed during the year is set out in note 2.5 to the financial statements on page 95. Having satisfied itself on each item for its review, the Committee reported to the Board that:-

- the company's existing policy continues to be appropriate, has been adhered to throughout the year, and is operating effectively to provide the necessary safeguards to independence of the external auditor;
- there are no facts or circumstances relating to the award or performance of non-audit work that affect the independence of KPMG LLP as auditor or justify putting out audit work to competitive tender at this time;
- no contract for non-audit services has been awarded to KPMG LLP in any circumstance of perceived or potential conflict of interest or non-compliance with the company's policy; and
- the fees KPMG LLP have earned from non-audit services provided during the year are not, either by reason of their amount or otherwise, such as might impair its independence as auditor. The ratio of non-audit to audit fees was 0.14:1 in 2017 (2016: 0.18:1).

The Board accepted these findings.

# REVIEW OF INTERNAL AUDIT PERFORMANCE

The Committee chairman oversaw the Committee's evaluation of the internal auditor's performance, using questionnaires covering all aspects of the internal auditor work and relationship to the audit and received the auditor's view on that performance. He reviewed the results with the Committee members and company management and reported the Committee's conclusions to the Board. KPMG LLP gave formal assurance to the company of its ability as auditor to place reliance on the work of the internal audit team, and the Committee concluded that the scope and quality of the internal audit work done reflects an effective, well-functioning team.

# REVIEW OF RISK MANAGEMENT AND INTERNAL CONTROLS

The Committee reviewed the effectiveness of the company's system of internal control and financial risk management. It received reports from the auditor on each of these areas and from the RCG, whose work is described on page 38 on the company's risk register, emerging risks and corresponding internal controls. It scrutinised the key risks register, as revised by the RCG, and approved it for adoption by the Board. Its work informed and supported the Board's assessments detailed under 'How the Board manages risk' on page 38.

# REVIEW OF ANTI-BRIBERY CONTROLS AND WHISTLEBLOWING

The Committee reviewed the company's anti-bribery processes and controls and evaluated and approved

these and the company's bribery risk assessment. On its recommendation, the Board readopted the company's anti-bribery policy statements and associated controls. The Committee considered reports on known instances of alleged wrongdoing and matters reported on the company's confidential reporting line and their investigation, reviewed the adequacy of whistleblowing procedures and commissioned follow-up action and improvements in risk-related controls.

Our current anti-bribery value statements and our policies on the control of fraud, theft and bribery risks appear on the company's website and are drawn to the attention of all parties seeking to transact with the Group. Our whistleblowing procedures are published internally on our intranet and their existence is regularly reinforced in our team member communications.



48

## **COMMITTEE REPORTS**

# NOMINATION COMMITTEE

The Nomination Committee is chaired by Chris Chambers, and made up entirely of independent non-executive directors

Their names and qualifications are on page 36 and attendance at meetings in the table on page 39.

### Key Responsibilities of the Nomination Committee

- reviews the Board's size, structure and composition and leads recruitment to Board positions
- undertakes annual Board performance evaluation
- satisfies itself on the company's refreshing of Board membership and succession planning

Its terms of reference detail its key responsibilities and appear, with relevant background information, on the company's website www.pendragonplc.com

## THE COMMITTEE'S WORK IN 2017 -

The Nomination Committee met three times in 2017. This report describes its work and conclusions.

# REVIEW OF BOARD COMPOSITION AND BALANCE.

In January 2017, the Committee reviewed the structure of the Board, in relation to its size, composition and potential vacancies. At this stage, as part of the annual review of the workings of the Board and its annual valuation, the Committee concluded that a cohort of four non-executive directors, made up of the chairman and three independent non-executive directors is sufficient for the Board and its committees to function effectively.

In June 2017, the Committee's work focussed on succession planning, concluding that the successful introduction of the value creation plan long term remuneration incentive had enabled focus on a cohort of below Board executives with potential to succeed the executive directors, as part of the growth and development of an internal pool of talent.

In October 2017, following the resignation of Mel Egglenton as chairman, the Committee met for the purposes of recruitment and selection of the chairman. Owing to the

interest expressed by eligible non-executive director Chris Chambers, the Nomination Committee recommended that the Board as a whole (excluding the outgoing chairman and the interested non-executive director), undertook the process for the appointment of the chairman of the company. Having drawn up a role description and the required capabilities for the appointment, the Board concluded that the company's interests were best served by appointing as chairman someone already familiar with the development of the company's strategy. Chris Chambers was an internal candidate meeting the role criteria, and accordingly, he was appointed as chairman in October 2017 in preference to seeking an external appointment. Following the appointment of Chris Chambers as chairman, the Board concluded to recruit and appoint an additional non-executive director to ensure that the composition and balance of the Board remained appropriate. As at 13 February 2018, the process to recruit an additional non-executive director is ongoing. Details of the annual evaluation of the Board are set out below.

## **EVALUATION**

The annual evaluations of the Board and its members were conducted by the Board and are described on page 39. As part of that process, the Committee conducted an evaluation of its own performance.

## DIVERSITY\_

All appointments made, including those of Board members, adhere to the company's diversity and equal opportunities policy, which can be viewed on the company's website. For non-executive director appointments, where executive search consultants are instructed, they are done so in a manner consistent with this policy. As identified above, the company is currently in the process of recruiting an additional non-executive director, and will engage an executive search for this purpose if considered appropriate to do so. The company has not adopted a gender balance target for its Board.

# REMUNERATION COMMITTEE

The Remuneration Committee is a committee of the Board, and was chaired by Chris Chambers until his appointment as non-executive Chairman in October 2017. Jeremy King is currently the acting Chairman of the Committee. It is made up entirely of independent non-executive directors.

Their names and qualifications are on page 36 and attendance at meetings in the table on page 39.

## Key Responsibilities of the Remuneration Committee

- determines and agrees with the Board the framework for remuneration of executive directors
- ensures that executive directors are provided with appropriate incentives which align their interests with those of shareholders, and encourage enhanced performance in the short and medium term, as well as achievement of the company's longer term strategic goals
- determines targets for any performance related pay schemes
- seeks shareholder approval for any long term incentive arrangements
- determines the remuneration of the chairman

The terms of reference of the Remuneration Committee are available at www.pendragonplc.com

### THE COMMITTEE'S WORK IN 2017

The Remuneration Committee met twice in 2017. The Directors' Remuneration Report, beginning at page 50, describes its work and conclusions.

# Remuneration Committee Chairman's Letter to Shareholders

Dear Shareholder

Following Chris Chambers' appointment as non-executive chairman, on behalf of the Board, I am pleased to present the Directors' Remuneration Report as acting chairman of the Remuneration Committee for the year ended 31 December 2017. This report has been prepared by the Remuneration Committee and approved by the Board.

This remuneration report is split into two sections:

- the **new Directors' Remuneration Policy**; which provides an 'at a glance' summary of the Remuneration Policy for which shareholder approval was obtained at the 2017 AGM and which will continue to apply without amendment for the forthcoming year; and
- the Annual Report on Remuneration.

### Aligning the Remuneration Policy with strategy and performance

The Remuneration Committee conducted a thorough review of our remuneration policy in autumn 2016 and early 2017. In December 2017, the company released an update outlining next steps on its strategic objectives, and actions taken on delivering those strategic objectives. The Remuneration Committee maintains that the remuneration policy we have in place today, approved by shareholders at our 2017 AGM, will support the reshaping of our business and assist in the acceleration of our transformation as we move towards achieving our strategic objectives. Our remuneration policy continues to provide a strong and clear link between business strategy and incentive arrangements, with both the Value Creation Plan (VCP) and our remuneration policy as a whole being fundamental in supporting the delivery of our strategy, rewarding both the executives and senior management group driving its successful delivery.

As no changes are proposed to our remuneration policy for the year ahead, the company's remuneration policy is not subject to shareholder approval. The full policy is available on the company's website at www.pendragonplc.com, and in last year's remuneration report, and is summarised in the policy table on page 51. During the course of the coming year, the Committee will continue to closely follow developments in remuneration policy and prevailing market practice, including the implementation of proposed changes to the UK Corporate Governance Code, the introduction of secondary legislation and voluntary industry action following the Government's response to the 2016 Green Paper on Corporate Governance Reform where it applies to executive pay.

We continue to maintain the bias in our remuneration policy towards long term incentives, supported through interlinked share ownership and part-deferral requirements within the annual bonus plan.

### 2017 Outturn

As highlighted earlier, in 2017, the company delivered underlying profit of £60.4m, a decline of 19.9% year on year. Year end net debt has increased by 35.3%, as a result of further investments in line with our clear strategy to provide more reliable and sustainable returns. As a result, for the year under review, bonuses were paid to the executive directors at 29.8% of salary.

In addition, upon conclusion of the three-year performance period, the Remuneration Committee determined that long term incentives awarded in 2015 will not vest, as the relevant performance conditions to achieve vesting were not satisfied. The 2015 LTIP therefore lapsed in its entirety. Full details of remuneration decisions for 2017 are set out in the directors' annual remuneration report on pages 57 to 62.

At last year's AGM, 98.80% of shareholders voted in favour of the Directors' Remuneration Report. 55% of shareholders voted in favour of our remuneration policy and details of the votes cast are set out on page 62. I hope that you find the information in this report helpful and I look forward to your continued support at the company's AGM.

Yours sincerely

## Jeremy King

Acting Chairman of the Remuneration Committee

### REMUNERATION DISCLOSURE

This report complies with the requirements of The Large and Medium-sized Companies and Groups (Accounts and Reports) Regulations 2008 and the Large and Medium-sized Companies and Groups (Accounts and Reports) (Amendment) Regulations 2013 (the Regulations) and has been prepared in accordance with the UK Corporate Governance Code and the UKLA Listing Rules. The parts of the report which have been audited in accordance with the Regulations have been identified.

### REMUNERATION POLICY\_

This year, there are no changes to the remuneration policy that was approved by our shareholders at the 2017 AGM. The full, shareholder approved, policy is available on the company's website and sets out our policy on directors' remuneration, recruitment, loss of office, termination of employment and change of control. Consistent with market practice, the Remuneration Committee retains full discretion over all elements of variable remuneration, both in terms of annual bonus awards made and long term incentive awards granted and vesting. The extent of this discretion is more particularly described in the table on page 54.

The table below summarises the individual elements of remuneration provided to the executive directors. It is a summary only and does not replace or override the full, shareholder policy, which is displayed on the company's website (www.pendragonplc.com).

### **FUTURE REMUNERATION POLICY FOR EXECUTIVE DIRECTORS**

### **BASE SALARY**

## **ELEMENT AND PURPOSE**

Provide competitive remuneration that will attract and retain executives of the calibre required to take forward the company's strategy.

#### MAXIMUM OPPORTUNITY

Salary levels are eligible for increases during the three-year period that the remuneration policy operates (policy effective from 27 April 2017).

During this time, salaries may be increased each year. Salary increases are determined after taking due account of market conditions and any increases awarded to the wider workforce.

Significant changes in role scope may require further adjustments to bring salary into line with new responsibilities.

For recent joiners or promotions, whose pay was initially set below market rate, higher than usual increases may be awarded to bring them into line with the market over a phased period as they develop in their role.

## OPERATION

Base salaries are reviewed annually, effective from 1 January. The Committee sets base salaries taking into account:

- the performance and experience of the individual concerned;
- any change in responsibilities;
- appropriate executive remuneration benchmarking, which may include the following comparator groups (i) FTSE 250 companies (excluding investment trusts); (ii) companies of a similar size to the Group, currently being those in the bottom quartile of the FTSE 250 and the top quartile of the FTSE Small Cap; (iii) FTSE retailers, broadly the FTSE All Share General Retailers index excluding companies with a market cap greater than £3.5bn; and (iv) selected automotive retailers which are deemed to be the closest comparators to the company. Alternative peer groups may need to be referenced depending on the business circumstances.

Base salaries are paid monthly in arrears.

## PERFORMANCE METRICS

Individual performance is an important factor considered by the Committee when reviewing base salary each year.

## **FUTURE REMUNERATION POLICY FOR EXECUTIVE DIRECTORS**

### **BENEFITS**

#### **ELEMENT AND PURPOSE**

Cost-effective, market competitive benefits are provided to assist executive directors in the performance of their roles.

## OPERATION

Life assurance, private health cover, professional subscriptions, home telephone costs and (at executive's option) company cars.

#### MAXIMUM OPPORTUNITY

Benefit levels are set to be competitive relative to companies of a comparable size. The cost of some of these benefits is not pre-determined and may vary from year to year based on the overall cost to the company of securing these benefits for a population of employees (particularly health insurance and death in service cover).

#### PERFORMANCE METRICS

None.

## **PENSION**

## **ELEMENT AND PURPOSE**

Provide cost-effective long term retirement benefits that will form part of a remuneration package that will attract and retain executives who are able to take forward the company's strategy.

### MAXIMUM OPPORTUNITY

Post-2009 executives: contribution of 10% of base salary, or payment of a 10% cash alternative at the option of the executive.

Pre-2009 executives: 26% of salary cash supplement in lieu of pension contribution.

## OPERATION

Post-2009 executives: participation in a defined contribution pension scheme.

Pre-2009 executives: deferred membership of defined benefit pension scheme.

## PERFORMANCE METRICS

None.

## **ANNUAL BONUS**

## ELEMENT AND PURPOSE

Incentivises achievement of annual objectives which support the short term goals of the company, as reflected in the annual business plan.

## MAXIMUM OPPORTUNITY

Maximum available bonus is equivalent to 100% of base salary. Maximum bonus is available only for material outperformance of the company's annual business plan.

## OPERATION

Annual bonuses are earned over the year and are paid annually in arrears after the end of the financial year to which they relate, based on performance against targets over the year. 25% of after tax bonus earned is subject to compulsory deferral into the company's shares until such time as the company's share ownership guidelines are met. In such situations where bonus is deferred into shares, an executive director may be entitled to receive dividend payments on such shares.

## PERFORMANCE METRICS

Annual bonus is earned based on performance against stretching company financial performance measures as set and assessed by the Committee. At present, financial measures used are underlying (adjusted) profit and year-end net debt. A sliding scale of targets is set for each measure, with 12.5% of salary for each element being payable for achieving the relevant threshold hurdles.

### **CHANGES**

The specific measures, targets and weightings may vary from year to year in order to align with the company's strategy over each year. The measures will be dependent on the company's goals over the year under review.

## **FUTURE REMUNERATION POLICY FOR EXECUTIVE DIRECTORS**

### **VALUE CREATION PLAN (VCP)**

#### **ELEMENT AND PURPOSE**

The VCP rewards and retains executive directors over the longer term, whilst also aligning the incentives of those participating with the long term performance of the business and returns for our shareholders. The VCP is the company's principal long term incentive plan for rewarding and incentivising executive directors.

#### MAXIMUM OPPORTUNITY

Under the VCP, the maximum aggregate number of ordinary shares in the company that can be issued to satisfy awards under the VCP to all participants is limited to 5% of the company's issued share capital at the end of the four year performance period.

At the outset, entitlements of participants in the pool of returns were split as follows:-

chief executive officer - up to a maximum of 30% chief operating officer - up to a maximum of 20% finance director - up to a maximum of 10%

other below board participants

- share of remaining balance of 40%

#### **OPERATION**

The VCP operates over a four year performance period which commenced on 1 January 2017. Executive directors, and other eligible team members are granted an entitlement to a percentage share in a pool of returns delivered to shareholders, above a hurdle rate of return. The participant's percentage entitlement is awarded under nil-cost options over shares, with a value calculated to be a proportion of the total shareholder return created for shareholders. This is measured over the four year VCP performance period, with a further one year holding period being applicable to any awards vesting.

The overall effect of the VCP is that the executive directors and other eligible team members will be able to earn shares equivalent to 10% of any total shareholder return created above a 10% per annum compound annual growth rate based on the measurement of absolute total shareholder return generated over the four year VCP performance period. In other words, until shareholders receive a 10% p.a. return, the VCP will not pay out. Beyond that, broadly participants may receive 10% of any further value created subject to cap of 5% of issued share capital. The company used an initial or base share price of the Q4 2016 average share price, which was £0.3016.

### PERFORMANCE METRICS

The performance condition is based on the absolute total shareholder return performance of the company over a four-year period. Participants in the VCP are able to earn shares equivalent to 10% of any total shareholder return created above a 10% p.a. threshold.

#### **CHANGES**

The VCP replaces the LTIP as the company's selected long term incentive plan from 1 January 2017.

### LONG TERM INCENTIVE PLAN (LTIP)

### **ELEMENT AND PURPOSE**

Incentivises executives to achieve EPS growth over a three year period. EPS growth is the measure most appropriate to the company's strategy.

### MAXIMUM OPPORTUNITY

No further awards will be made to executive directors under the LTIP.  $\,$ 

## **OPERATION**

Awards are subject to performance conditions measured over three years and a service requirement.

The Committee retains a discretion to refine the choice of performance metrics in each year in light of developments in the company's strategy. In the event of a significant or material change, the Committee would engage in dialogue with shareholders and, if necessary, seek a renewed shareholder approval by ordinary resolution.

### PERFORMANCE METRICS

Awards vest at the end of a three year performance period, based on achievement of stretching underlying EPS targets. The underlying EPS targets operate subject to a positive total shareholder return (TSR) underpin. Threshold performance attracts vesting of 25% of the award with 100% of awards being achieved for maximum performance. There is a straight line vesting between performance points.

## CHANGES

Following approval of the VCP at the 2017 AGM, the company does not intend to use the long term incentive plan to reward the executive directors over the period of the remuneration policy and in the future, and the LTIP remains solely for legacy awards made in 2015 and 2016.

## **FUTURE REMUNERATION POLICY FOR EXECUTIVE DIRECTORS**

### POLICY ON EXECUTIVE DIRECTOR SHARE OWNERSHIP

The company continues to recognise the importance of executive directors building significant holdings of the company's shares. To encourage share ownership among executive directors joining the company, these require executive directors to aim, within five years of joining the Board, to have built a stake in value equal to 100% of their annual salary (200% in the case of the chief executive). Until such time as the policy is met, executive directors will be required to defer 25% of annual bonus into the company's shares and retain half the after tax number of vested shares received under the VCP.

## POLICY ON NON-EXECUTIVE DIRECTORS' REMUNERATION

The company's policy on non-executive directors' remuneration is reviewed annually by the Board. Remuneration for nonexecutive directors is confined to fees alone, without a performance related element. Non-executive directors may elect to receive all or part of their fees in the form of benefits in kind, typically the provision of a motor vehicle for their use. The company considers that the remuneration of the non-executive directors remains consistent with the time commitments associated with individual positions and wider market practice among companies of a comparable size.

Fee Type:	Fee Level	Change in 2017
Chairman fee	£150,000	None
Basic fee	£40,000	None
Supplementary fees:		
Senior independent director	£4,000	None
Audit Committee chairman	£10,000	None
Remuneration Committee chairman	£5,000	None
Nomination Committee chairman	Nil	None

## Notes accompanying the future Remuneration Policy table:

- 1. Malus and clawback malus and clawback may operate in respect of the annual bonus, VCP, and long term incentive plan. These provisions will permit the company to reclaim annual bonus payments or reverse VCP or LTIP awards or claim proportionate payments in exceptional circumstances of misstatement or misconduct. These are kept under review,
- annual bonus payments or reverse VCP or LTIP awards or claim proportionate payments in exceptional circumstances of misstatement or misconduct. These are kept under review, in the light of prevailing Financial Reporting Council guidance.

  2. Salary base salaries are set by reference to the criteria specified in the table above. If a salary is initially set below the market rate, a phased realignment may be made over time.

  3. Annual bonus targets of underlying (adjusted) profit (50%) and year-end net debt (50%) were selected as these measures correlate to measures used in the company's overall business plan. The split between net debt and profit, and the performance measures attributable to them is determined by the Remuneration Committee who seek external guidance on the appropriateness of any performance targets set relative to the market.

  4. Long term incentive plans (i) LTIP: under the company's current long term incentive plan, performance shares are awarded up to a maximum of 150% of salary if significantly challenging performance targets are attained. The Remuneration Committee selected EPS as this remains the key internal measure of long term financial performance, as well as being well understood by the executives and our investors as providing a clear incentive to deliver the company's long term growth prospects. An underpin of creating absolute shareholder return has been adopted as this further aligns the interests of executives with those of shareholders. The vesting schedule outlines the vesting percentages in relation to EPS performance targets, which were set after taking into account internal scenario analysis, current market expectations and the current trading environment. (ii) VCP: the introduction of the VCP ensures alignment of rewards with the performance and delivery of our business strategy. The initial or base share price under the VCP was set at £0.3016, being the three month average share price under the VCP was set at £0.3016, being the initial or base share price under the V

- 6. Benefits benefit levels are set to be competitive relative to companies of a comparable size.
  7. Annual Bonus, VCP and LTIP Policy Remuneration Committee Discretions: The Committee will operate the annual bonus plan, VCP and LTIP in accordance with their respective rules and in accordance with the Listing Rules, where relevant. Consistent with market practice, the Committee retains discretion in a number of respects with regard to the operation and administration of these plans. These include the following (albeit with quantum and performance targets restricted to the descriptions detailed in the future policy
  - who participates in the plans

  - who participates in the piants, the timing of grant of award and/or payment; the size of an award and/or payment; the size of an award and/or payment; the determination of vesting and/or meeting targets; discretion required when dealing with a change of control (e.g. the timing of testing performance targets) or restructuring of the Group;

  - determination of good/bad leaver cases for incentive plan purposes based on the rules of each plan and the appropriate treatment chosen;
     adjustments required in certain circumstances (e.g. rights issues, corporate restructuring events, share buybacks and special dividends); and
     the annual review of performance measures and weighting, and targets for the annual bonus plan, VCP and LTIP from year to year or on award.

The Committee also retains the ability to adjust the targets and/or set different measures and alter weightings for the annual bonus plan and to adjust targets for the VCP or LTIP if events occur (such as a material divestment of Group business) which cause it to determine that the conditions are no longer appropriate and the amendment is required so that the conditions achieve their original purpose and are not materially less difficult to satisfy

The company retains the authority to honour any commitments entered into with current or former directors that have been disclosed to shareholders in previous remuneration reports (e.g. all historic awards that were granted under any LTIPs that remain outstanding, as detailed in the company's latest Annual Report), and which remain eligible to vest based on their original award terms. With regard to any promotions to executive director positions, the company will retain the ability to honour payments agreed prior to executives joining the Board, albeit any payments agreed in consideration of being promoted to the Board will be consistent with the policy on new appointments as an executive director detailed in the remuneration policy at www.pendragonplc.com

# ILLUSTRATION OF OUR REMUNERATION POLICY FOR 2018

The tables and charts below illustrate the operation of the remuneration policy and provide estimates of the potential future remuneration that executive directors would receive, in the scenarios shown, in accordance with the directors' remuneration policy for 2018. Potential outcomes based on different performance scenarios are provided for each executive director. A significant percentage of remuneration

is linked to performance, particularly at maximum levels.

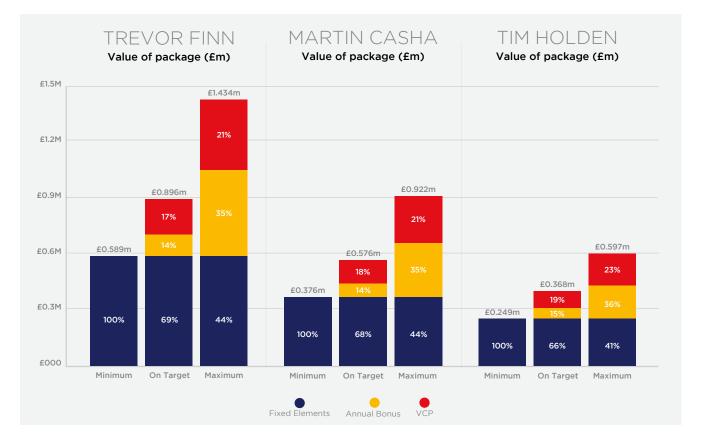
The chart below illustrates the remuneration that could be paid to each of the executive directors, based on salaries at the start of the financial year 2018, under three different performance scenarios: (i) minimum; (ii) on target; and (iii) maximum. The elements of remuneration have been categorised into three components: (i) fixed; (ii) annual bonus; (iii) Value Creation Plan.

Element	Description	Minimum	On Target	Maximum
Fixed	Fixed (comprises base salary, benefits, pension)	Included	Included	Included
Annual Bonus	Annual bonus	0%	25% of the maximum bonus <sup>1</sup>	100% of the maximum bonus <sup>1</sup>
Value Creation Plan	Long term incentive plan	0%	50% of the average annual IFRS 2 value of the award <sup>2</sup>	100% of the average IFRS 2 value of the award <sup>2</sup>

1. The maximum bonus available for executive directors is equivalent to 100% of base salary.

In accordance with the regulations, share price growth has not been included.





<sup>2.</sup> Awards made under the VCP will be on a one-off basis with a four year measurement period. For illustrative purposes only, the maximum value displayed here represents 100% of the IFRS 2 value of the award, which is intended to give an estimate of the value of the award on grant.



We list below the areas of policy the company has adopted in the shareholder approved remuneration policy (available to view on the company's website).

New appointments as executive director Including each component of remuneration
New appointments as non-executive director
Non-executive remuneration
How employees' pay is taken account in executive remuneration
Directors' service contracts and exit payments
Treatment of fees earned from external directorships

All these policy areas remain unchanged from the policy approved by shareholders at the 2017 AGM.

## NON-EXECUTIVE DIRECTORS' APPOINTMENTS\_\_\_\_\_

Name	Commencement	Expiry/cessation	Unexpired at date of report (months)
Chris Chambers	23.10.17	31.12.20	34
Gillian Kent	22.05.16	31.12.18	11
Jeremy King	25.11.17	31.12.20	34



## ANNUAL REPORT ON REMUNERATION

### The Committee's work for 2017

- · determined annual bonus awards in respect of 2016 performance
- set the annual bonus plan terms for 2017
- introduced and granted awards under the Value Creation Plan
- · tested the performance targets for the company's 2015 Long Term Incentive Award vesting
- set 2018 executive director salary levels
- noted remuneration trends across the Group
- reviewed and effected renewal of remuneration policy and made awards under the Value Creation Plan

### ADVISORS.

During 2017, the chief executive, Trevor Finn provided advice to the Committee but not in respect of his own pay. In addition, external advice was provided by PwC. Pinsent Masons LLP continue to be retained as the company's share incentive scheme legal advisors, although did not earn fees in 2017. In 2017, fees of £52,860 were paid to PwC. Pinsent Masons and PwC are considered to be independent. Pinsent Masons and PwC do not provide any other services to the Group. The company secretary also acts as secretary to the Committee and provides additional advice.

## SINGLE TOTAL FIGURE (AUDITED INFORMATION).

		or fees¹	bene	able efits³ 100		sion <sup>4</sup>	Bor £0	nus <sup>5</sup> 00	incentiv	term e plan <sup>6,7</sup> 00	fig	e total ure 00
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016
<b>Executive directors</b>												
Trevor Finn	464	464	4	4	121	121	138	402	0	666	727	1,657
Martin Casha	292	292	8	7	76	76	87	254	0	400	463	1,029
Tim Holden	221	221	6	6	22	22	66	192	0	317	315	758
Hilary Sykes <sup>2</sup>	-	129	-	8	-	33	-	112	-	188	-	470
Non-executive directors												
Chris Chambers	69	47	-	-	-	-	-	-	-	-	69	47
Gillian Kent	40	40	-	-	-	-	-	=	-	=	40	40
Jeremy King	50	48	-	=	-	-	-	=	-	=	50	48
Mel Egglenton <sup>8</sup>	121	150	-	-	-	-	-	=	-	=	121	150
Paul Hampden Smith <sup>9</sup>	-	20	-	-	-	-	-	-	-	-	-	20

<sup>1.</sup> In the case of non-executive directors, fees include committee chair fees in addition to the basic non-executive director fee of £40,000, as detailed in the Policy on Non-Executive

of the period mainter containing for the LTHP awards which vested in 2016 (maturity date 20.03.17) is based on the actual price these shares were sold at (where shares were retained by directors, the sold at price was used), which was £0.3421 on 20.03.17 is based on the actual price these shares were sold at (where shares were retained by directors, the sold at price was used), which was £0.3421 on 20.03.17 is based on the actual price these shares were sold at (where shares were retained by directors, the sold at price was used), which was £0.3421 on 20.03.17 is based on the actual price these shares were sold at (where shares were retained by directors, the sold at price was used), which was £0.3421 on 20.03.17 is based on the actual price these shares were sold at (where shares were retained by directors, the sold at price was used). Which was £0.3421 on 20.03.17 is based on the actual price these shares were sold at (where shares were retained by directors, the sold at price was used). Which was £0.3421 on 20.03.17 is based on the actual price these shares were sold at (where shares were retained by directors, the sold at price was used). Which was £0.3421 on 20.03.17 is based on the actual price these shares were sold at (where shares were retained by directors, the sold at (where shares were retained by directors, the sold at (where shares were sold at (where shares were sold at (where shares were sold at (where shares) were sol

<sup>1.</sup> In the case of non-executive directors, fees include committee chair fees in addition to the basic non-executive director fee of £40,000, as detailed in the Policy on Non-Executive Directors' Remuneration in the policy table above at page 54.

2. Hilary Sykes retired from the company and the board with effect from 01.01.17. Settlement entitled her to the 2014 LTIP.

3. Benefits in kind include life assurance, private health cover, professional subscriptions, contribution to home telephone costs and provision of up to two cars (at the director's election), one of which is fully expensed.

4. Salary supplement in lieu of employer pension contribution, or in the case of Tim Holden, company contribution to defined contribution pension scheme of 10% of basic salary (£22,083 in 2017, £22,083 in 2016). Trevor Finn and Martin Casha ceased to be active members of the Pendragon defined benefit Pension Plan in 2006. Trevor Finn elected to take early retirement benefits from 08.02.08 and is therefore a pensioner member. Martin Casha also elected to take early retirement benefits from 01.07.16 and is therefore also a pensioner member. In April 2016, Tim Holden elected to a receive a payment of 10% of salary rather than continue to receive pension contributions.

5. Bonus Award for 2017 total equivalent to 29.8% of base salary, 2016 total equivalent to 86.76% of base salary - see page 58 for more detail.

6. The performance conditions for the LTIP awarded in 2015 have not been achieved, and consequently these awards will lapse in their entirety.

7. The sterling value of the 2014 LTIP awards which vested in 2016 (maturity date 20.03.17) is based on the actual price these shares were sold at (where shares were retained by

### PENSIONS\_

The Pendragon Pension Plan (Pension Plan) is established for the benefit of the Group's eligible employees. The Pension Plan operates through a trustee company which holds and administers its assets entirely separately from the Group's assets. There is no direct investment in Pendragon PLC. Trevor Finn and Martin Casha ceased to be active members of the Pension Plan in 2006. Tim Holden participated in the Pendragon Group Pension Scheme, a defined contribution pension scheme, until April 2016. From April 2016, Tim Holden elected to receive a payment of 10% of basic salary, rather than continue to receive pension contributions (£22,083 in 2017). The non-executive directors are not eligible to participate in the Pension Plan.

# PERFORMANCE RELATED PAY FOR 2017: ANNUAL BONUS

Given their commercial sensitivity, we do not publish the details of targets in advance. However, the Committee considers the targets to be measurable and appropriately stretching. For 2017, the maximum available annual bonus opportunity was 100% of base salary, only achievable for performance in excess of the company's strategic plan. Payouts are achievable for demanding performance, measured against underlying (adjusted) profit (50%) and year-end net debt (50%). This structure for bonus opportunity for 2017 reflects both the investor feedback received and the competitive market in which the company currently operates. Details of the percentages of salary payable at threshold, target and maximum are set out in the table below.

Available	Actual outturn 2017							
Performance measure	Underlying profit	Year end net debt	Underlying profit		Year end net debt			
Target aligned to business plan	% of bas	sic salary able Level		% of basic salary payable	Level	% of basic salary payable		
Threshold performance (10% below Target) must exceed prior year's result	12.5	12.5	-	-	-	-		
In line with Target	31.25	31.25	-	-	-	29.8%		
Maximum ≥10% above Target	50	50	+	-	+	-		
Straight line vesting between performance points								

For the year ended 31 December 2017, the Committee determined that as underlying profit performance was below the Threshold, no performance related pay would be payable in this respect. The year end net debt performance

was marginally below the target, and therefore total annual performance related pay on a pro-rata basis would be 29.8% of salary, based on the salary earned by each executive director during the year under review.

		Performance metrics	2017 outturn			
Measure		Performance metrics	Performance	Payout		
			Maximum	Actual	% of basic salary payable	
Underlying profit	>£75.4m	≥£76.2m	≥£83.8m	£60.4m	Ο	
Net debt	<£135.5m	≤ £123.2m	≤£110.9m	£124.1m	29.8	
			-	Total bonus achieved	29.8	

### LONG TERM INCENTIVES VESTING IN 2017 \_\_\_\_

The Remuneration Committee assesses the extent to which the performance conditions that apply to the performance related elements of the remuneration framework have been met, following sign off of the company's audited Annual Report and Accounts. This ensures that incentive payments are made following independently audited results being known.

Following an assessment of the performance conditions applicable to the 2015 award, the Remuneration Committee determined that the relevant performance conditions to achieve vesting were not satisfied (namely that actual underlying EPS achieved in the financial year ending 31 December 2017 be 3.8p or above for 25% vesting: actual EPS achieved was 3.3p. The 2015 LTIP therefore lapsed in its entirety.

## BASE SALARY FOR 2018

Base salaries for the executive directors will remain unchanged from the 2017 salary levels.

## PERFORMANCE RELATED PAY FOR 2018\_

The annual bonus for the 2018 financial year will operate on the same basis as for the 2017 financial year and will be consistent with the policy detailed in the remuneration policy section of this report having maximum bonus opportunity, deferral and clawback provisions identical to those in place for 2017. The performance metrics selected are underlying profit and year-end net debt, with an equal weighting given to each. Underlying profit and year-end net debt targets have been set to be challenging relative to the 2018 business plan. The targets themselves, as they relate to the 2018 financial year, are considered to be commercially sensitive,

and we do not publish details of these in advance.

## VALUE CREATION PLAN (VCP) AWARDS MADE IN 2017\_

The VCP was approved by shareholders on 27 April 2017. Under the VCP, executive directors were granted a nil cost option over ordinary shares of the company on 26 May 2017. Vesting is based on the growth of absolute total shareholder return generated over the VCP performance period. The performance period for the award comprises the four years ('Performance Period') commencing on 1 January 2017. The VCP award gives the executive directors the opportunity to share in a proportion of the total value created for shareholders above a hurdle ('Threshold Total Shareholder Return') measured at the end of the Performance Period on 31 December 2020 ('Measurement Date').

The price used for this measurement ('Measurement Total Shareholder Return') will be the sum of the average share price for the three months ending on the Measurement Date plus the cumulative dividends paid per share over the Performance Period. The starting share price was set at £0.3016 ('Initial Price'), being the three month average share price prior to 1 January 2017. The hurdle price was set at £0.442, being the Initial Price plus 10% compounded annual growth over the Performance Period ('Hurdle'). The total participation pool for the VCP will be 10% of the total value created above the Hurdle ('Pool'). The number of shares under the nil cost option will be determined at the end of the Performance Period on the Measurement Date and will be calculated by reference to the executive director's percentage entitlement to growth in value in the table below. Any awards which vest after the four year Performance Period will be subject to a further one year holding period.

Director	Position	Percentage entitlement of 10% Pool	Percentage entitlement of growth in value
Trevor Finn	Chief Executive	30%	3%
Martin Casha	Chief Operating Officer	20%	2%
Tim Holden	Finance Director	10%	2%

# RECOVERY AND WITHHOLDING PROVISIONS\_

As detailed in the summary of remuneration policy on pages 51 to 54, the clawback provisions that operate in the annual bonus, the LTIP and the VCP enable the Remuneration Committee to recover value overpaid in the event of either a material misstatement of the company's financial results for any period or misconduct. Should it be considered appropriate to enforce these provisions, value can be

recovered through the withholding of future incentive payouts (including at the point of vesting of an LTIP or VCP award) or through requiring the overpayment be refunded to the company on a net of tax basis. The clawback provisions are included in the relevant plan documentation so that there is a clear basis on which the Remuneration Committee could seek to enforce the provisions should it consider it necessary to do so.

## DIRECTORS' SHAREHOLDINGS (AUDITED INFORMATION)\_

			Subject to deferral under the annual bonus plan		Subject to p conditions under the incenti	Vested but	
	Legally owned as at 31.12.2017	Legally owned as at 31.12.2016	2016 LTIP award	2015 LTIP award	2015 LTIP <sup>1</sup> award	2016 LTIP <sup>2</sup> award	Vested but unexercised share options
Trevor Finn	19,127,976	18,216,623	No	No	1,764,593	1,931,250	0
Martin Casha	9,559,780	8,794,301	No	No	1,113,236	1,218,375	0
Tim Holden	2,131,331	1,524,347	No	No	840,704	920,104	0

<sup>1.</sup> Performance conditions: vesting is subject to the satisfaction of performance conditions based on achieving defined earnings per share targets measured from the 2014 earnings per share result over a three year performance period - 3.8p (25% vesting) rising to 4.5p (100% vesting). Actual EPS achieved for the financial year 2017: 3.3p.

2. Performance conditions: vesting is subject to the satisfaction of performance conditions based on achieving defined earnings per share targets measured from the 2015 earnings per share result over a three-year performance period - 4.5p (25% vesting) rising to 5.3p (100% vesting)

## DIRECTORS' SHAREHOLDINGS (AUDITED INFORMATION).

Each executive director fulfils the requirements of the company share ownership policy applicable to them (i.e. building a 200% of salary share ownership in the case of the chief executive and 100% in the case of the other executive directors). There is no company policy on non-executive director share ownership.

## TOTAL SHAREHOLDER RETURN'\_

The graph below shows the total shareholder return ('TSR')<sup>2</sup> on the company's shares in comparison to the FTSE Small Cap Index (excluding investment companies)<sup>3</sup>. TSR has been calculated as the percentage change, during the relevant period, in the market price of the shares, assuming that any dividends paid are reinvested on the ex-dividend date. The relevant period is the seven years ending 31 December 2017. The notes at the foot of the graph provide more detail of the TSR calculation.

## PENDRAGON PLC TSR 2011 - 2017



This report is required, pursuant to the Large and Medium sized Companies and Groups (Accounts and Reports) (Amendment) Regulations 2013, regulation 18, Performance

Colgnia.

2. Total Shareholder Return ('TSR') is calculated over the seven years ended on 31 December 2017 and reflects the theoretical growth in the value of a shareholding over that 2. Total Shareholder Return ("TSR") is calculated over the seven years ended on 31 December 2017 and reflects the theoretical growth in the value of a shareholding over that period, assuming dividends (if any) are reinvested in shares in the company. The price at which dividends are reinvested is assumed to be the amount equal to the closing price of the shares on the ex-dividend date plus the gross amount of annual dividend. The calculation ignores tax and reinvestment charges. For each company in the index, the TSR statistics are normalised to a common start point, which gives the equivalent to investing the same amount of money in each company at that time. The percentage growth in TSR is measured over the chosen period. To obtain TSR growth of the relevant index over the chosen period, the weighted average of TSR for all the companies in the index is calculated. In this case, it is the FTSE Small Cap Index (excluding investment companies) as explained in Note 3. The weighting is by reference to the market capitalisation of each company in the index in proportion to the total market capitalisation of all the companies in the index at the end of the chosen measurement period.
3. The FTSE Small CAP index has been selected as it represents the equity market in which the Company was a constituent member for the majority of the relevant seven year period ending 31 December 2017 detailed above.

## HISTORY OF CHIEF EXECUTIVE REMUNERATION (AUDITED INFORMATION)

Chief Executive	2017	2016	2015	2014	2013	2012	2011
Total Remuneration £m (single figure)	727	1,657	1,667	3,472	2,961	857	946
Annual bonus award (% of maximum that could have been paid)	30%	87%	100%	100%	100%	54%	75%
Percentage of LTIP <sup>1</sup> vesting	0%	100%	56%	100%	100%	0%	0%

<sup>1.</sup> Percentage of shares vesting under the Pendragon Long Term Incentive Plan (for 2012, the Pendragon ExSOP) against the maximum number of shares that could have been received.

# PERCENTAGE CHANGE IN CHIEF EXECUTIVE REMUNERATION\_\_\_\_\_

The table below illustrates the percentage change in the

remuneration awarded to the chief executive between the preceding year and the reported year and that of the Group's employees across its entire UK business.

	Chief Executive	Employees of Company as a whole
% change in salary 2017 compared to 2016	0%	3.34%
% change in benefit 2017 compared to 2016	0%	-1.18%
% change in bonus 2017 compared to 2016	-65.65%	-34.67%

# RELATIVE IMPORTANCE OF SPEND ON PAY\_\_\_\_\_

The graph below illustrates the difference between spend

on remuneration paid to all employees of the company, and dividend (interim and final proposed dividend) compared to the prior year.



## SHAREHOLDERS' VOTE ON REMUNERATION AT THE 2017 AGM\_\_\_\_\_

2016 Directors' Remuneration Report	Number	Proportion of votes cast
Votes cast in favour	966,066,769	98.60
Votes cast against	13,757,503	1.40
Total votes cast in favour or against	979,824,272	100%
Votes withheld	10,179,935	

Directors' Remuneration Policy (2017-2020)	Number	Proportion of votes cast
Votes cast in favour	546,252,498	55.34
Votes cast against	440,789,662	44.66
Total votes cast in favour or against	987,042,160	100%
Votes withheld	2,691,847	

# SHARE PRICE INFORMATION AND PERFORMANCE

Other than those detailed above, there are no share option or long term incentive schemes in which the directors are

eligible to participate. The middle market price of Pendragon ordinary shares at 29 December 2017 was 28.125 pence and the range during the year was 22.25 pence to 39.00 pence.

## APPROVAL\_

This report was approved by the Committee and signed on its behalf by

## Jeremy King

Acting Chairman of the Remuneration Committee 13 February 2018



## DIRECTORS' REPORT

# STRATEGIC REVIEW AND PRESCRIBED REPORTING

Our Strategic Review at pages 1 to 35 contains the information, prescribed by the Companies Act 2006, required to present a fair review of the company's business, a description of the principal risks and uncertainties it faces, and certain of the information on which reports and statements are required by the UK Corporate Governance Code. The Board approved the Strategic Review set out on pages 1 to 35 and the Viability Statement set out on page 17. Additional information on which the directors are required by law to report is set out below and in the following:-

- Corporate Governance Report
- · Board of Directors
- Corporate Social Responsibility Report
- · Audit Committee Report
- Nomination Committee Report
- · Directors' Remuneration Report
- · Directors' Report
- Directors' Responsibility Statement

In the interests of increasing the relevance of the Report and reducing the environmental impacts of over-lengthy printed reports, we have placed on our website certain background information on the company the disclosure of which, in this Report, is not mandatory. We first adopted this approach in 2015, and have not received any adverse feedback. We shall continue to monitor reaction to publication of shareholder information on our website, to help shape our shareholder communication and future improvements.

## RESULTS AND DIVIDENDS\_

The results of the Group for the year are set out in the financial statements on pages 73 to 143. An interim dividend of 0.75 pence per ordinary share was paid to shareholders on 24 October 2017 (2016: 0.7 pence). The directors are recommending a final dividend of 0.80 pence per ordinary share (2016: 0.75 pence) which would, if approved by shareholders at the 2018 AGM, bring total dividends for 2017 to 1.55 pence (2016 total: 1.45 pence).

# APPOINTMENT AND POWERS OF THE COMPANY'S DIRECTORS

Appointment and removal of directors is governed by the company's articles of association (the Articles), the UK Corporate Governance Code (the Code), the Companies Acts and related legislation. Subject to the Articles (which shareholders may amend by special resolution), relevant legislation and any directions given by special resolution, the company and its group is managed by its board of directors. By resolutions passed at company general meetings, the shareholders have authorised the directors: (i) to allot and issue ordinary shares; (ii) to offer and allot ordinary shares in lieu of some or all of the dividends; and (iii) to make market

purchases of the company's ordinary shares (in practice, exercised only if the directors expect it to result in an increase in earnings per share). Details of movements in the company's share capital are given in note 4.4 to the financial statements.

In May 2016, the company announced the commencement of a programme to buyback an initial £20 million of its ordinary shares. Between 20 May 2016 and 31 December 2017, the company purchased and cancelled a total of 35,506,652 ordinary shares in the company. In addition, from time to time, Pendragon provides financial assistance to its independent employee benefits trust to facilitate the market purchase of ordinary shares in the company for use in connection with various of the company's employee incentive schemes. In 2017, 8,277,625 shares were purchased in this way.

## BUSINESS AT

## THE ANNUAL GENERAL MEETING-

At the AGM, a separate shareholders' resolution is proposed for each substantive matter. We will issue with shareholders the company's annual report and financial statements together with the notice of AGM, giving not less than the requisite period of notice. The notice sets out the resolutions the directors are proposing and has explanatory notes for each. At the AGM, directors' terms of appointment are available for inspection and, as well as dealing with formal AGM business, the Board takes the opportunity to give an update to shareholders on the company's trading position. The chairman and each committee chairman are available to answer questions put by shareholders present.



## DIRECTORS' REPORT

# DIRECTORS AND THEIR INTERESTS IN SHARES\_

Current directors are listed on page 36. Details of the terms of appointment and notice period of each of the current directors, together with executives directors' respective interests in shares under the company's long term incentive plan (non-executive directors have none), appear in the Directors' Remuneration Report on pages 50 to 62. Directors

who served during 2017 and their respective interests in the company's issued ordinary share capital are shown in the table below. All holdings shown are beneficial. None of the directors holds options over company shares. Each executive director fulfils the requirements of the company's share ownership policy applicable to them. There is no company policy requiring non-executive directors to hold a minimum number of company shares.

Directors' shareholdings	Number at 31.12.17	Number at 31.12.16
Martin Casha	9,559,780	8,794,301
Chris Chambers	2,000,000	240,000
Trevor Finn	19,127,976	18,216,623
Tim Holden	2,131,331	1,524,347
Jeremy King	145,030	145,030
Gillian Kent	Nil	Nil

## DIRECTORS' ROTATION\_

The Articles require directors to retire by rotation. The Code superimposes an obligation that all directors retire annually, if the company is within the FTSE 350. The company is currently outside of the FTSE 350. Irrespective of any Code requirements, the company has made annual retirement and offering for re-election compulsory in the case of non-executive directors whose service exceeds six years, even should the company cease to lie within the FTSE 350.

## INDEMNITIES TO DIRECTORS\_

In line with market practice and the company's Articles,

each director has the benefit of a deed of indemnity from the company, which includes provisions in relation to duties as a director of the company or an associated company, qualifying third party indemnity provisions and protection against derivative actions. Copies of these are available for shareholders' inspection at the AGM.

# SIGNIFICANT DIRECT OR INDIRECT SHAREHOLDINGS

At 1 February 2018 the directors had been advised of the following interests in the shares of the company:-

Shareholder	Number of shares	Percentage of voting rights of the issued share capital
Odey Asset Management	208,103,250	14.61
GMT Capital Corp	135,320,712	9.50
Teleios Capital Partners GmBH	111,457,345	7.83
Schroder Investment Management	76,410,302	5.37
Aberforth Partners LLP	73,796,823	5.18
AXA Investment Managers UK	46,699,000	3.28
Alken Asset Management Limited	45,536,298	3.20
Hosking & Co. Ltd	43,555,569	3.06

## SHARE CAPITAL

As at 31 December 2017, Pendragon's issued share capital comprised a single class: ordinary shares of 5 pence each. The Articles permit the creation of more than one class of share, but there is currently none other than ordinary shares. Details of the company's share capital are set out in note 4.4 to the accounts. All issued shares are fully paid. The

company did not issue any new shares during the period under review. The rights and obligations attaching to the company's ordinary shares are set out in the Articles. The company is currently authorised to issue up to two-thirds of its current issued share capital pursuant to a resolution passed at its 2017 AGM.

# VOTING RIGHTS, RESTRICTIONS ON VOTING RIGHTS AND DEADLINES FOR VOTING RIGHTS

Shareholders (other than any who, under the Articles or the terms of the shares they hold, are not entitled to receive such notices) have the right to receive notice of, and to attend and to vote at, all general and (if any) applicable class meetings of the company. A resolution put to the vote at any general or class meeting is decided on a show of hands unless (before or on the declaration of the result of the show of hands or on the withdrawal of any other demand for a poll) a poll is properly demanded. At a general meeting, every member present in person has, upon a show of hands, one vote, and on a poll, every member has one vote for every 5 pence nominal amount of share capital of which they are the holder. In the case of joint holders of a share, the vote of the member whose name stands first in the register of members is accepted to the exclusion of any vote tendered by any other joint holder. Unless the Board decides otherwise, a shareholder may not vote at any general or class meeting or exercise any rights in relation to meetings whilst any amount of money relating to his shares remains outstanding.

A member is entitled to appoint a proxy to exercise all or any of their rights to attend and speak and vote on their behalf at a general meeting. Further details regarding voting can be found in the notes to the notice of the AGM. Details of the exercise of voting rights attached to the ordinary shares held by the company's Employee Benefit Trust are set out below. None of the ordinary shares, including those held by the Employee Benefit Trust, carries any special voting rights with regard to control of the company.

To be effective, electronic and paper proxy appointments and voting instructions must be received by the company's registrars not later than 48 hours before a general meeting.

The Articles may be obtained from Companies House in the UK or upon application to the company secretary. Other than those prescribed by applicable law and the company's procedures for ensuring compliance with it, there are no specific restrictions on the size of a holding nor on the transfer of shares, which are governed by the Articles and

By order of the Board

### **Richard Maloney**

Company Secretary 13 February 2018 prevailing legislation. The directors are not aware of any agreement between holders of the company's shares that may result in restrictions on the transfer of securities or the exercise of voting rights. No person has any special rights of control over the company's share capital.

# SHARES HELD BY THE PENDRAGON EMPLOYEE BENEFIT TRUST

As at 31 December 2017, the company's Employee Benefit Trust with Accuro Trustees (Jersey) Limited (the Trustee) held 7,676,226 shares, representing 0.54% of the total issued share capital at that date (2016: 5,913,892; 0.42%). The Trustee has waived its voting rights attached to these shares. It holds these shares to enable it to satisfy entitlements under the company's share schemes. During the year, the Trustee transferred 6,515,291 shares to satisfy such entitlements (2016: 4,571,340).

### CONTRACTS\_

None of the directors had an interest in any contract with the Group (other than their service agreement or appointment terms and routine purchases of vehicles for their own use) at any time during 2017. The company and members of its group are party to agreements relating to banking, properties, employee share plans and motor vehicle franchises which alter or terminate if the company or group company concerned undergoes a change of control. None is considered significant in terms of its likely impact on the business of the Group as a whole.

## POLITICAL DONATIONS

The company and its group made no political donations (2016: £ nil).

## AUDITOR.

The directors who held office at the date of approval of this directors' report confirm that: so far as they are each aware, there is no relevant audit information of which the Group's auditors are unaware; and each director has taken all the steps that they ought to have taken as a director to make themself aware of any relevant audit information and to establish that the Group's auditors are aware of that information.



# STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE ANNUAL REPORT AND THE FINANCIAL STATEMENTS

The directors are responsible for preparing the Annual Report and the Group and parent company financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare group and parent company financial statements for each financial year. Under that law they are required to prepare the group financial statements in accordance with IFRSs as adopted by the EU and applicable law and have elected to prepare the parent company financial statements in accordance with UK Accounting Standards, including FRS 101 Reduced Disclosure Framework

Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Group and parent company and of their profit or loss for that period. In preparing each of the Group and parent company financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently:
- make judgements and estimates that are reasonable and prudent;
- for the Group financial statements, state whether they have been prepared in accordance with IFRSs as adopted by the FI I<sup>-</sup>
- for the parent company financial statements, state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the parent company financial statements; and
- assess the Group and parent company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and
- use the going concern basis of accounting unless they either intend to liquidate the Group or the parent company or to cease operations, or have no realistic alternative but to do so.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the parent

company's transactions and disclose with reasonable accuracy at any time the financial position of the parent company and enable them to ensure that its financial statements comply with the Companies Act 2006. They are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error, and have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the Group and to prevent and detect fraud and other irregularities.

Under applicable law and regulations, the directors are also responsible for preparing a Strategic Report, Directors' Report, Directors' Remuneration Report and Corporate Governance Statement that complies with that law and those regulations. The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

# Responsibility statement of the directors in respect of the annual financial report

We confirm that to the best of our knowledge:

- the financial statements, prepared in accordance with the applicable set of accounting standards, give a true and fair view of the assets, liabilities, financial position and profit or loss of the company and the undertakings included in the consolidation taken as a whole; and
- the Annual Report and Accounts includes a fair review of the development and performance of the business and the position of the issuer and the undertakings included in the consolidation taken as a whole, together with a description of the principal risks and uncertainties that they face.

We consider the Annual Report and Accounts, taken as a whole, is fair, balanced and understandable and provides the information necessary for shareholders to assess the Group's position and performance, business model and strategy.

Approved by order of the Board

## Tim Holden

Finance Director 13 February 2018

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF PENDRAGON PLC

#### 1. Our opinion on the financial statements is unmodified

We have audited the financial statements of Pendragon PLC ('the Company') for the year ended 31 December 2017 set out on pages 73 to 154, which comprise of Consolidated Income Statement, Consolidated and Company Statement of Comprehensive Income, Consolidated and Company Statement of Changes in Equity, Consolidated and Company Balance Sheet, Consolidated Cash Flow Statement and the related notes, including the accounting policies.

In our opinion:

- the financial statements give a true and fair view of the state of the Group's and of the parent company's affairs as at 31 December 2017 and of the Group's profit for the year then ended;
- the Group financial statements have been properly prepared in accordance with International Financial Reporting Standards as adopted by the European Union;
- the parent company's financial statements have been properly prepared in accordance with UK Accounting Standards, including FRS 101 Reduced Disclosure Framework; and
- the financial statements have been prepared in accordance with the requirements of the Companies Act 2006 and, as regards the Group financial statements, Article 4 of the IAS Regulation.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ('ISAs (UK)') and applicable law. Our responsibilities are described below. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion. Our audit opinion is consistent with our report to the Audit Committee.

We were appointed as auditor by the shareholders on 28 April 1997. The period of total uninterrupted engagement is for the 21 financial years ended 31 December 2017. We have fulfilled our ethical responsibilities under, and we remain independent of the Group in accordance with UK ethical requirements including the FRC Ethical Standard as applied to listed public interest entities. No non-audit services prohibited by that standard were provided.

### 2. Our assessment of risks of material misstatement

Key audit matters are those matters that, in our professional judgement, were of most significance in the audit of the financial statements and include the most significant assessed risks of material misstatement (whether or not due to fraud) identified by us, including those which had the greatest effect on: the overall audit strategy; the allocation of resources in the audit; and directing the efforts of the engagement team. We summarise below the key audit matters (unchanged from 2016), in decreasing order of audit significance, in arriving at our audit opinion above, together with our key audit procedures to address those matters and, as required for public interest entities, our results from those procedures. These matters were addressed, and our results are based on procedures undertaken, in the context of, and solely for the purpose of, our audit of the financial statements as a whole, and in forming our opinion thereon, and consequently are incidental to that opinion, and we do not provide a separate opinion on these matters.

Those relevant to the Group are:



## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF PENDRAGON PLC

#### 2. Our assessment of risks of material misstatement continued

## Carrying value of Goodwill (£361.2m (2016: £356.5m)) Risk vs 2016: 1

Refer to page 45 Audit Committee report, page 102 (accounting policy) and pages 103 to 105 (financial disclosures).

## The risk - Forecast-based valuation

The Group's significant goodwill balance is allocated across its CGUs which are generally the franchises. For some CGUs with a significant goodwill balance and poor historical performance there is a risk that book value exceeds recoverable amount. The recoverable amount of the CGU will be affected by a number of factors including both general market trends and franchise specific factors, for example, the success of new model launches, which could result in a franchise not achieving its forecasted results. There is inherent uncertainty in forecasting future cash flows and following the decline in the share price and profits warning issued by the Group in October 2017 this is a particularly judgemental area of the audit.

### Our response - Our procedures included:

- Historical comparisons: We assessed the Group's budgeting procedures by comparing the Group's historical budgets to actual performance;
- Benchmarking assumptions: We performed our own assessments in relation to key inputs such as projected economic growth and competition and their expected impact on forecasted results, cost inflation and discount rates used within management forecasts;
- Our valuation experience: We used our own valuation specialist to assist us in evaluating the assumptions and methodology used by the Group to derive a discount rate.
- Sensitivity analysis: We performed break-even analysis on the assumptions noted above:
- Comparing valuations: We compared the sum of the discounted cash flows to the Group's market capitalisation to assess the reasonableness of those cashflows and challenged the Group's explanation in reconciling the two; and
- Assessing transparency: We assessed whether the Group's disclosures about the sensitivity of the outcome of the impairment assessment to changes in key assumptions reflected the risks inherent in the valuation of goodwill.

**Our results**: We found the Group's assessment of the recoverable amount of goodwill in the Group to be acceptable (2016 result: acceptable).

## Valuation of used vehicle inventory in the UK (£349.8m (2016: £380.4m)) Risk vs 2016: ←

Refer to page 45 Audit Committee report, page 109 (accounting policy) and page 109 (financial disclosures).

### The risk - subjective valuation

The Group holds significant levels of used vehicle inventory in the UK. Used vehicle selling prices vary depending upon a number of factors including general economic conditions and the levels of new vehicle production. Accounting standards require inventory to be held at the lower of cost and net realisable value. For inventory held for a longer period, there is heightened risk that the value may decline below the initial purchase price. History has shown that the average price of a used vehicle may decline significantly over a short period of time, and therefore this is a significant judgement area.

### Our response- Our procedures include:

- Reperformance: We have reperformed the calculation of the provision provided by management;
- Historical comparisons: We considered the Group's historical trading patterns and made alternative calculations to assess whether the provision was in a range of acceptable outcomes;
- Benchmarking assumptions: We have compared the Group's expectations for used car prices to the expectations of other market commentators;
- Tests of details: We assessed the appropriateness of the provision by comparing the losses incurred on used car sales subsequent to the year end to the level of the year end provision;
- Historical comparisons: We assessed the Group's methodology for calculating the provision by performing a retrospective review of sales prices achieved during the year compared to the prior year provision; and

#### 2. Our assessment of risks of material misstatement continued

Assessing transparency: We also considered the adequacy of the Group's disclosures about the degree of estimation involved in arriving at the vehicle inventory provision.

Our results: We found the Group's assessment of the valuation of UK used inventory to be acceptable (2016 result: acceptable).

## Liabilities within the post-retirement benefits obligation (£521.8m (2016: £544.6m)) Risk vs 2016:



Refer to page 45 Audit Committee report, page 133 (accounting policy) and pages 133 to 140 (financial disclosures).

#### The risk - subjective valuation

Significant estimates are made in valuing the Group's postretirement benefit liabilities within the pension schemes. Small changes in assumptions and estimates used to value the Group's net pension deficit would have a significant effect on the results and financial position of the Group.

### Our response- Our procedures include:

- Our sector experience: With the support of our own actuarial specialists, we challenged the key assumptions applied to determine the Group's post-retirement benefit liabilities. The key assumptions tested include discount rate, inflation rate, mortality/life expectancy and rate of pension payments;
- **Benchmarking assumptions**: We compared the discount rate, inflation rate, mortality/life expectancy and rate of pension payments to externally derived data; and
- Assessing transparency: We also considered the adequacy of the Group's disclosures in respect of the sensitivity of the deficits to these assumptions.

Our results: We found basis for valuing the liabilities within the post-retirement benefits obligations to be acceptable (2016 result: acceptable).

Those relevant to Company only are:

## Carrying value of Investments (£922.6m (2016: £922.6m)) Risk vs 2016: 1

Refer to page 45 Audit Committee report, page 148 (accounting policy) and page 150 (financial disclosures).

## The risk - Forecast-based valuation

The subsidiary companies' investment balances are held at cost less any impairment. The estimated recoverable amount of these balances is subjective due to the inherent uncertainty involved in forecasting and discounting future cash flows. The risks have increased this year due to a reduction in share price and the profit warning issued in October 2017.

Our response- Our procedures include:

- Comparing valuations: We compared the carrying value of investments to discounted cashflows;
- Our work relied on the procedures we undertook to consider the reasonableness of the discounted cashflows used to assess the valuation of goodwill discussed.

Our results: We found the Group's assessment of the recoverable amount of the parent company's investment in subsidiaries to be acceptable (2016 result: acceptable).



## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF PENDRAGON PLC

### 3. Our application of materiality and an overview of the scope of our audit

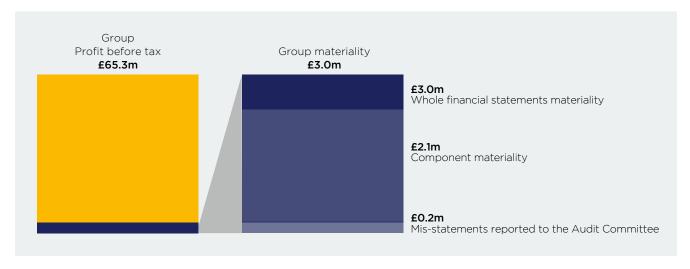
Materiality for the Group financial statements as a whole was set at £3.0m determined with reference to a benchmark of Group profit before tax of £65.3m of which it represents 4.6%. In 2016, materiality for the Group financial statements as a whole was £3.6m determined with reference to underlying Group profit before taxation (adjusted for pensions expenses included in non-underlying) of £73.8m which represents 4.8%. We have changed the benchmark this year as we believe that Group profit before tax is more appropriate due to the nature of the items included in non-underlying and is comparable to other audits in the sector.

Materiality for the parent company financial statements as a whole was set at £2.1m (2016: £2.7m), determined with reference to component materiality. This is lower than the materiality we would otherwise have determined by reference to a benchmark of company net assets, of which it represents 0.6% (2016: 0.8%).

We reported to the Audit Committee any corrected or uncorrected identified misstatements exceeding £0.2m (2016: £0.2m), in addition to other identified misstatements that warranted reporting on qualitative grounds.

The Group audit team approved the component materiality of £2.1m (2016: £2.7m), having regard to the mix of size and risk profile of the Group across the components. The Group audit team performed all of the audit work in relation to the six components (2016: six).

Of the Group's reporting components, we subjected all six (2016: six) to full scope audits for Group purposes. 100% of the Group's revenue, profit before tax and total assets have been covered within the scope of our group reporting work (2016: 100%).



## 4. We have nothing to report on going concern

We are required to report to you if:

- we have anything material to add or draw attention to in relation to the directors' statement in note 1 to the financial statements on the use of the going concern basis of accounting with no material uncertainties that may cast significant doubt over the Group and company's use of that basis for a period of at least twelve months from the date of approval of the financial statements; or
- · the related statement under the Listing Rules set out on page 17 is materially inconsistent with our audit knowledge.

We have nothing to report in these respects.

## 5. We have nothing to report on the other information in the Annual Report

The directors are responsible for the other information presented in the Annual Report together with the financial statements. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

### 5. We have nothing to report on the other information in the Annual Report continued

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. Based solely on that work we have not identified material misstatements in the other information.

### Strategic report and directors' report

Based solely on our work on the other information:

- we have not identified material misstatements in the strategic report and the directors' report;
- in our opinion the information given in those reports for the financial year is consistent with the financial statements; and
- in our opinion those reports have been prepared in accordance with the Companies Act 2006.

### Directors' remuneration report

In our opinion the part of the Directors' Remuneration Report to be audited has been properly prepared in accordance with the Companies Act 2006.

### Disclosures of principal risks and longer-term viability

Based on the knowledge we acquired during our financial statements audit, we have nothing material to add or draw attention to in relation to:

- the directors' confirmation within the viability statement on page 17 that they have carried out a robust assessment of the principal risks facing the Group, including those that would threaten its business model, future performance, solvency and liquidity;
- the Principal Risks disclosures on pages 20 to 24 describing these risks and explaining how they are being managed and mitigated; and
- the directors' explanation in the viability statement of how they have assessed the prospects of the Group, over what period they have done so and why they considered that period to be appropriate, and their statement as to whether they have a reasonable expectation that the Group will be able to continue in operation and meet its liabilities as they fall due over the period of their assessment, including any related disclosures drawing attention to any necessary qualifications or assumptions.

Under the Listing Rules we are required to review the Viability Statement. We have nothing to report in this respect.

## Corporate governance disclosures

We are required to report to you if:

- we have identified material inconsistencies between the knowledge we acquired during our financial statements audit and the directors' statement that they consider that the Annual Report and financial statements taken as a whole is fair, balanced and understandable and provides the information necessary for shareholders to assess the Group's position and performance, business model and strategy; or
- the section of the Annual Report describing the work of the Audit Committee does not appropriately address matters communicated by us to the Audit Committee.

We are required to report to you if the Corporate Governance Report does not properly disclose a departure from the eleven provisions of the UK Corporate Governance Code specified by the Listing Rules for our review.

We have nothing to report in these respects.

## 6. We have nothing to report on the other matters on which we are required to report by exception

Under the Companies Act 2006, we are required to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent company financial statements and the part of the Directors' Remuneration Report to be audited are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in these respects.

72

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF PENDRAGON PLC

### 7. Respective responsibilities

### Directors' responsibilities

As explained more fully in their statement set out on page 66, the directors are responsible for: the preparation of the financial statements including being satisfied that they give a true and fair view; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the Group and parent company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they either intend to liquidate the Group or the parent company or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or other irregularities (see below), or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud, other irregularities or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities

### Irregularities - ability to detect

Our audit aimed to detect non-compliance with relevant laws and regulations (irregularities) that could have a material effect on the financial statements. In planning and performing our audit, we considered the impact of laws and regulations in the specific areas of Anti-bribery and Corruption Act 2011. We identified these areas through discussion with the directors and other management (as required by auditing standards), from our sector experience, and from inspection of the Group's regulatory and legal correspondence. In addition we had regard to laws and regulations in other areas including financial reporting, and company and taxation legislation.

We considered the extent of compliance with those laws and regulations that directly affect the financial statements, being Anti-bribery and Corruption Act 2011, as part of our procedures on the related financial statement items. For the remaining laws and regulations, we made enquiries of directors and other management (as required by auditing standards).

We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

As with any audit, there remained a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.

### 8. The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

John Leech (Senior Statutory Auditor) for and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants One Snowhill, Snowhill Queensway, Birmingham B4 6GH 13 February 2018

# CONSOLIDATED INCOME STATEMENT

	Notes	Underlying £m	Non- Underlying £m	2017 £m	Underlying £m	Non- Underlying £m	2016 £m
Revenue	2.1	4,739.1	=	4,739.1	4,537.0	=	4,537.0
Cost of sales		(4,186.2)	=	(4,186.2)	(3,977.4)	=	(3,977.4)
Gross profit		552.9	=	552.9	559.6	=	559.6
Operating expenses	2.2	(469.1)	7.7	(461.4)	(458.4)	(1.1)	(459.5)
Operating profit before other income		83.8	7.7	91.5	101.2	(1.1)	100.1
Other income - (losses)/gains on the sale of businesses and property	2.6	=	(0.1)	(0.1)	_	0.3	0.3
Operating profit		83.8	7.6	91.4	101.2	(0.8)	100.4
Net finance costs	4.3	(23.4)	(2.7)	(26.1)	(25.8)	(1.6)	(27.4)
Profit before taxation		60.4	4.9	65.3	75.4	(2.4)	73.0
Income tax (expense)/credit	2.7	(12.8)	0.8	(12.0)	(19.1)	1.6	(17.5)
Profit for the year		47.6	5.7	53.3	56.3	(0.8)	55.5
Earnings per share							
Basic earnings per share	2.8			3.7p	)		3.8p
Diluted earnings per share	2.8			3.7p	)		3.8p
Non GAAP measure:							
Underlying basic earnings per share	2.8	3.3p	)		3.9p	)	
Underlying diluted earnings per share	2.8	3.3p	)		3.9p		

74

# CONSOLIDATED STATEMENT OF COMPREHENSIVE INCOME Year ended 31 December 2017

	Notes	2017 £m	2016 £m
Profit for the year		53.3	55.5
Other comprehensive income			
Items that will never be reclassified to profit and loss:			
Defined benefit plan remeasurement gains and (losses)	5.1	35.8	(61.3)
Income tax relating to defined benefit plan remeasurement (gains) and losses	2.7	(6.3)	9.8
		29.5	(51.5)
Items that are or may be reclassified to profit and loss:			
Foreign currency translation differences of foreign operations		(0.6)	-
Other comprehensive income for the year, net of tax		28.9	(51.5)
Total comprehensive income for the year		82.2	4.0

# CONSOLIDATED STATEMENT OF CHANGES IN EQUITY Year ended 31 December 2017

	£m	premium £m	reserve £m	Other reserves £m	Translation differences £m	Retained earnings £m	Total £m
Balance at 1 January 2017	71.8	56.8	3.7	12.6	(0.2)	228.1	372.8
Total comprehensive income for 2017							
Profit for the year	=	=	=	=	=	53.3	53.3
Other comprehensive income for the year, net of tax	-	-	=	-	(0.6)	29.5	28.9
Total comprehensive income for the year	-	-	-	-	(0.6)	82.8	82.2
Dividends paid (note 4.5)	=	=	=	-	=	(21.3)	(21.3)
Own shares purchased for cancellation	(0.6)	-	0.6	-	-	(4.0)	(4.0)
Own shares purchased by EBT	-	-	=	=	=	(2.8)	(2.8)
Own shares issued by EBT	-	=	=	=	=	0.1	0.1
Share based payments	=	=	=	=	=	(1.7)	(1.7)
Income tax relating to share based payments	=	=	=	=	=	0.1	0.1
Balance at 31 December 2017	71.2	56.8	4.3	12.6	(0.8)	281.3	425.4
Balance at 1 January 2016	73.0	56.8	2.5	12.6	(0.2)	250.4	395.1
Total comprehensive income for 2016							
Profit for the year	=	=	=	=	=	55.5	55.5
Other comprehensive income for the year, net of tax	-	-	-	-	-	(51.5)	(51.5)
Total comprehensive income for the year	-	-	-	-	-	4.0	4.0
Dividends paid (note 4.5)	-	-	-	-	-	(20.3)	(20.3)
Own shares purchased for cancellation	(1.2)	=	1.2	=	=	(7.5)	(7.5)
Own shares purchased by EBT	=	=	=	=	-	(0.3)	(0.3)
Own shares issued by EBT	=	=	=	=	-	0.1	0.1
Share based payments	-	-	=	=	-	2.2	2.2
Income tax relating to share based payments	=	=	=	=	-	(0.5)	(0.5)
	71.8	56.8	3.7	12.6	(0.2)	228.1	372.8

# CONSOLIDATED BALANCE SHEET

	Notes	2017 £m	2016 £m
Non-current assets			
Property, plant and equipment	3.2	479.9	405.3
Goodwill	3.1	361.2	356.5
Other intangible assets	3.1	7.5	5.7
Deferred tax assets	2.7	11.4	19.0
Total non-current assets		860.0	786.5
Current assets			
Inventories	3.4	1,003.5	846.2
Trade and other receivables	3.6	132.8	153.1
Cash and cash equivalents	4.2	53.3	84.0
Assets classified as held for sale	3.3	11.0	6.6
Total current assets		1,200.6	1,089.9
Total assets		2,060.6	1,876.4
Current liabilities			
Trade and other payables	3.7	(1,224.2)	(1,068.7)
Deferred income	3.9	(50.3)	(36.6)
Current tax payable		(2.1)	(7.8)
Provisions	3.8	(0.7)	(6.2)
Total current liabilities		(1,277.3)	(1,119.3)
Non-current liabilities			
Interest bearing loans and borrowings	4.2	(177.4)	(175.7)
Trade and other payables	3.7	(59.0)	(48.8)
Deferred income	3.9	(49.9)	(50.4)
Retirement benefit obligations	5.1	(62.8)	(103.2)
Provisions Provisions	3.8	(8.8)	(6.2)
Total non-current liabilities		(357.9)	(384.3)
Total liabilities		(1,635.2)	(1,503.6)
Net assets		425.4	372.8
Capital and reserves			
Called up share capital	4.4	71.2	71.8
Share premium account	4.4	56.8	56.8
Capital redemption reserve	4.4	4.3	30.8
Other reserves	4.4	12.6	12.6
Translation reserve	4.4	(0.8)	(0.2)
Retained earnings	7.4	281.3	228.1
Total equity attributable to equity shareholders of the	company	425.4	372.8

Approved by the Board of directors on 13 February 2018 and signed on its behalf by:

T G Finn Chief Executive T P Holden

Finance Director

Registered Company Number: 2304195

# CONSOLIDATED CASH FLOW STATEMENT

	Notes	2017 £m	2016 £m
Cash flows from operating activities			
Profit for the year		53.3	55.5
Adjustment for taxation		12.0	17.5
Adjustment for net financing expense		26.1	27.4
		91.4	100.4
Depreciation and amortisation		28.5	29.9
Share based payments		(1.7)	2.2
Loss/(profit) on sale of businesses and property		0.1	(0.3)
Impairment of assets held for sale		-	1.1
Contributions into defined benefit pension scheme		(7.3)	(3.1)
Changes in inventories	3.4	(102.3)	(3.6)
Changes in trade and other receivables		20.8	(19.7)
Changes in trade and other payables		134.0	14.2
Changes in provisions		(2.9)	3.1
Movement in contract hire vehicle balances	3.5	(31.7)	(21.6)
Cash generated from operations		128.9	102.6
Taxation paid		(16.1)	(17.3)
Interest paid		(20.0)	(25.2)
Net cash from operating activities		92.8	60.1
Cash flows from investing activities  Business acquisitions  Proceeds from sale of businesses  Purchase of property, plant, equipment and intangible assets	6.1 6.2 3.1, 3.2	(17.8) - (193.0)	(2.6) 8.9 (147.0)
Proceeds from sale of property, plant, equipment and intangible as	ssets 3.1, 3.2	114.1	96.9
Net cash used in investing activities		(96.7)	(43.8)
Cash flows from financing activities			
Dividends paid to shareholders		(21.3)	(20.3)
Repurchase of own shares		(4.0)	(7.5)
Own shares acquired by EBT		(2.8)	(0.3)
Disposal of shares by EBT		0.1	O.1
Repayment of bond and loans		(15.0)	(216.7)
Proceeds from issue of loans		20.4	173.6
Net cash outflow from financing activities		(22.6)	(71.1)
Net decrease in cash and cash equivalents		(26 E)	(E1 0)
		(26.5)	(54.8)
Cash and cash equivalents at 1 January		84.0	138.8
Effects of exchange rate changes on cash held	4.0	(4.2)	-
Cash and cash equivalents at 31 December	4.2	53.3	84.0

78

# RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET DEBT

	2017 £m	2016 £m
Net decrease in cash and cash equivalents	(26.5)	(54.8)
Repayment of bond and loans	15.0	216.7
Proceeds from issue of loans (net of directly attributable transaction costs)	(20.4)	(173.6)
Non-cash movements	(0.5)	(0.4)
Increase in net debt in the year	(32.4)	(12.1)
Opening net debt	(91.7)	(79.6)
Closing net debt	(124.1)	(91.7)

Note: The reconciliation of net cash flow to movement in net debt is not a primary statement and does not form part of the consolidated cash flow statement but forms part of the notes to the financial statements.

The notes on pages 79 to 143 form part of these financial statements

#### SECTION 1 - BASIS OF PREPARATION

Presented below are those accounting policies that relate to the financial statements as a whole and includes details of new accounting standards that are or will be effective for 2017 or later years. To facilitate the understanding of each note to the financial statements those accounting policies that are relevant to a particular category are presented within the relevant notes.

Pendragon PLC is a company domiciled in the United Kingdom. The consolidated financial statements of the Group for the year ended 31 December 2017 comprise the company and its subsidiaries and the Group's interest in jointly controlled entities, together referred to as the 'Group'.

The Group financial statements have been prepared and approved by the directors in accordance with international accounting standards, being the International Financial Reporting Standards as adopted by the EU ('adopted IFRSs').

The company has elected to prepare its parent company financial statements in accordance with FRS 101. These are presented on pages 114 to 154.

The financial statements are presented in millions of UK pounds, rounded to the nearest £0.1m. They have been prepared under the historical cost convention and where other bases are applied these are identified in the relevant accounting policy in the notes below.

### Going concern

The Group's business activities, together with the factors likely to affect its future development, performance and position are set out in the Operational Review sections on pages 12 to 13 and pages 26 to 30. The financial position of the Group, its cash flows, liquidity position and borrowing facilities are described in the Financial Review section on pages 32 to 35. In addition, note 4.2 to the financial statements includes the Group's objectives, policies and processes for managing its capital; its financial risk management objectives; details of its financial instruments and hedging activities; and its exposures to credit risk and liquidity risk.

At 31 December 2017, there are undrawn available facilities and, as highlighted in note 4.2 to the financial statements, the Group meets its day-to-day working capital requirements through bank, manufacturer and third party vehicle financing facilities. The Group's forecasts and projections, taking account of reasonably possible changes in trading performance, show that the Group should be able to operate within the level of its current facility.

The directors have a reasonable expectation that the Group has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the annual financial statements.



# **SECTION 1 - BASIS OF PREPARATION**

### **Judgements**

The Group applies judgement in how it applies its accounting policies, which do not involve estimation, but could materially affect the numbers disclosed in these financial statements. The key accounting judgements, without estimation, that have been applied in these financial statements are as follows:

fect on Financial atements	Alternative accounting judgement that could have been applied	Effect of that alternative accounting judgement				
e of vehicle to third ity bank derecognised; ognition of contract hire nicles within fixed assets arrying value £153.7m; ognition of contract hire yback commitments within de and other payables of 0.5m and £74.9m within ferred income. Profit on posal to third party bank ferred over term of lease.	If the Group had determined that substantially all of the significant risks and rewards of ownership had been transferred then there would have been full recognition of the sale of the asset.	No recognition of asset or related liabilities and no deferral of income.				
Deferred tax assets:						
recognition of potential ets of £8.3m relating to utilised tax losses of £13.8m d unrecognised net capital ses of £35.0m.	If the Group had determined that the utilisation of the losses was more certain then full or partial recognition of deferred tax assets would have taken place.	Recognition of assets within the range £0-£8.3m.				
sets held for sale was reased by £5.6m for usiness which we re actively selling at December 2017. The closure of the assets and bilities relating to the other sinesses which we expect sell remain unchanged.	If the Group had determined that some or all of the planned disposals were sufficiently advanced to meet the criteria to be classified as assets held for sale then other businesses could have been classified as assets held for sale.	Reclassification of further businesses as assets held for sale.				
pitalisation of development benditure is completed only evelopment costs meet tain criteria. Full detail of criteria is in note 3.1.	Not capitalising development costs.	Reduction of £6.1m of asset carrying value.				
et chia cydolega e i e i da s	e of vehicle to third ty bank derecognised; orgition of contract hire icles within fixed assets arrying value £153.7m; orgition of contract hire ideack commitments within de and other payables of .5m and £74.9m within erred income. Profit on cosal to third party bank erred over term of lease.  The cognition of potential ets of £8.3m relating to tilised tax losses of £13.8m and the commitments within the erred over term of lease.  The cognition of potential ets of £8.3m relating to tilised tax losses of £13.8m and the commitments within the error of £35.0m.  The cognition of potential ets of £35.0m.  The cognition of potential ets of £35.0m.  The cognition of potential ets of £13.8m and £13.8m an	itements  itements  judgement that could have been applied  itements  itements  itements  judgement that could have been applied  If the Group had determined that substantially all of the significant risks and rewards of ownership had been transferred then there would have been full recognition of the sale of the asset.  If the Group had determined that substantially all of the significant risks and rewards of ownership had been transferred then there would have been full recognition of the sale of the asset.  If the Group had determined that the utilisation of the losses was more certain then full or partial recognition of deferred tax assets would have taken place.  If the Group had determined that the utilisation of the losses was more certain then full or partial recognition of deferred tax assets would have taken place.  If the Group had determined that the utilisation of the losses was more certain then full or partial recognition of deferred tax assets would have taken place.  If the Group had determined that the utilisation of the losses was more certain then full or partial recognition of deferred tax assets would have taken place.  If the Group had determined that the utilisation of the losses was more certain then full or partial recognition of deferred tax assets would have taken place.  If the Group had determined that some or all of the planned disposals were sufficiently advanced to meet the criteria to be classified as assets held for sale then other businesses could have been classified as assets held for sale then other businesses could have been classified as assets held for sale.  If the Group had determined that the utilisation of the losses was more certain then full or partial recognition of determined that the utilisation of the losses was more certain then full or partial recognition of determined that the utilisation of the losses was more certain then full or partial recognition of determined that the utilisation of the losses was more certain then full or partial recognition of deter				

### **SECTION 1 - BASIS OF PREPARATION**

### **Accounting Estimates**

The preparation of financial statements in conformity with adopted IFRSs requires the use of estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting year. Although these estimates are based on management's best knowledge of the amount, events or actions, actual results ultimately may differ from those estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods. The directors consider the following to be the key estimates applicable to the financial statements, which have a significant risk of resulting in a material adjustment to the carrying amounts of assets and liabilities within the next financial year or in the long term:

Key estimate area	Key assumption	Potential impact within the next financial year	Potential impact in the longer term	Note reference
Goodwill impairment	Within the Goodwill calculation we undertake an exercise to estimate future cashflows from each Cash Generating Unit (CGU). We have key assumptions on the growth rates of revenue and gross margin in each of new, used and aftersales which impacts the profit assumed and hence cashflow generation in each CGU. These assumptions are key to calculation of the net present value of cashflows. The further key assumptions are the perpetuity growth rate and discount rate.	✓	<b>√</b>	3.1
Inventory fair value (UK used inventory of £397.4m)	The Group assessment of fair values of used inventory involves an element of estimation. The key assumption is estimating the likely sale period and the expected profit or loss on sale for each of our inventory items that are held at the year end point. We conduct this analysis by looking at stock by age category and comparing historical trends and our forward expectations on these assumptions.	•		3.4
VAT assessment	A provision of £6.8m is held in relation to a potential VAT liability. This represents the current estimate at 31 December 2017 of the maximum amount the Group would have to pay if it is unsuccessful in its action against HMRC. Although the matter is not expected to be concluded in the following year, as it shall probably involve litigation, it is possible that the estimate of the provision as at 31 December 2017 could change significantly in the following year if HMRC concede that there is merit to some of our argument, such that the amounts currently provided ultimately prove not to be payable.		✓	3.8
Retirement benefit obligations	The main assumptions in determining the Group's Retirement Benefit Obligations are: discount rate, mortality and rate of inflation. Full detail is included in the pension note, 5.1.	1	1	5.1

82

# NOTES TO THE FINANCIAL STATEMENTS

### **SECTION 1 - BASIS OF PREPARATION**

#### Basis of consolidation

The consolidated financial statements include the financial statements of Pendragon PLC, all its subsidiary undertakings and investments. Consistent accounting policies have been applied in the preparation of all such financial statements.

### Subsidiaries

Subsidiaries are entities controlled by the Group. The Group controls an entity when it is exposed to, or has rights to, variable returns from its involvement with the entity and has the ability to affect those returns through its power over the entity. The financial statements of subsidiaries are included in the consolidated financial statements from the date that control commences until the date that control ceases.

#### Investments

Investments in entities in which the Group has no control are stated at their fair value.

When the Group's share of losses exceeds its interest in an equity-accounted investee, the carrying amount of that interest, including any long term investments, is reduced to zero, and the recognition of further losses is discontinued except to the extent that the Group has an obligation or has made payments on behalf of the investee.

#### Transactions eliminated on consolidation

Intragroup balances and any unrealised gains or losses or income and expenses arising from intragroup transactions, are eliminated in preparing the consolidated financial statements. Unrealised gains and losses arising from transactions with joint ventures are eliminated against the investment to the extent of the Group's interest in the entity.

### Foreign currencies

Transactions in foreign currencies are translated to the respective functional currency of Group entities at the foreign exchange rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are translated to the functional currency at the foreign exchange rate ruling at that date. Non-monetary assets and liabilities that are measured in terms of historical cost in a foreign currency are translated using the exchange rate at the date of the transaction. Non-monetary assets and liabilities denominated in foreign currencies that are stated at fair value are translated to sterling at foreign exchange rates ruling at the dates the fair value was determined. Foreign currency differences arising on retranslation are recognised in profit or loss.

The assets and liabilities of foreign operations, including goodwill and fair value adjustments arising on consolidation, are translated to sterling at foreign exchange rates ruling at the balance sheet date. The revenues and expenses of foreign operations are translated to sterling at rates approximating to the foreign exchange rates ruling at the dates of the transactions.

Foreign currency differences arising on the retranslation of a financial liability designated as a hedge of a net investment in a foreign operation are recognised directly in equity, in the foreign currency translation reserve, to the extent the hedge is effective. To the extent the hedge is ineffective, such differences are recognised in profit or loss. When the hedged net investment is disposed of, the cumulative amount in equity is transferred to profit and loss on disposal.

In respect of all foreign operations, any differences that have arisen after 1 January 2004, the date of transition to IFRS, are presented as a separate component of equity.

### SECTION 1 - BASIS OF PREPARATION

### Cash and cash equivalents

For the purposes of the cash flow statement, cash and cash equivalents comprise deposits with banks and financial institutions, bank and cash balances, and liquid investments, net of bank overdrafts. Bank overdrafts that are repayable on demand and form an integral part of the Group's cash management are included as a component of cash and cash equivalents for the purpose of the statement of cash flows. In the balance sheet, bank overdrafts are included in current borrowings.

### Impairment

The carrying amounts of the Group's assets, other than inventories (see note 3.4) and deferred tax assets (see note 2.7), are reviewed at each balance sheet date to determine whether there is any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated.

For goodwill the recoverable amount is estimated at each balance sheet date. The recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

For the purpose of impairment testing, assets are grouped together into the smallest group of assets that generates cash inflows from continuing use that are largely independent of the cash inflows from other groups of assets ('the cash generating unit'). The goodwill acquired in a business combination, for the purpose of impairment testing is allocated to cash generating units. Management have determined that the cash generating units of the Group are the motor franchise groups and other business segments.

An impairment loss is recognised whenever the carrying amount of an asset or its cash generating unit exceeds its recoverable amount. Impairment losses are recognised in the income statement.

Impairment losses recognised in respect of cash generating units are allocated first to reduce the carrying amount of any goodwill allocated to cash generating units and then, to reduce the carrying amount of the other assets in the unit on a pro rata basis.

The recoverable amount of assets is the greater of their fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset. For an asset that does not generate largely independent inflows, the recoverable amount is determined for the cash generating unit to which the asset belongs.

An impairment loss in respect of goodwill is not reversed. In respect of other assets, an impairment loss is reversed if there has been a change in the estimates used to determine the recoverable amount. An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, net of depreciation or amortisation, if no impairment loss had been recognised. The impact of the current year impairment review can be seen in note 3.1.

### Adoption of new and revised standards and new standards and interpretations not yet adopted

In the current year, the Group has adopted the following new standards and interpretations:

Recognition of Deferred Tax Assets for Unrealised Losses - Amendments to IAS 12

Disclosure Initiative - Amendments to IAS 7

The adoption of the new standards and amendments above have had no significant impact.

84

# NOTES TO THE FINANCIAL STATEMENTS

#### **SECTION 1 - BASIS OF PREPARATION**

A number of new standards are effective for annual periods beginning after 1 January 2017 and earlier application is permitted; however, the Group has not early adopted the new or amended standards in preparing these consolidated financial statements.

The following standards are expected to have a material impact on the Group's financial statements in the period of initial application.

### IFRS 15 Revenue from Contracts with Customers

The Group is required to adopt IFRS 15 Revenue from Contracts with Customers from 1 January 2018. IFRS 15 establishes a comprehensive framework for determining whether, how much and when revenue is recognised. It replaces existing revenue recognition guidance, including IAS 18 Revenue, IAS 11 Construction Contracts and IFRIC 13 Customer Loyalty Programmes. The Group has assessed the estimated impact that the initial application of IFRS 15 will have on its consolidated financial statements. The estimated impact of the adoption of this standard on the Group's equity as at 1 January 2018 is based on assessments undertaken to date and is summarised below. The actual impacts of adopting the standard at 1 January 2018 may change because the Group has not finalised the testing and assessment of all income streams and controls over its new IT and reporting systems.

### Sale of motor vehicles, parts and aftersales services

For the sale of motor vehicles, parts and aftersales services revenue is currently recognised when vehicles or parts have been supplied or when service has been completed. Revenue from services rendered is recognised in the income statement in proportion to the stage of completion of the transaction at the reporting date. The stage of completion is assessed by reference to time expended on services that are charged on a labour rate basis. Revenue is recognised at this point provided that the revenue and costs can be measured reliably, the recovery of the consideration is probable and there is no continuing management involvement with the goods. Under IFRS 15, revenue will be recognised when a customer obtains control of the goods and the Group's assessment indicates that this will not result in any change to current practice and therefore no adjustment will be required. The Group has a number of manufacturer partners who will provide goods/ services to customers e.g. free servicing when purchasing a new vehicle. Such items do not have a contractual obligation on the Group as the obligation lies with the manufacturer.

## Sale of warranty products

The income received in respect of warranty policies sold and administered by the Group is recognised over the period of the policy on a straight line basis. Under IFRS 15, the performance obligation of the Group will be the period over which the customer can exercise their rights under the warranty and therefore revenue should be recognised over the period of that warranty. The Group's assessment indicates that this will not result in any change to current practice and therefore no adjustment will be required.

### Commissions received

The Group receives commissions when it arranges finance and insurance packages for its customers to purchase its products and services, acting as agent on behalf of various finance and insurance companies. Any commission earned is recognised when the customer draws down the finance or commences the isurance policy from the supplier which coincides with the delivery of the product or service. Under IFRS 15, the assessment will be based on whether the Group controls the specific goods and services before transferring them to the end customer, rather than whether it has exposure to significant risks and rewards associated with the sale of goods. Under IFRS 15, revenue will be recognised when a customer obtains the benefits of the financing and the Group's assessment indicates that this will not result in any change to current practice and therefore no adjustment will be required.

### Provision of computer systems

The Group, through its Pinewood business, supplies dealer management systems to motor vehicle dealers. These systems include the delivery of computer hardware, training and installation services and the right to use the Group's software over a contractual period. Pinewood supply its software on a hosting basis and licence specific numbers of users to access this service. As such Pinewood supply 'Software as a Service' (SaaS). The software licences are provided only in conjunction with a hosting service, the customer cannot take control of the licence or use the software without the hosting service and as such the customer cannot benefit from the licence on its own and the licence is not separable from the hosting services. Therefore, the licence is not distinct and would be combined with the hosting service. The Group's assessment

#### SECTION 1 - BASIS OF PREPARATION

of its performance obligation under IFRS 15 of providing SaaS is that revenue is recognised over the period of the contract. This is in line with current accounting practice and therefore no adjustment is required. The sale of hardware and the provision of training and installation services is similar in substance to the sale of motor vehicles, parts and aftersales services where under IFRS 15, revenue will be recognised when a customer obtains control of the goods and the Group's assessment indicates that this will not result in any change to current practice and therefore no adjustment will be required.

#### Transition

The Group plans to adopt IFRS 15 using the cumulative effect method, with the effect of initially applying this standard recognised at the date of initial application (i.e. 1 January 2018). As a result, the Group will not apply the requirements of IFRS 15 to the comparative period presented.

### IFRS 16 Leasing

IFRS 16 Leasing is effective for annual periods beginning on or after 1 January 2019. Early adoption is permitted for entities that apply IFRS 15 at or before the date of initial application of IFRS 16. The new standard replaces existing leases guidance, principally IAS 17 Leases.

IFRS 16 introduces a single, on-balance sheet lease accounting model for lessees. A lessee recognises a right-of-use asset representing its right to use the underlying asset and a lease liability representing its obligation to make lease payments. There are recognition exemptions for short term leases and leases of low-value items. Lessor accounting remains similar to the current standard – i.e. lessors continue to classify leases as finance or operating leases.

The Group is conducting an initial assessment of the potential impact on its consolidated financial statements. So far, the most significant impact identified is that the Group will recognise new assets and liabilities for its operating leases of properties and the expenses related to those leases will now change as IFRS 16 replaces the straight-line operating lease expense with a depreciation charge for right-of-use assets and interest expense on lease liabilities. As at 31 December 2017, the Group's future minimum lease payments under non-cancellable operating leases amounted to £540.7m, on an undiscounted basis.

### Transition

As a lessee, the Group can apply the standard using either a retrospective approach or a modified retrospective approach with optional practical expedients. The lessee applies the election consistently to all of its leases. The Group plans to apply IFRS 16 initially on 1 January 2019, with a preference of using the retrospective approach. In this case, the cumulative effect of adopting IFRS 16 will be recognised as an adjustment to the opening balance of retained earnings at 1 January 2018, with a restatement of comparative information. Whilst the Group is confident of being able to apply a retrospective approach, due to the number and age of our leases we may have insufficient historical data to meet the requirements of the standard which would preclude the retrospective approach being taken. Should this be the case then a modified retrospective approach will be adopted where the cumulative effect of adopting IFRS 16 will be recognised as an adjustment to the opening balance of retained earnings at 1 January 2019, with no restatement of comparative information.



#### **SECTION 1 - BASIS OF PREPARATION**

#### IFRS 9 Financial Instruments

The Group is required to adopt IFRS 9 Financial Instruments from 1 January 2018. An assessment as to the likely impact of IFRS 9 is provided in note 4.2 on page 124.

### Other standards

The following amended standards and interpretations are not expected to have a significant impact on the Group's consolidated financial statements.

- Annual Improvements to IFRSs 2014-2016 Cycle Amendments to IFRS 1 and IAS 28.
- Classification and Measurement of Share-based Payment Transactions (Amendments to IFRS 2).
- Transfers of Investment Property (Amendments to IAS 40).
- Sale or Contribution of Assets between an Investor and its Associate or Joint Venture (Amendments to IFRS 10 and IAS 28)
- IFRIC 22 Foreign Currency Transactions and Advance Consideration.
- IFRIC 23 Uncertainty over Income Tax Treatments.

### Alternative performance measures

The Group uses a number of key performance measures ('KPI's') which are non-IFRS measures to monitor the performance of its operations. The Group believes these KPIs provide useful historical financial information to help investors and other stakeholders evaluate the performance of the business and are measures commonly used by certain investors for evaluating the performance of the Group. In particular, the Group uses KPIs which reflect the underlying performance on the basis that this provides a more relevant focus on the core business performance of the Group. The Group has been using the following KPIs on a consistent basis and they are defined and reconciled as follows:

**Dividend per share** – dividend per share is defined as the interim dividend per share plus the proposed final year dividend per share for a given period.

Gross margin % - gross margin is defined as gross profit as a percentage of revenue.

**Like for like -** results on a like for like basis include only businesses which have been trading for 12 consecutive months. We use like for like results to aid in the understanding of the like for like movement in revenue, gross profit and operating profit in the business. The difference to underlying results are simply those businesses which are not like for like which have recently commenced operation and therefore do not have a 12 month history plus any retail points closed during the current or previous period.

Operating margin % - operating margin is defined as operating profit as a percentage of revenue.

**Underlying operating profit/profit before tax** - results on an underlying basis exclude items that have non-trading attributes due to their size, nature or incidence. The detail of the non-underlying results is shown in note 2.6 and this is also shown on the face of the consolidated income statement to reconcile from the underlying to total results.

**Net franchise capital expenditure** - total franchise specific (new manufacturer vehicle partners) capital expenditure incurred in the period less franchise specific disposal proceeds.

### **SECTION 1 - BASIS OF PREPARATION**

### Operating profit reconciliation

	2017 £m	2016 £m
Underlying operating profit	83.8	101.2
Settlement of historic VAT issues	7.7	-
(Losses)/gains on the sale of businesses and property (see note 2.6)	(0.1)	0.3
Impairment of assets held for sale (see note 2.6)	-	(1.1)
Non-underlying operating profit items	7.6	(0.8)
Operating profit	91.4	100.4
Profit before tax reconciliation		
	2017 £m	2016 £m
Underlying profit before tax	60.4	75.4
Non-underlying operating profit items (see reconciliation above)	7.6	(0.8)
Non-underlying finance costs (see note 2.6)	(2.7)	(1.6)
Non-underlying operating profit and finance cost items	4.9	(2.4)
Profit before tax	65.3	73.0
Profit after tax reconciliation		
	2017 £m	2016 £m
Underlying profit after tax	47.6	56.3
Non-underlying operating profit and finance cost items (see reconciliation above)	4.9	(2.4)
Non-underlying tax (see note 2.6)	0.8	1.6
Non-underlying operating profit, finance cost and tax items	5.7	(0.8)
Profit after tax	53.3	55.5

**Underlying basic earnings per share** ('underlying earnings per share') - the Group presents underlying basic earnings per share as the directors consider that this is a better measure of comparative performance. Underlying basic earnings per share is calculated by dividing the underlying profit or loss attributable to ordinary shareholders by the weighted average number of ordinary shares in issue during the period. A full reconciliation of how this is derived is found in note 2.8.

**Underlying diluted earnings per share** - the Group presents underlying diluted earnings per share as the directors consider that this is a better measure of comparative performance. Underlying diluted earnings per share is calculated by dividing the underlying profit and loss attributable to ordinary shareholders by the weighted average number of ordinary shares in issue taking account of the effects of all dilutive potential ordinary shares, which comprise of share options granted to employees, LTIPs and share warrants. A full reconciliation of how this is derived is found in note 2.8.

**Net Debt: Underlying EBITDA** - the Group uses the ratio of net debt to underlying EBITDA to assess the use of the Group's financial resources. The reconciliation of this and the composition of net debt and underlying EBITDA is shown in note 4.2.



### **SECTION 2 - RESULTS AND TRADING**

This section contains the notes and information to support the results presented in the income statement:

2.1 Revenue 2.5 Audit fees

2.2 Net operating expenses 2.6 Non-underlying items

2.3 Operating segments 2.7 Taxation

2.4 Staff costs 2.8 Earnings per share

### 2.1 Revenue

### Accounting policy

Revenue from the sale of goods is recognised in the income statement, net of discounts, when the significant risks and rewards of ownership have been transferred to the buyer. In general this occurs when vehicles or parts have been supplied or when service has been completed. Revenue from services rendered is recognised in the income statement in proportion to the stage of completion of the transaction at the reporting date. The stage of completion is assessed by reference to time expended on services that are charged on a labour rate basis.

Where vehicles are supplied to a leasing company for contract hire purposes and the Group undertakes to repurchase the vehicle at a predetermined date and value the significant risks and rewards of ownership are deemed not to have transferred outside the Group and consequently no sale is recognised. As a result the accounting for the arrangement reflects the Group's retention of the asset to generate future rentals and, in accordance with IAS 17 Leases, the Group is considered to be an operating lessor for all arrangements in place. The initial amounts received in consideration from the leasing company are held as deferred income allocated between the present value of the repurchase commitment, held within trade and other payables and a residual amount of deferred revenue held within deferred income. A finance charge is accrued against the present value of the repurchase commitment and recorded as a finance expense in the income statement. The remaining deferred revenue, which effectively represents rentals received in advance, is taken to the income statement on a straight line basis over the related lease term. No additional disclosures are made under IAS 17 as there are no future rentals receivable. These vehicles are held within 'property, plant and equipment' at their cost to the Group and are depreciated to their residual values over the terms of the leases. These assets are transferred into inventory at their carrying amount when they cease to be rented and they become available for sale as part of the Group's ordinary course of business. Revenue also comprises commissions receivable for arranging vehicle finance.

The income received in respect of warranty policies sold and administered by the Group is recognised over the period of the policy on a straight line basis. The unrecognised income is held within deferred income (see note 3.9).

Rental income from property is recognised in profit or loss on a straight-line basis over the term of the lease. Lease incentives granted are recognised as an integral part of the total rental income, over the term of the lease. Rental income from property is recognised as rents received in net operating expenses. The Group has a significant property portfolio and from time to time they may become vacant and are sublet to mitigate operating losses, until the Group decides upon the appropriate use of the property. These properties are not considered investment properties.

The Group is required to adopt IFRS 15 Revenue from Contracts with Cutomers from 1 January 2018, the impact of this standard on the Group is detailed in note 1.

# 2.2 Net operating expenses

	2017 £m	2016 £m
Net operating expenses:		
Distribution costs	(264.0)	(253.9)
Administrative expenses	(202.5)	(210.9)
Rents received	5.1	5.3
	(461.4)	(459.5)

### **SECTION 2 - RESULTS AND TRADING**

### 2.3 Operating segments

The Group has revised its operating segments. In January 2017 the Group reorganised its management and reporting structure. The significant changes were that the Evans Halshaw, Stratstone and Quickco operations were brought under the management of the UK Motor operation. In addition, the Central segment operating costs, which comprised of head office related expenditure, were allocated to the resultant four operating segments. This revised segmental structure is reflected in the internal reporting structure as presented to the Chief Operating Decision Maker. In the 2017 financial statements therefore the Evans Halshaw, Stratstone, Quickco and Central segments are no longer reported separately.

The central segment costs incurred in 2016 are applied to the new UK Motor Segment and the existing segments of US Motor (previously known as California), Leasing and Software (previously known as Pinewood) as shown in the table below. The finance costs previously reported in the central segment cannot be reasonably allocated against the operating segments and therefore are shown against the total result.

The results presented in the Operational Review are stated after the allocation of the costs incurred in the Central segment. These costs are allocated by Operating Segment based on the nature of the cost and its relevance to each segment.

Central segment cost allocation					Group	As reported 31
allocated to:	UK Motor £m	Software £m	Leasing £m	US Motor £m	interest £m	December 2016 £m
Operating profit before non-underlying						
items	(16.8)	(0.3)	(0.3)	=	=	(17.4)
Other income and non-underlying items	(0.8)	-	-	-	-	(0.8)
Operating profit	(17.6)	(0.3)	(0.3)	=	=	(18.2)
Finance expense	=	=	=	=	(20.5)	(20.5)
Profit before tax	(17.6)	(0.3)	(0.3)	-	(20.5)	(38.7)



### **SECTION 2 - RESULTS AND TRADING**

### 2.3 Operating segments continued

The results of the Evans Halshaw, Stratstone and Quickco segments for the comparative period have been aggregated into the new UK Motor Group segment and is re-presented as follows for the period ended 31 December 2016:

### **UK Motor segment restatement**

	As	)16	UK Motor segment as		
	Stratstone £m	Evans Halshaw £m	Quickco £m	Central allocation £m	restated 31 Dec 2016 £m
Aftersales revenue	128.2	155.7	72.3	-	356.2
Used vehicle revenue	690.9	1,154.4	=	=	1,845.3
New vehicle revenue	841.4	1,098.0	=	=	1,939.4
Total gross segment turnover	1,660.5	2,408.1	72.3	-	4,140.9
Inter-segment turnover	=	=	(23.0)	=	(23.0)
Revenue from external customers	1,660.5	2,408.1	49.3	=	4,117.9

The revenue from the Quickco segment was previously reported as Support business revenue. On restatement of the segments the revenue of Quickco, which derives from the sale of motor vehicle parts, has been reclassified as Aftersales revenue.

Operating profit before non-underlying items	35.4	53.8	1.6	(16.8)	74.0
Other income and non-underlying items	-	-	-	(0.8)	(0.8)
Operating profit	35.4	53.8	1.6	(17.6)	73.2
Finance expense	(2.9)	(3.5)	-	-	(6.4)
Finance income	=	=	0.1	-	0.1
Profit before tax	32.5	50.3	1.7	(17.6)	66.9
Other items included in the income statement are as follows:  Depreciation and impairment	(6.7)	(12.4)	(0.1)	=	(19.2)
Amortisation	(0.2)	(0.3)	=	-	(0.5)
Share based payments	(0.9)	(1.3)	=	=	(2.2)
Impairment of assets held for sale	-	-	-	(1.1)	(1.1)
Other income - gains on the sale of businesses and					

# **SECTION 2 - RESULTS AND TRADING**

# **2.3 Operating segments** continued

Leasing segment restatement	As reported 31 Dec 2016 £m	Central allocation £m	Leasing segment as restated 31 Dec 2016 £m
Support businesses revenue	67.0	=	67.0
Total gross segment turnover	67.0	=	67.0
Inter-segment turnover	(20.3)	-	(20.3)
Revenue from external customers	46.7	-	46.7
Operating profit before non-underlying items	5.3	(0.3)	5.0
Other income and non-underlying items	-	-	-
Operating profit	5.3	(0.3)	5.0
Finance income	0.1	-	0.1
Profit before tax	5.4	(0.3)	5.1
Other items included in the income statement are as follows:			
Depreciation and impairment	(34.4)	=	(34.4)
		-	
Software segment restatement	As reported 31 Dec 2016 £m	Central allocation £m	Software segment as restated 31 Dec 2016 £m
	31 Dec 2016	allocation	segment as restated 31 Dec 2016
Support businesses revenue	31 Dec 2016 £m	allocation £m	segment as restated 31 Dec 2016 £m
Software segment restatement  Support businesses revenue  Total gross segment turnover Inter-segment turnover	31 Dec 2016 £m 24.5	allocation £m	segment as restated 31 Dec 2016 £m 24.5
Support businesses revenue Total gross segment turnover	31 Dec 2016 £m 24.5 24.5	allocation £m -	segment as restated 31 Dec 2016 £m 24.5
Support businesses revenue  Total gross segment turnover Inter-segment turnover  Revenue from external customers	31 Dec 2016 fm 24.5 24.5 (10.1)	allocation £m - -	segment as restated 31 Dec 2016 £m 24.5 24.5 (10.1)
Support businesses revenue  Total gross segment turnover Inter-segment turnover  Revenue from external customers	31 Dec 2016 fm 24.5 24.5 (10.1) 14.4	allocation £m	segment as restated 31 Dec 2016 £m 24.5 24.5 (10.1)
Support businesses revenue  Total gross segment turnover Inter-segment turnover  Revenue from external customers  Operating profit before non-underlying items Other income and non-underlying items	31 Dec 2016 £m 24.5 24.5 (10.1) 14.4	allocation £m  -  -  -  (0.3)	segment as restated 31 Dec 2016 £m 24.5 24.5 (10.1)
Support businesses revenue  Total gross segment turnover Inter-segment turnover  Revenue from external customers  Operating profit before non-underlying items Other income and non-underlying items Operating profit	31 Dec 2016 fm 24.5 24.5 (10.1) 14.4	allocation £m  -  -  -  (0.3)	segment as restated 31 Dec 2016 £m 24.5 (10.1) 14.4
Support businesses revenue  Total gross segment turnover Inter-segment turnover  Revenue from external customers  Operating profit before non-underlying items	31 Dec 2016 £m 24.5 24.5 (10.1) 14.4	allocation £m  -  -  -  (0.3)	segment as restated 31 Dec 2016 £m 24.5 (10.1) 14.4 10.0 - 10.0
Support businesses revenue  Total gross segment turnover Inter-segment turnover  Revenue from external customers  Operating profit before non-underlying items Other income and non-underlying items Operating profit Finance income	31 Dec 2016 fm 24.5 24.5 (10.1) 14.4 10.3 - 10.3 0.3	allocation £m  (0.3) - (0.3) -	segment as restated 31 Dec 2016 £m 24.5 (10.1) 14.4 10.0 - 10.0 0.3
Support businesses revenue  Total gross segment turnover Inter-segment turnover  Revenue from external customers  Operating profit before non-underlying items Other income and non-underlying items Operating profit Finance income  Profit before tax	31 Dec 2016 fm 24.5 24.5 (10.1) 14.4 10.3 - 10.3 0.3	allocation £m  (0.3) - (0.3) -	segment as restated 31 Dec 2016 £m 24.5 (10.1) 14.4 10.0 - 10.0 0.3

92

# NOTES TO THE FINANCIAL STATEMENTS

### **SECTION 2 - RESULTS AND TRADING**

### 2.3 Operating segments continued

Following the revisions to the Group's operating segments as outlined above there are now four reportable segments, as described below, which are the Group's strategic business units. The segments offer different ranges of products and services and are managed separately because they require their own specialisms in terms of market and product. For each of these segments, the Executive Committee which is deemed to be the Chief Operating Decision Maker (CODM), reviews internal management reports on at least a monthly basis. The review of these management reports enables the CODM to allocate resources to each segment and form the basis of strategic and operational decisions, such as acquisition strategy, closure programme or working capital allocation. The following summary describes the operations in each of the Group's reportable segments:

**UK Motor**. This segment comprises the Group's motor vehicle retail, parts wholesale and fleet operations, encompassing the sale of new and used motor cars, motorbikes, trucks and vans, together with associated aftersales activities of service, body repair and parts sales.

**Software**. This segment comprises the Group's activities as a dealer management systems provider. This segment was previously referred to as Pinewood.

Leasing. This segment comprises the Group's contract hire and leasing activities.

**US Motor**. This segment comprises the Group's retail operation in California in the United States encompassing the sale of new and used motor cars, together with associated aftersales activities of service and parts sales. This segment was previously referred to as California.

The tables of financial performance presented in the Operational and Financial Review on pages 26 to 35 are based upon these segmental reports.

Inter-segment transfers and transactions are entered into under normal commercial terms and conditions that would also be available to unrelated third parties.

# **SECTION 2 - RESULTS AND TRADING**

# **2.3 Operating segments** continued

# Year ended 31 December 2017

	UK Motor £m	Software £m	Leasing £m	US Motor £m	Group interest £m	Total £m
Aftersales revenue	350.6	-	-	37.0	-	387.6
Used vehicle revenue	2,125.5	=	=	85.7	=	2,211.2
New vehicle revenue	1,767.5	-	-	292.1	-	2,059.6
Support businesses revenue	=	27.1	71.2	=	=	98.3
Total gross segment revenue	4,243.6	27.1	71.2	414.8	=	4,756.7
Inter-segment revenue	=	(11.3)	(6.3)	=	=	(17.6)
Revenue from external customers	4,243.6	15.8	64.9	414.8	-	4,739.1
Operating profit before non-underlying items	52.3	10.9	9.8	10.8	-	83.8
Non-underlying items	7.6	-	-	=	=	7.6
Operating profit	59.9	10.9	9.8	10.8	=	91.4
Finance expense	(11.1)	=	(2.0)	(1.6)	(11.4)	(26.1)
Finance income	=	0.8	-	=	(8.0)	-
Segmental profit before tax	48.8	11.7	7.8	9.2	(12.2)	65.3
Other items included in the income statement	are as follow	rs:				
Depreciation and impairment	(21.9)	(0.3)	(36.0)	(1.3)	=	(59.5)
Amortisation	(0.4)	(2.2)	(0.1)	-	-	(2.7)
Share based payments	1.7	-	-	-	-	1.7
Other income - losses on the sale of businesses and property	(0.1)	-	=	-	-	(0.1)

# **SECTION 2 - RESULTS AND TRADING**

# **2.3 Operating segments** continued

# Year ended 31 December 2016 - as restated

	UK Motor £m	Software £m	Leasing £m	US Motor £m	Group interest £m	Total £m
Aftersales revenue	356.2	-	-	32.6	-	388.8
Used vehicle revenue	1,845.3	=	=	78.3	=	1,923.6
New vehicle revenue	1,939.4	-	-	247.1	-	2,186.5
Support businesses revenue	=	24.5	67.0	=	=	91.5
Total gross segment revenue	4,140.9	24.5	67.0	358.0	=	4,590.4
Inter-segment revenue	(23.0)	(10.1)	(20.3)	=	=	(53.4)
Revenue from external customers	4,117.9	14.4	46.7	358.0	=	4,537.0
Operating profit before non-underlying items	74.0	10.0	5.0	12.2	-	101.2
Non-underlying items	(0.8)	=	=	=	-	(0.8)
Operating profit	73.2	10.0	5.0	12.2	-	100.4
Finance expense	(6.4)	-	-	(1.0)	(20.0)	(27.4)
Finance income	0.1	0.3	0.1	-	(0.5)	-
Segmental profit before tax	66.9	10.3	5.1	11.2	(20.5)	73.0
Other items included in the income statement are	as follows:					
Depreciation and impairment	(19.2)	(0.4)	(34.4)	(1.7)	-	(55.7)
Amortisation	(0.5)	(1.9)	-	-	-	(2.4)
Share based payments	(2.2)	-	-	-	-	(2.2)
Impairment of assets held for sale	(1.1)	-	-	-	-	(1.1)
Other income - gains on the sale of businesses and property	0.3	-	-	-	-	0.3

# $Geographical\ information.$

All segments, with the exception of the US Motor Group in the United States originate in the United Kingdom.

# **SECTION 2 - RESULTS AND TRADING**

# 2.4 Staff costs

The average number of people employed by the Group in the following areas was:

	2017 Number	2016 Number
Sales	3,296	3,187
Aftersales	4,495	4,345
Administration	2,198	2,124
	9,989	9,656
Costs incurred in respect of these employees were:		
	2017 £m	2016 £m
Wages and salaries	272.1	254.6
Social security costs	24.8	23.5
Contributions to defined contribution plans (see note 5.1)	5.2	5.2
Cost recognised for defined benefit plans (see note 5.1)	2.7	1.6
Share based payments (see note 4.6)	(1.7)	2.2
	303.1	287.1

Information relating to directors' emoluments, share options and pension entitlements is set out in the Directors' Remuneration Report on pages 50 to 62.

# 2.5 Audit fees

Auditors' remuneration:	2017 £000	2016 £000
Fees payable to the company's auditor for the audit of the company's annual accounts:	253.0	221.8
Fees payable to the company's auditor and its associates for other services:		
Audit of the company's subsidiaries pursuant to legislation	162.9	156.1
Audit-related assurance services	45.0	45.0
Tax compliance services	65.0	65.0
Other assurance services	10.0	10.0
	535.9	497.9

### **SECTION 2 - RESULTS AND TRADING**

### 2.6 Non-underlying items

Non-underlying income and expenses are items that are not incurred in the normal course of business and are sufficiently significant and/or irregular to impact the underlying trends in the business.

	2017 £m	2016 £m
Within operating expenses:		
Settlement of historic VAT issues	7.7	=
Impairment of assets held for sale	-	(1.1)
	7.7	(1.1)
Within other income - gains on the sale of businesses, property and investments:		
(Losses) on the sale of businesses	-	(1.0)
(Losses)/gains on the sale of property	(0.1)	1.3
	(0.1)	0.3
Within finance expense:		
Net interest on pension scheme obligations	(2.7)	(1.6)
	(2.7)	(1.6)
Total non-underlying items before tax	4.9	(2.4)
Non-underlying items in tax	0.8	1.6
Total non-underlying items after tax	5.7	(0.8)

The following amounts have been presented as non-underlying items in these financial statements:

During 2015, the Supreme Court had determined the Group's long running litigation in respect of financing in favour of HMRC. It was only during 2017 that the final accounting for the numerous offsets was finally determined, resulting in a credit of  $\pm 7.7$ m made up of VAT reclaims of  $\pm 2.2$ m, interest on VAT reclaims of  $\pm 3.3$ m and other items resulting from settlement of historic issues and litigation of  $\pm 2.2$ m.

Group tangible fixed assets and assets held for sale have been reviewed for possible impairments. There was no impairment charge against assets held for sale as a result of this review (2016: £1.1m). There were no reversals of previous impairment charges in respect of assets held for sale where anticipated proceeds less costs to sell have increased over their impaired carrying values (2016: £nil).

The net financing return on pension obligations in respect of the defined benefit schemes closed to future accrual is shown as a non-underlying item due to the irregularity of this amount historically and it is not incurred in the normal course of business. A net expense of £2.7m has been recognised during the year (2016: £1.6m).

Other income consists of the profit or loss on disposal of businesses and property. There were no disposals of motor vehicle dealerships during the year (2016: £1.0m loss was incurred) and a £0.1m loss was incurred on sale of properties (2016: profit  $\pm$ 1.3m). This does not include routine transactions in relation to the disposal of individual assets, and only relates to the disposal of motor vehicle dealerships and associated properties.

### **SECTION 2 - RESULTS AND TRADING**

#### 2.7 Taxation

### Accounting policy

Income tax comprises current and deferred tax. Income tax is recognised in the income statement except to the extent that it relates to items recognised directly in equity, in which case it is recognised in equity.

Current tax is the expected tax payable on the taxable income for the year, using tax rates enacted or substantively enacted at the balance sheet date, and any adjustment to tax payable in respect of previous years.

Deferred tax is recognised using the balance sheet liability method, recognising temporary differences between the carrying amounts of assets and liabilities for financial reporting purposes and the amounts used for taxation purposes. The following temporary differences are not recognised: initial recognition of goodwill, the initial recognition of assets or liabilities in a transaction that is not a business combination that affect neither accounting nor taxable profit, and differences relating to investments in subsidiaries to the extent that they will probably not reverse in the foreseeable future. The amount of deferred tax recognised is based on the expected manner of realisation or settlement of the carrying amount of assets and liabilities, using tax rates enacted or substantively enacted at the balance sheet date.

A deferred tax asset is recognised only to the extent that it is probable that future taxable profits will be available against which the asset can be utilised. Deferred tax assets are reduced to the extent that it is no longer probable that the related tax benefit will be realised.

Additional income taxes that arise from the distribution of dividends are recognised at the same time as the liability to pay the related dividend

## Estimates and judgements

The actual tax on the Group's profits is determined according to complex laws and regulations. Where the effect of these laws and regulations is unclear, estimates are used in determining the liability for the tax to be paid on profits which are recognised in the financial statements. The Group considers the estimates, assumptions and judgements to be reasonable but this can involve complex issues which may take a number of years to resolve. The final determination of tax liabilities could be different from the estimates reflected in the financial statements but the Group believes that none have a significant risk of causing a material adjustment to the carrrying amount of the liability within the next financial year.

Deferred tax assets and liabilities require management judgement in determining the amounts to be recognised. In particular, judgement is used when assessing the extent to which deferred tax assets should be recognised with consideration given to the timing and level of future taxable income. The unrecognised deferred tax assets are disclosed below.

# **SECTION 2 - RESULTS AND TRADING**

### **2.7 Taxation** continued

### **Taxation - Income statement**

	2017 £m	2016 £m
UK corporation tax:		
Current tax on profit for the year	10.0	11.3
Adjustments in respect of prior periods	(2.7)	0.4
	7.3	11.7
Overseas taxation:		
Current tax on profit for the year	3.5	4.5
Adjustments in respect of prior periods	(0.3)	=
	3.2	4.5
Total current tax	10.5	16.2
Deferred tax expense:		
Origination and reversal of temporary differences	1.5	1.3
Total deferred tax	1.5	1.3
Total income tax expense in the income statement	12.0	17.5

## Factors affecting the tax charge for the period:

The tax assessed is different from the standard rate of corporation tax in the UK of 19.25% (2016: 20.00%)

The differences are explained below:

	2017 £m	2016 £m
Profit before taxation	65.3	73.0
Tax on profit at UK rate of 19.25% (2016: 20.00%)	12.6	14.6
Differences:		
Tax effect of expenses that are not deductible in determining taxable profit	0.2	0.2
Permanent differences arising in respect of fixed assets	0.7	0.6
Tax rate differential on overseas income	2.0	2.4
Non-underlying items (see below)	(1.9)	(1.2)
Impact of UK corporation tax rate change	(0.2)	-
Impact of US corporate tax rate change	(8.0)	=
Adjustments to tax charge in respect of previous periods	(0.6)	0.9
Total income tax expense in the income statement	12.0	17.5

### **SECTION 2 - RESULTS AND TRADING**

#### 2.7 Taxation continued

### Taxation - Other comprehensive income

	2017 £m	2016 £m
Relating to defined benefit plan remeasurement (gains) and losses	(6.3)	9.8
	(6.3)	9.8

#### Tax rate

The reduction in the UK corporation tax rate to 20% (effective from 1 April 2015) was substantively enacted on 2 July 2013. Further reductions to 19% (effective from 1 April 2017) and to 17% (effective from 1 April 2020) were substantively enacted on 26 October 2015 and 6 September 2016 respectively. This will reduce the Group's future UK tax charge accordingly. The UK deferred tax asset as at 31 December 2017 has been calculated based on the expected long term rate of 17% substantively enacted at the balance sheet date.

The reduction in the US federal corporate tax rate to 21% (effective from 1 January 2018) was substantively enacted on 20 December 2017. This will reduce the Group's future US tax charge accordingly. The USA deferred tax liability as at 31 December 2017 has been calculated based on the expected long term rate of 21% substantively enacted at the balance sheet date. The impact of this rate change was to increase the deferred tax asset by £0.8m.

### Factors affecting the tax charge

The tax charge/credit is decreased/increased by the release of prior year provisions relating to UK corporation tax returns and also non-deductible expenses including the impairment of goodwill and non-qualifying depreciation.

### Non-underlying tax credit

The tax credit in relation to non-underlying items referred to in note 2.6 is £0.8m (2016: £1.6m). This includes a tax credit of £1.9m (2016: £1.2m) relating to the settlement of certain historic corporation tax issues, £nil (2016: £0.1m) in respect of tax relief on business disposals, a £1.5m (2016: £nil) charge in respect of the settlement of historic VAT issues and a tax credit of £0.4m (2016: £0.3m) in respect of pension scheme interest.

### Unrecognised deferred tax assets

There are unutilised tax losses within the Group of £13.8m (2016: £13.8m) relating to former overseas businesses for which no deferred tax asset has been recognised pending the clarity of the availability of intra-EU losses. There are also unrecognised capital losses net of rolled over gains of £35.0m (2016: £35.0m).

## Deferred tax assets/(liabilities)

Deferred income tax assets and liabilities are offset when there is a legally enforceable right to offset current tax assets against current tax liabilities and when the deferred income taxes relate to the same fiscal authority. The offset amounts are as follows:

	2017 £m	2016 £m
Deferred tax assets	13.1	21.5
Deferred tax liabilities	(1.7)	(2.5)
	11.4	19.0

# **SECTION 2 - RESULTS AND TRADING**

# **2.7 Taxation** continued

The table below outlines the deferred tax assets/(liabilities) that are recognised on the balance sheet, together with their movements in the year;

	At 1 January 2016 £m	(Charged) to consolidated income statement £m	(Charged) /credited to equity £m	On acquisition £m	Exchange differences £m	At 31 December 2016 £m
Property, plant and equipment	(1.2)	(1.1)	=	(0.1)	(0.4)	(2.8)
Retirement benefit obligations	7.9	(0.1)	9.8	=	=	17.6
Other short term temporary differences	3.4	=	(0.5)	=	=	2.9
Losses	1.4	(0.1)	=	=	=	1.3
Tax assets/(liabilities)	11.5	(1.3)	9.3	(0.1)	(0.4)	19.0

	At 1 January 2017 £m	(Charged) to consolidated income statement £m	(Charged) to equity £m	On acquisition £m	Exchange differences £m	At 31 December 2017 £m
Property, plant and equipment	(2.8)	(0.5)	-	-	0.2	(3.1)
Retirement benefit obligations	17.6	(0.6)	(6.3)	-	-	10.7
Other short term temporary differences	2.9	(0.4)	-	-	-	2.5
Losses	1.3	-	=	=	=	1.3
Tax assets/(liabilities)	19.0	(1.5)	(6.3)	-	0.2	11.4

### **SECTION 2 - RESULTS AND TRADING**

### 2.8 Earnings per share

### Accounting policy

The Group presents basic and diluted earnings per share ('eps') data for its ordinary shares. Basic eps is calculated by dividing the profit or loss attributable to ordinary shareholders of the company by the weighted average number of ordinary shares in issue during the period. The shares held by the EBT have been excluded from the calculation until such time as they vest unconditionally with the employees. Diluted eps is calculated by dividing the profit and loss attributable to ordinary shareholders by the weighted average number of ordinary shares in issue taking account of the effects of all dilutive potential ordinary shares, which comprise of share options granted to employees and LTIPs.

Earnings per share calculation	2017 Earnings per share pence	2017 Earnings total £m	2016 Earnings per share pence	2016 Earnings total £m
Basic earnings per share	3.7	53.3	3.8	55.5
Adjusting items:				
Non-underlying items attributable to the parent (see note 2.6)	(0.3)	(4.9)	0.2	2.4
Tax effect of non-underlying items	(0.1)	(0.8)	(0.1)	(1.6)
Underlying earnings per share (Non GAAP measure)	3.3	47.6	3.9	56.3
Diluted earnings per share	3.7	53.3	3.8	55.5
Diluted earnings per share - underlying (Non GAAP measure)	3.3	47.6	3.9	56.3

The calculation of basic, adjusted and diluted earnings per share is based on the following number of shares in issue (millions):

	2017 Number	2016 Number
Weighted average number of ordinary shares in issue	1,422.5	1,444.1
Weighted average number of dilutive shares under option	2.3	14.3
Weighted average number of shares in issue taking account of applicable outstanding share options	1,424.8	1,458.4
Non-dilutive shares under option	20.2	21.0

The directors consider that the underlying earnings per share figure provides a better measure of comparative performance.

### **SECTION 3 - OPERATING ASSETS AND LIABILITIES**

This section contains the notes and information to support those assets and liabilities presented in the Consolidated Balance Sheet that relate to the Group's operating activities.

3.1	Intangible assets and goodwill	3.6	Trade and other receivables
3.2	Property, plant and equipment	3.7	Trade and other payables
3.3	Assets classified as held for sale	3.8	Provisions
3.4	Inventories	3.9	Deferred income

# 3.5 Movement in contract hire vehicle balances

### 3.1 Intangible assets and goodwill

### Accounting policies

All business combinations are accounted for by applying the purchase method. Goodwill represents the excess of the cost of acquisition over the net fair value of the identifiable assets, liabilities and contingent liabilities of the acquired subsidiary undertakings at the effective date of acquisition and is included in the balance sheet under the heading of intangible assets. The goodwill is allocated to cash generating units (CGUs), which are franchise groups and other business units. An impairment test is performed annually as detailed below. Goodwill is then held in the balance sheet at cost less any accumulated impairment losses.

Adjustments are applied to bring the accounting policies of the acquired businesses into alignment with those of the Group. The costs associated with reorganising or restructuring are charged to the post acquisition income statement. For those acquisitions made prior to 1 January 2004, goodwill is recorded on the basis of its deemed cost which represented its carrying value as at 1 January 2004 under UK GAAP. Fair value adjustments are made in respect of acquisitions. If at the balance sheet date the fair value of the acquiree's identifiable assets, liabilities and contingent liabilities can only be established provisionally then these values are used. Any adjustments to these values made within 12 months of the acquisition date are taken as adjustments to goodwill.

Internally generated intangible assets relate to activities that involve the development of dealer management systems by the Group's Pinewood division. Development expenditure is capitalised only if development costs can be measured reliably, the product is technically and commercially feasible, future economic benefits are probable and the Group intends to and has sufficient resources to complete development and to use or sell the asset. The expenditure capitalised includes the costs of labour and overhead costs that are directly attributable to preparing the asset for its intended use. If the development expenditure does not meet the above criteria it is expensed to the income statement.

Capitalised development expenditure is measured at cost less accumulated amortisation and accumulated impairment losses and is amortised over a period of five years.

Intangible assets other than goodwill are stated at cost less accumulated amortisation and any impairment losses. This category of asset includes purchased computer software and internally generated intangible assets which are amortised by equal instalments over four years and the fair value of the benefit of forward sales orders assumed on acquisition, which is amortised by reference to when those orders are delivered.

Subsequent expenditure on capitalised intangible assets is capitalised only when it increases the future economic benefits embodied in the specific asset to which it relates. All other expenditure is expensed as incurred.

Intangible assets arising on an acquisition are recognised separately from goodwill if the fair value of the asset can be identified separately and measured reliably. Amortisation is calculated on a straight line basis over the estimated useful life of the intangible asset. Amortisation methods and useful lives are reviewed annually and adjusted if appropriate.

# SECTION 3 - OPERATING ASSETS AND LIABILITIES

# 3.1 Intangible assets and goodwill continued

# Activity

	Goodwill £m	Development costs £m	Other intangibles £m	Total £m
Cost				
At 1 January 2016	431.2	13.1	11.7	456.0
Business acquisitions	0.6	-	=	0.6
Other additions	-	2.4	0.2	2.6
Disposals of businesses	(4.9)	-	-	(4.9)
Other disposals	-	-	(0.5)	(0.5)
At 31 December 2016	426.9	15.5	11.4	453.8
At 1 January 2017	426.9	15.5	11.4	453.8
Business acquisitions	6.1	=	-	6.1
Other additions	-	2.9	1.7	4.6
Disposals	(0.1)	=	(0.2)	(0.3)
Classified as non-current assets held for sale	(1.4)	=	-	(1.4)
At 31 December 2017	431.5	18.4	12.9	462.8
Amortisation				
At 1 January 2016	70.4	8.2	10.8	89.4
Amortised during the year	-	1.9	0.5	2.4
Other disposals	-	=	(0.2)	(0.2)
At 31 December 2016	70.4	10.1	11.1	91.6
At 1 January 2017	70.4	10.1	11.1	91.6
Amortised during the year	-	2.2	0.5	2.7
Disposals	(0.1)	=	(0.1)	(0.2)
At 31 December 2017	70.3	12.3	11.5	94.1
Carrying amounts				
At 1 January 2016	360.8	4.9	0.9	366.6
At 31 December 2016	356.5	5.4	0.3	362.2
At 1 January 2017	356.5	5.4	0.3	362.2
At 31 December 2017	361.2	6.1	1.4	368.7
The following have been recognised in the income statement	within net operating	g expenses:		
		2017 £m		2016 £m
Amortisation of internally generated intangible assets		2.2		1.9
Amortisation of other intangible assets		0.5		0.5
Research and development costs		0.8		0.7

### **SECTION 3 - OPERATING ASSETS AND LIABILITIES**

### 3.1 Intangible assets and goodwill continued

Goodwill is allocated across multiple cash-generating units which are franchise groups and other business units and consequently a consistent approach to performing an annual impairment test to assess the carrying value of this amount is taken. This value was determined by discounting the future cash flows generated from the continuing use of the unit and was based on the following key assumptions:

Future cash flows were projected into perpetuity with reference to the Group's forecasts from 2018 to 2021. The 2018 forecast was derived from the corporate plan, approved by the Board and compiled on a bottom up basis with reference to BCA, SMMT and the University of Buckingham. The 2019-2022 forecasts represent a projection from the 2018 bottom up forecast. These forecasts have been approved by the directors and form the basis of the growth assumptions for future cash flows from 2018 to 2021. The growth rates are considered to be at or below long term market trends for the Group's business.

It is anticipated that the units will grow revenues in the future. For the purpose of the impairment testing, a growth rate of 2.4% (2016: 2.4%) has been assumed beyond the business plan.

The discount rates are estimated to reflect current market estimates of the time value of money and is calculated after consideration of market information and risk adjusted for individual circumstances. With all units carrying a goodwill value operating in the UK and in the motor retail or related sector a single pre-tax discount rate of 10.2% has been applied (2016: 10.2%). The discount rate used in Pinewood was 11.2% (2016: 11.2%).

The break even point sensitivity of the key assumptions which would cause the first CGU to become impaired are as follows: The profitability forecast in our base plan assumptions would need to fall by 15.4%; the perpetuity rate needs to fall by 1.83% to 0.57% from the 2.40% assumption today or the discount rate increases by 1.35% to 11.55% from the 10.20% assumed today, before we would reach an impairment point on any CGU. From the break-even point, if we were to reduce the perpetuity rate to 0% from 0.57% this would lead to an impairment of goodwill of £3.2m. From the break-even point, if we were to increase the discount rate from 11.55% by 1.00% to 12.55%, this would lead to an impairment of £8.1m of goodwill.

Movements of the principal CGUs are summarised in the table below:

	BMW £m	Ford £m	Mercedes £m	Vauxhall £m	Others £m	Total £m
At 1 January 2016	32.1	71.6	47.8	77.8	131.5	360.8
Additions	=	=	=	=	0.6	0.6
Disposals	-	(1.9)	-	-	(3.0)	(4.9)
At 31 December 2016	32.1	69.7	47.8	77.8	129.1	356.5
At 1 January 2017	32.1	69.7	47.8	77.8	129.1	356.5
Additions	-	-	-	-	6.1	6.1
Classified as non-current assets held for sale	-	-	-	-	(1.4)	(1.4)
At 31 December 2017	32.1	69.7	47.8	77.8	133.8	361.2

### **SECTION 3 - OPERATING ASSETS AND LIABILITIES**

### 3.1 Intangible assets and goodwill continued

### Goodwill by segment

	2017 £m	2016 £m
UK Motor	332.8	334.2
US Motor	6.1	-
Pinewood	0.3	0.3
Leasing	22.0	22.0
	361.2	356.5

### 3.2 Property, plant and equipment

### Accounting policy

Freehold land is not depreciated. Depreciation is provided to write off the cost less the estimated residual value of other assets by equal instalments over their estimated useful economic lives. On transition to IFRS as at 1 January 2004, all land and buildings were restated to fair value as permitted by IFRS 1, which is then treated as the deemed cost. All other assets are initially measured and recorded at cost.

Depreciation rates are as follows: Freehold buildings - 2% per annum

Leasehold property improvements - 2% per annum or over the period

of the lease if less than 50 years

Fixtures, fittings and office equipment - 10 - 20% per annum

Plant and machinery - 10 - 33% per annum Motor vehicles - 20 - 25% per annum

Contract hire vehicles are depreciated to their residual value

over the period of their lease

The residual value of all assets, depreciation methods and useful economic lives, if significant, are reassessed annually.

The Group recognises in the carrying amount of an item of property, plant and equipment the cost of replacing part of such an item when that cost is incurred if it is possible that the future economic benefits embodied with the item will flow to the Group and the cost of the item can be measured reliably. All other costs are recognised in the income statement as an expense as incurred.

Gains and losses on disposal of an item of property, plant and equipment are determined by comparing the proceeds from disposal with the carrying amount of property, plant and equipment and are recognised net within other income in the income statement.

The depreciation charge in respect of property, plant and equipment is recognised within administrative expenses within the income statement.

# **SECTION 3 - OPERATING ASSETS AND LIABILITIES**

### 3.2 Property, plant and equipment continued

	Land & buildings £m	Plant & equipment £m	Motor vehicles £m	Contract hire vehicles £m	Total £m
Cost					
At 1 January 2016	220.7	70.0	56.9	154.2	501.8
Business acquisitions	1.3	0.1	0.1	-	1.5
Other additions	29.0	11.2	104.2	69.7	214.1
Exchange adjustments	4.6	1.2	0.1	=	5.9
Disposals of businesses	(0.2)	(1.4)	(0.4)	=	(2.0)
Other disposals	(0.6)	(4.9)	(97.9)	=	(103.4)
Contract hire vehicles transferred to inventory	-	-	-	(38.6)	(38.6)
Classified as non-current assets held for sale	(2.8)	-	-	-	(2.8)
Reinstated from non-current assets held for sale	2.4	-	-	-	2.4
At 31 December 2016	254.4	76.2	63.0	185.3	578.9
At 1 January 2017	254.4	76.2	63.0	185.3	578.9
Business acquisitions	11.4	0.2	-	-	11.6
Other additions	63.5	14.0	110.9	82.1	270.5
Exchange adjustments	(2.4)	(0.7)	(0.1)	-	(3.2)
Disposals	(0.7)		(121.8)	-	(125.2)
Contract hire vehicles transferred to inventory	=	=	-	(54.2)	(54.2)
Classified as non-current assets held for sale	(6.8)	(1.0)	-	=	(7.8)
At 31 December 2017	319.4	86.0	52.0	213.2	670.6
Depreciation					
At 1 January 2016	48.0	46.8	13.1	41.2	149.1
Exchange adjustments	1.5	1.3	-	=	2.8
Charge for the year	5.7	7.5	14.3	28.2	55.7
Disposals of businesses	=	(0.9)	(0.1)	-	(1.0)
Other disposals	(0.4)	(4.6)	(9.7)	-	(14.7)
Contract hire vehicles transferred to inventory	-	-	=	(18.6)	(18.6)
Classified as non-current assets held for sale	(0.6)	-	=	-	(0.6)
Reinstated from non-current assets held for sale	0.9	-	-	-	0.9
At 31 December 2016	55.1	50.1	17.6	50.8	173.6
At 1 January 2017	55.1	50.1	17.6	50.8	173.6
Exchange adjustments	(0.9)		-	-	(1.5)
Charge for the year	6.2	8.1	11.5	33.7	59.5
Disposals	(0.4)		(12.0)	-	(13.4)
Contract hire vehicles transferred to inventory	=	=	-	(25.0)	(25.0)
Classified as non-current assets held for sale	(1.8)	(0.7)	=	=	(2.5)
At 31 December 2017	58.2	55.9	17.1	59.5	190.7

# SECTION 3 - OPERATING ASSETS AND LIABILITIES

# 3.2 Property, plant and equipment continued

# Carrying amounts

	Land & buildings £m	Plant & equipment £m	Motor vehicles £m	Contract hire vehicles £m	Total £m
At 1 January 2016	172.7	23.2	43.8	113.0	352.7
At 31 December 2016	199.3	26.1	45.4	134.5	405.3
At 1 January 2017	199.3	26.1	45.4	134.5	405.3
At 31 December 2017	261.2	30.1	34.9	153.7	479.9

Included in the amounts for property, plant and equipment above are the following amounts relating to leased assets and assets acquired under hire purchase contracts:

		Land & buildings £m
Depreciation		
Charge for the year		-
Carrying amounts		
At 31 December 2016		0.1
At 31 December 2017		0.1
Building projects currently under construction for which no depreciation has been charged during the year	2017 £m 26.8	2016 £m 9.2
Future capital expenditure which has been contracted for but not yet provided in the financial statements - property development and refurbishment	7.3	5.5
Cumulative interest charges capitalised as construction costs and included in land and buildings	2.6	1.8
The following items have been charged to the income statement as operating expenses during the year:		
Depreciation of property, plant and equipment - owned	59.5	55.7

#### **SECTION 3 - OPERATING ASSETS AND LIABILITIES**

#### 3.3 Assets classified as held for sale

#### Accounting policy

Non-current assets that are expected to be recovered primarily through sale rather than through continuing use are classified as held for sale. Immediately before classification as held for sale, the assets are measured in accordance with the Group's accounting policies. Thereafter the assets are measured at the lower of their carrying amount and fair value less costs to sell. Impairment losses on remeasurement are recognised in the income statement. Gains are not recognised in excess of any cumulative impairment loss. Non-current assets classified as held for sale are available for immediate sale and a resultant disposal is highly probable within one year.

A non-current asset that stops being classified as held for sale is remeasured at the lower of its carrying amount prior to the asset or disposal group being classified as held for sale, adjusted for any depreciation or amortisation that would have been recognised if the asset had not been classified as held for sale, or, its recoverable amount at the date of the decision not to sell

#### Balance sheet

The Group holds a number of freehold properties that are currently being marketed for sale which are expected to be disposed of during 2018. In addition the Group, as at 31 December 2017, is expected to dispose of two of its motor vehicle dealerships in the first half of 2018 and therefore includes the relevant goodwill, property and other non-current assets of these businesses as assets classified as held for sale.

Properties are valued using a combination of external qualified valuers and in-house experts. Due to the nature of the market, especially in light of current economic conditions, a property may ultimately realise proceeds that vary from those valuations applied.

Assets classified for sale comprise:	2017 £m	2016 £m
Goodwill	1.4	-
Property, plant and equipment	9.6	6.6
	11.0	6.6

### Income statement

The following items have been credited/(charged) to the income statement during the year:

	Income statement category	2017 £m	2016 £m
Profit/(loss) on sale of assets classified as held for sale	Other income - (losses)/gains on the sale of businesses and property	0.2	1.3
Impairment of assets held for sale	Net operating expenses	-	(1.1)

If the fair value less costs to sell assigned to each property were to be reduced by 10% a further impairment loss of £0.4m would have been recognised (2016: £0.4m).

The Group, in its December 2017 strategy update, announced the intention to offer for sale its businesses in the US and certain premium franchise locations. Given the proximity of the announcement to the year end, only two of the premium franchise points met the criteria to be classified as an asset held for sale as at 31 December 2017. As described earlier in these financial statements, the sale processes are being progressed during 2018.

#### **SECTION 3 - OPERATING ASSETS AND LIABILITIES**

#### 3.4 Inventories

#### Accounting policies

Motor vehicle inventories are stated at the lower of cost and net realisable value. Cost is net of incentives received from manufacturers in respect of target achievements. Fair values of stock are conducted regularly utilising our market intelligence and analysis of the market which we conduct by segment and by model, these fair values are updated in the light of any changing trends by model line. The assessment of fair values involves an element estimation, the Group takes the age profile of our inventories at the year end, estimates the likely sale period and the expected profit or loss on sale to determine the fair value at the balance sheet date. Whilst this data is deemed representative of current values it is possible that ultimate sales values can vary from those applied. Parts inventories are based on an average purchase cost principle and are written down to net realisable value by providing for obsolescence on a time in stock based formula approach.

Consignment vehicles are regarded as being effectively under the control of the Group and are included within inventories on the balance sheet as the Group has the significant risks and rewards of ownership even though legal title has not yet passed. The corresponding liability is included in trade and other payables. Movements in consignment vehicle inventory and its corresponding liability within trade and other payables are not included within movements of inventories and payables as stated in the consolidated cash flow statement as no cash flows arise in respect of these transactions until the vehicle is either sold or purchased at which point it is reclassified within new and used vehicle inventory.

Motor vehicles are transferred from contract hire activities at the end of their lease term to inventory at their depreciated cost. No physical cash flow arises from these transfers.

#### Balance sheet

Balance sneet	2017 £m	2016 £m
New and used vehicles	870.8	741.5
Consignment vehicles	95.5	70.3
Vehicle parts and other inventories	37.2	34.4
	1,003.5	846.2
	2017 £m	2016 £m
Carrying value of inventories subject to retention of title clauses	897.3	759.9

The sensitivity of the key assumptions on our sales prices could have the following impact on the fair value of inventory. If our assumptions were £100 per unit worse for those vehicles that are expected to make a loss per unit, the fair value of inventory would reduce by £1.4m in the year.

#### Cash flow statement information

	2017 £m	2016 £m
Movement in inventory	(157.3)	(15.6)
Inventory changes in business combinations and disposals	0.3	(1.0)
Impact of exchange differences	0.3	(1.0)
Non cash movement in consignment vehicles	25.2	(6.0)
Transfer value of contract hire vehicles from fixed assets to inventory	29.2	20.0
Cash flow decrease due to movements in inventory	(102.3)	(3.6)

#### **SECTION 3 - OPERATING ASSETS AND LIABILITIES**

#### 3.5 Movement in contract hire vehicle balances

	2017 £m	2016 £m
Depreciation	33.7	28.2
Changes in trade and other payables and deferred income	19.3	21.5
Purchases of contract hire vehicles	(82.1)	(69.7)
Unwinding of discounts in contract hire residual values	(2.6)	(1.6)
	(31.7)	(21.6)

#### 3.6 Trade and other receivables

#### Accounting policies

Trade and other receivables are recognised initially at fair value and are subsequently stated at amortised cost using the effective interest method, less any impairment losses.

#### Credit risk management

The Group is exposed to credit risk primarily in respect of its trade receivables and financial assets. Trade receivables are stated net of provision for estimated impairment losses. Exposure to credit risk in respect of trade receivables is mitigated by the Group's policy of only granting credit to certain customers after an appropriate evaluation of credit risk. Credit risk arises in respect of amounts due from vehicle manufacturers in relation to bonuses and warranty receivables. This risk is mitigated by the range of manufacturers dealt with, the Group's procedures in effecting timely collection of amounts due and management's belief that it does not expect any manufacturer to fail to meet its obligations. Financial assets comprise trade and other receivables (as above) and cash balances. The counterparties are banks and management does not expect any counterparty to fail to meet its obligations. The maximum exposure to credit risk is represented by the carrying amount of each financial asset, including derivative financial instruments, in the balance sheet.

Before granting any new customer credit terms the Group uses external credit scoring systems to assess the potential new customer's credit quality and defines credit limits by customer. These limits and credit worthiness are regularly reviewed and use is made of monitoring alerts provided by the providers of the credit scoring systems. The Group has no customer that represents more than 5% of the total balance of trade receivables.

### Balance sheet

	2017 £m	2016 £m
Trade receivables	60.6	61.8
Allowance for doubtful debts	(0.3)	(0.6)
	60.3	61.2
Other receivables	56.6	76.5
Prepayments	15.9	15.4
	132.8	153.1

All amounts are due within one year.

# **SECTION 3 - OPERATING ASSETS AND LIABILITIES**

#### 3.6 Trade and other receivables continued

All trade receivables are classified as loans and receivables and held at amortised cost in the current year and prior year.

Total trade receivables held by the Group at 31 December 2017 was £60.3m (2016: £61.2m). No trade receivables have been classified as held for sale (2016: £nil).

The average credit period taken on sales of goods is 29 days (2016: 29 days). No interest is charged on trade receivables. The Group makes an impairment provision for all debts that are considered unlikely to be collected plus a proportion of all debts over 120 days past their due date. An expense has been recognised in respect of impairment losses during the year of £0.5m (2016: £0.8m). Any impairment is in respect of items that are aged greater than 120 days.

The ageing of trade and other receivables at the reporting date was:	Trade receivables 2017 £m	Other receivables 2017 £m	Trade receivables 2016 £m	Other receivables 2016 £m
Not past due	45.3	46.1	44.6	63.7
Past due 0-30 days	11.5	5.1	12.9	6.1
Past due 31-120 days	3.2	5.4	3.4	6.7
Past due 120+ days subject to impairment	0.6	-	0.9	-
	60.6	56.6	61.8	76.5
Provision for impairment	(0.3)	-	(0.6)	-
	60.3	56.6	61.2	76.5

The movement in the allowance for impairment in respect of trade receivables during the year was as follows:

	2017 £m	2016 £m
Balance at 1 January	0.6	0.3
Utilisation	(0.8)	(0.5)
Impairment loss recognised	0.5	0.8
Balance at 31 December	0.3	0.6

The directors consider that the carrying amount of trade and other receivables approximates their fair value.

112

# NOTES TO THE FINANCIAL STATEMENTS

### **SECTION 3 - OPERATING ASSETS AND LIABILITIES**

#### 3.7 Trade and other payables

#### Accounting policy

Trade and other payables are recognised initially at fair value and are subsequently stated at amortised cost using the effective interest method, less any write-offs.

#### Balance sheet

	2017 £m	2016 £m
Trade payables	968.6	810.4
Contract hire buyback commitments	79.5	68.4
Consignment vehicle liabilities	95.5	70.3
Payments received on account	16.7	19.0
Other taxation and social security	12.1	32.6
Accruals	110.8	116.8
	1,283.2	1,117.5
Non-current	59.0	48.8
Current	1,224.2	1,068.7
	1,283.2	1,117.5

Trade payables are classified as other financial liabilities and principally relate to vehicle funding. Fair value is deemed to be the same as carrying value.

The non-current element of trade and other payables relates to contract hire buyback commitments where the Group has contracted to repurchase vehicles, at predetermined values and dates, that have been let under operating leases or similar arrangements.

The Group enters into leasing arrangements whereby it agrees to repurchase vehicles from providers of lease finance at the end of the lease agreement, typically two to four years in the future. The repurchase price is determined at the time the agreement is entered into based on the then estimate of a vehicle's future residual value. The actual value of the vehicles at the end of the lease contract, and therefore the proceeds that can be realised from eventual sale, can vary materially from these estimates. Annual reviews are undertaken to reappraise residual values and to recognise impairment write downs where necessary.

# **SECTION 3 - OPERATING ASSETS AND LIABILITIES**

#### 3.8 Provisions

#### Accounting policy

A provision is recognised if as a result of a past event the Group has a present legal or constructive obligation that can be estimated reliably, and it is probable that the Group will be required to settle the obligation. Provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

### Vacant property provision

A provision for vacant properties is recognised when the expected benefits to be derived by the Group from a lease contract are lower than the unavoidable cost of meeting its obligation under the contract. The provision is measured at the present value of the lower of the expected cost of terminating the contract and the expected net cost of continuing with the contract.

The vacant property provision is comprised of the future costs of vacated properties, being predominantly future lease commitments less any contributions from income derived from the subletting of these properties. The present value of future net lease commitments is calculated using a 1.2% discount rate. It is expected that the majority of this expenditure will be incurred over the next four years. The present value of the income from the subleases is £4.1m over the period of the leases and assumes that any sublet properties will remain so until the end of the sublease.

#### **VAT** assessment

The Group has a provision of £6.8m in respect of potential VAT issues arising from purchases of vehicles from Motability, the settlement of which is now not expected to be concluded in the forthcoming year.

The movements in provisions for the year are as follows:

	Vacant property provision £m	VAT assessment £m	Total £m
At 31 December 2016	7.4	5.0	12.4
Provisions made during the year	0.6	1.8	2.4
Provisions used during the year	(0.7)	=	(0.7)
Provisions released during the year	(4.6)	=	(4.6)
At 31 December 2017	2.7	6.8	9.5
Non-current	2.0	6.8	8.8
Current	0.7	=	0.7
	2.7	6.8	9.5

# **SECTION 3 - OPERATING ASSETS AND LIABILITIES**

#### 3.9 Deferred income

#### **Property leases**

Deferred income arose in 2006 from a sale and leaseback arrangement relating to certain dealership properties leased by the Group over a 25 year period.

# Warranty policies sold

The income received in respect of warranty policies sold and administered by the Group is recognised over the period of the policy on a straight line basis. Within the £9.0m warranty income created in the year, £4.0m relates to the prior year. The unrecognised income is held within deferred income.

#### Contract hire

Vehicles supplied to a leasing company for contract hire purposes where the Group undertakes to repurchase the vehicle at a predetermined date are accounted for in accordance with IAS 17 Leases, where the Group is considered to be an operating lessor for all arrangements in place. The initial amounts received in consideration from the leasing company are allocated between the present value of the repurchase commitment, held within trade and other payables and a residual amount of deferred revenue held within deferred income. The deferred revenue, which effectively represents rentals received in advance, is taken to the income statement on a straight line basis over the related lease term.

	Property leases £m	Warranty policies £m	Contract hire £m	Total £m
At 31 December 2016	13.9	6.4	66.7	87.0
Created in the year	=	9.0	44.4	53.4
Recognised as income during the year	(1.6)	(2.4)	(36.2)	(40.2)
At 31 December 2017	12.3	13.0	74.9	100.2
Non-current	11.4	2.9	35.6	49.9
Current	0.9	10.1	39.3	50.3
	12.3	13.0	74.9	100.2

This section contains the notes and information to support the elements of both net debt and equity financing as presented in the Consolidated Balance Sheet.

4.1 Accounting policies 4.5 Dividends

4.2 Financial instruments and derivatives
 4.6 Share based compensation
 4.3 Net financing costs
 4.6 Obligations under finance leases

4.4 Capital and reserves 4.8 Operating lease arrangements

# 4.1 Accounting policies

A financial instrument is recognised if the Group becomes a party to the contractual provisions of the instrument. Financial assets are derecognised if the Group's contractual rights to the cash flows from the financial asset expires. Financial liabilities are derecognised if the Group's obligations specified in the contract expire or are discharged and cancelled. Financial instruments comprise both derivative and non-derivative financial instruments.

#### Non-derivative financial instruments

Non-derivative financial instruments comprise investments in equity and debt securities, trade and other receivables, cash and cash equivalents, loans and borrowings, and trade and other payables.

Non-derivative financial instruments are recognised initially at fair value. Subsequent to initial recognition non-derivative financial instruments are measured as described below.

Trade and other receivables - see note 3.6

#### Cash and cash equivalents

Cash and cash equivalents comprise cash in hand and demand deposits, and other short term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of changes in value.

#### Loans and borrowings

Interest-bearing loans and borrowings are recognised initially at fair value less attributable transaction costs. Subsequent to initial recognition, interest-bearing borrowings are stated at amortised cost with any difference between cost and redemption value being recognised in the income statement over the period of the borrowings on an effective interest basis. The effective interest basis is a method of calculating the amortised cost of a financial liability and of allocating interest payments over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments through the expected life of the financial liability, or where appropriate, a shorter period.

# **SECTION 4 - FINANCING ACTIVITIES AND CAPITAL STRUCTURE**

#### 4.1 Accounting policies continued

Trade and other payables - see note 3.7

# **Hedging instruments**

The Group holds hedging instruments to hedge currency risks arising from its activities. Hedging instruments are recognised at fair value. Any gain or loss on remeasurement is recognised in the income statement. However, the treatment of gains or losses arising from hedging instruments which qualify for hedge accounting depends on the type of hedge arrangement. The fair value of hedging instruments is the estimated amount receivable or payable to terminate the contract determined by reference to the market prices prevailing at the balance sheet date. The only hedging instrument held by the Group at the balance sheet date was its borrowing in USD to hedge its investment in overseas operations. A gain or loss in respect of an effective hedge of a net investment in an overseas operation is recognised directly in equity. Any ineffective portion of the hedge is recognised in the income statement.

#### 4.2 Financial instruments and derivatives

#### Net Debt

	2017 £m	2016 £m
Cash and cash equivalents	53.3	84.0
Non-current interest bearing loans and borrowings	(177.4)	(175.7)
	(124.1)	(91.7)

# Cash and cash equivalents

Bank balances and bank overdrafts set out below are stated net of legal rights of set-off resulting from pooling arrangements operated by individual banks.

	Carrying value & fair value 2017 £m	Carrying value & fair value 2016 £m
Bank balances and cash equivalents	53.3	84.0

#### **Borrowings**

As at 31 December 2017, the Group had a £240m credit facility and a £60m senior note, expiring as set out below:

	Expiry date	£m
Revolving credit facility	March 2021	240.0
Senior note	March 2023	60.0
		300.0

During 2016 the Company signed a £240m 5 year committed bank facility and a £60m 5.75% 7 year debt private placement. The fees and expenses associated with this debt of £2.1m are amortised over the expected life of the facility commencing in 2016. At 31 December 2017, £0.9m had been amortised and £1.2m remains to be amortised in future periods.

#### 4.2 Financial instruments and derivatives continued

	Current margin	Commitment (non-utilisation) fee
Revolving credit facility	1.40%	0.49%
Senior note	5.75%	n/a

The margin on the revolving credit facility varies according to a ratchet mechanism linked to the ratio of net debt to underlying EBITDA (after stocking interest). At 31 December 2017, the margin was 1.40%, consequent on the Group having achieved a ratio of less than 1.0. The commitment fee is calculated at 35% of the margin. The interest rate in respect of the senior note is a fixed rate of 5.75% until maturity.

The revolving credit facility and the senior note are both subject to the same performance covenants with respect to net debt: underlying EBITDA (after stocking interest) and fixed charge cover.

# Security

Both the revolving credit facility and the senior note are unsecured and rank pari-passu.

# Summary of borrowings

	Carrying value 2017 £m	Fair value 2017 £m	Carrying value 2016 £m	Fair value 2016 £m
Non-current:				
Bank borrowings	115.7	115.7	114.0	114.0
5.75% Senior note 2023	60.0	60.0	60.0	60.0
Other loan notes	0.2	0.2	0.2	0.2
Finance leases	1.5	1.5	1.5	1.5
Total non-current	177.4	177.4	175.7	175.7
Total Borrowings	177.4	177.4	175.7	175.7

# **SECTION 4 - FINANCING ACTIVITIES AND CAPITAL STRUCTURE**

#### 4.2 Financial instruments and derivatives continued

# Reconciliation of movements of liabilities to cash flows arising from financing activities

	Borrowi	ngs		Equity_		
	Long term borrowings £m	Finance lease £m	Share capital £m	Other reserves £m	Retained earnings £m	Total £m
At 1 January 2017	174.2	1.5	71.8	72.9	228.1	548.5
Cash flows from financing activities						
Dividends paid to shareholders	-	_	-	-	(21.3)	(21.3)
Repurchase of own shares	=	=	(0.6)	0.6	(4.0)	(4.0)
Own shares acquired by EBT	=	=	=	=	(2.8)	(2.8)
Disposal of shares by EBT	-	-	-	-	0.1	0.1
Repayment of loans	(15.0)	=	=	=	=	(15.0)
Proceeds from issue of loans	20.4	-	-		=	20.4
	5.4	=	(0.6)	0.6	(28.0)	(22.6)
Other changes						
The effect of changes in foreign exchange rates	(4.2)	=	=	=	-	(4.2)
Liability-related : Amortisation of fees and expenses	0.5	=	=	=	-	0.5
Equity-related : Total other changes	=	=	=	(0.6)	81.2	80.6
At 31 December 2017	175.9	1.5	71.2	72.9	281.3	602.8

Interest payments in respect of the above borrowings are reported in operating cash flows in the Consolidated Cash Flow Statement.

#### Fair value hierarchy

Financial instruments carried at fair value are required to be measured by reference to the following levels:

Level 1: quoted prices in active markets for identical assets or liabilities

Level 2: inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (i.e. as prices) or indirectly (i.e. derived from prices)

Level 3: inputs for the asset or liability that are not based on observable market data (unobservable inputs)

The revolving credit facility and senior note have been measured by a Level 2 valuation method.

#### 4.2 Financial instruments and derivatives continued

The effective interest rates for all borrowings are all based on LIBOR for the relevant currency, except for the 5.75% senior note 2023, which is at a fixed rate. Finance leases are effectively held at fixed rates of interest within the range set out below. Information regarding classification of balances and interest, the range of interest rates applied in the year to 31 December 2017 and repricing periods, is set out in the table below.

	Classification	Carrying value £m	Classification	Interest classification	Interest rate range	Repricing periods
Bank balances and cash equivalents	Loans and receivables	53.3	Amortised cost	Floating GBP	0.20% - 1.87%	6 months or less
Borrowings						
Non - current:						
Bank borrowings	Other financial liabilities	53.8	Amortised cost	Floating GBP	1.48% - 1.89%	6 months or less
Bank borrowings	Other financial liabilities	61.9	Amortised cost	Floating USD	1.95% - 2.88%	6 months or less
5.75% Senior notes 2023	Other financial liabilities	60.0	Amortised cost	Fixed GBP	5.75%	n/a
Other loan notes	Other financial liabilities	0.2	Amortised cost	Fixed GBP	12.50%	n/a
Finance leases	Other financial liabilities	1.5	Amortised cost	Fixed GBP	6.00% - 7.93%	n/a
Total non-current		177.4				
Total current		-				
Total borrowings		177.4				
The carrying amounts of the G	iroup's borrowings are de	enominat	ed in the follow	-	s: <b>2017</b> £m	2016 £m
Dound starling				-	 115.5	130.0
Pound sterling						
US dollar					61.9	45.7
				1	77.4	175.7

# Treasury policy, financial risk, funding and liquidity management

# Financial risk management

The Group is exposed to the following risks from its use of financial instruments:

Funding and liquidity risk - the risk that the Group will not be able to meet its financial obligations as they fall due

**Credit risk** - the risk of financial loss to the Group on the failure of a customer or counterparty to meet its obligations to the Group as they fall due

Market risk - the risk that changes in market prices, such as interest rates and foreign exchange rates, have on the Group's financial performance

The Group's quantitative exposure to these risks is explained throughout these financial statements whilst the Group's objectives and management of these risks is set out below.

#### SECTION 4 - FINANCING ACTIVITIES AND CAPITAL STRUCTURE

#### 4.2 Financial instruments and derivatives continued

#### Treasury policy and procedures

Group treasury matters are managed within policy guidelines set by the Board with prime areas of focus being liquidity, interest rate and foreign exchange exposure. Management of these areas is the responsibility of the Group's central treasury function. Hedging financial instruments are utilised to reduce exposure to movements in foreign exchange rates. The Board does not permit the speculative use of derivatives.

#### Funding and liquidity management

The Group is financed primarily by its issued Senior note, revolving credit facility, vehicle stocking credit lines and operating cash flow. Committed facilities mature within appropriate timescales, are maintained at levels in excess of planned requirements and are in addition to short term uncommitted facilities that are also available to the Group.

Each business within the Group is responsible for its own day-to-day cash management and the overall cash position is monitored on a daily basis by the Group treasury department.

The maturity of non-current borrowings is as follows:

	2017 £m	2016 £m
Between 1 and 2 years	-	=
Between 2 and 5 years	115.7	114.0
Over 5 years	61.7	61.7
	177.4	175.7

Maturities include amounts drawn under revolving credit facilities which are contractually repayable generally within a month of the year end but which may be redrawn at the Group's option. The maturities above therefore represent the final repayment dates for these facilities. If the amounts drawn at the year end were redrawn at the Group's usual practice of monthly drawings, the total cash outflows associated with all borrowings, assuming interest rates remain at the same rates as at the year end, are estimated on an undiscounted basis as follows:

	Carrying amount	Contractual cashflows	Within 6 months	6-12 months	1-2 years	2-5 years	Over 5 years
Bank borrowings	115.7	124.8	1.4	1.4	2.8	119.2	=
Senior note	60.0	78.1	1.7	1.7	3.5	10.3	60.9
Loan notes	0.2	0.4	-	-	-	0.1	0.3
Finance leases	1.5	5.9	-	0.1	0.1	0.3	5.4
	177.4	209.2	3.1	3.2	6.4	129.9	66.6

The Group has the following undrawn borrowing facilities:

	2017 £m	2016 £m
Expiring in more than two years	124.3	126.0

#### 4.2 Financial instruments and derivatives continued

#### Interest rate risk management

The objective of the Group's interest rate policy is to minimise interest costs whilst protecting the Group from adverse movements in interest rates. Borrowings issued at variable rates expose the Group to cash flow interest rate risk whereas borrowings issued at fixed rates expose the Group to fair value interest rate risk. The Group does not actively manage cash flow interest rate risk as the Board believes that the retail sector in which the Group operates provides a natural hedge against interest rate movements. Consequently, it is normal Group policy to borrow on a floating rate basis and all fair value interest rate risk arising from fixed rate borrowings entered into by the Group are usually managed by swaps into floating rate. However, the Group decided on a deviation from this policy in respect of its former 6.875% bond 2020. This bond was issued at a fixed rate of interest and, due to the historically low rates in current floating interest rates, there was relatively low downside risk in maintaining the bond at fixed rate. This policy has been continued in respect of the Group's £60m Senior note 2023.

# Interest rate risk sensitivity analysis

As some of the Group's borrowings and vehicle stocking credit lines are floating rate instruments they therefore have a sensitivity to changes in market rates of interest. The table below shows the effect of a 100 basis points change in interest rates for floating rate instruments outstanding at the period end, showing how profit or loss would have varied in the period on the assumption that the instruments at the period end were outstanding for the entire period.

	Profit/(loss) 2017 £m	Profit/(loss) 2016 £m
100 basis points increase	(7.6)	(6.8)
Tax effect	1.5	1.4
Effect on net assets	(6.1)	(5.4)
100 basis points decrease	7.6	6.8
Tax effect	(1.5)	(1.4)
Effect on net assets	6.1	5.4

# Foreign exchange risk management

The Group faces currency risk in respect of its net assets denominated in currencies other than sterling. On translation into sterling, movements in currency will affect the value of these assets. The Group's policy is therefore to match, where possible, net assets in overseas subsidiaries which are denominated in a foreign currency with borrowings in the same currency. The Group has therefore borrowed USD 83.5m (2016: USD 57.0m) against its net assets held in overseas subsidiaries.

#### SECTION 4 - FINANCING ACTIVITIES AND CAPITAL STRUCTURE

#### 4.2 Financial instruments and derivatives continued

#### Hedges of net investments in overseas operations

A gain or loss in respect of an effective hedge of a net investment in an overseas operation is recognised directly in equity. Any ineffective portion of the hedge is recognised in the income statement.

Included within bank borrowings are balances denominated in US dollars which are designated as a hedge of the net investment in the Group's US subsidiaries. Foreign exchange differences on translation of the borrowings to sterling at the balance sheet date are recognised within the translation differences reserve in equity, net of exchange differences in respect of the net investments being hedged.

	2017 \$m	2016 \$m
Aggregate fair value of borrowings designated as hedge of net investment in the Group's US subsidiaries	83.5	57.0
	2017 £m	2016 £m
Foreign exchange gains/(losses) on translation of borrowings to sterling at balance sheet date	4.2	(7.2)
Foreign exchange (losses)/gains on translation of net investments to sterling at balance sheet date	(4.8)	7.2
Net exchange gain recognised within translation reserve in equity	(0.6)	-

# Capital management

The Group views its financial capital resources as primarily comprising share capital, issued Senior note, bank loans, vehicle stocking credit lines and operating cashflow.

Core debt i.e. total debt required to fund the Group's net debt: underlying EBITDA target of 1.0 to 1.5, is essentially funded by the Group's issued Senior note and revolving credit facility. The Group requires its revolving credit facility to fund its day-to-day working capital requirements. A fundamental element of the Group's financial resources revolves around the provision of vehicle and parts stocking credit lines, usually provided by the vehicle manufacturers' funding arms, but also by other third party providers. The Group's funding of its vehicle and parts inventories is set out below:

	2017 £m	2016 £m
Manufacturer finance arm	598.6	479.9
Third party stock finance	298.7	280.0
Bank	106.2	86.3
Total inventories	1,003.5	846.2

#### 4.2 Financial instruments and derivatives continued

When considering vehicle stocks from a funding risk view point we split the funding into that which is funded by the vehicle manufacturers through their related finance arms and that funded through third party stock finance facilities and bank borrowings. Financing for stock other than through bank borrowings is shown in trade creditors in the balance sheet. Manufacturers' finance arms tend to vary the level of finance facilities offered dependent on the amount of stocks their manufacturer wishes to put into the network and this varies depending on the time of year and the level of production. Undrawn third party stock finance facilities at 31 December 2017 amounted to £85m.

The Group is also responsible for funding the pension deficit. The total financial resources required by the Group to fund itself at 31 December 2017 comprises:

	2017 £m	2016 £m
Net debt	124.1	91.7
Stock finance	897.3	759.9
Pension deficit	62.8	103.2
	1,084.2	954.8

The Board's policy is to maintain a strong capital base to maintain market confidence and to sustain the development of the business, whilst maximising the return on capital to the Group's shareholders. The Group's strategy will be to maintain facilities appropriate to the working requirements of the Group, to grow organically and service its debt requirements through generating cash flow. The Group had set a net debt: underlying EBITDA target range of 1.0 to 1.5: 1. At 31 December 2017 the net debt: underlying EBITDA ratio achieved was 0.9: 1, calculated as follows:

	2017 £m	2016 £m
Underlying operating profit	83.8	101.2
Depreciation	59.5	55.7
Amortisation	2.7	2.4
Underlying EBITDA	146.0	159.3
Net debt (being net debt as set out above)	124.1	91.7
Net debt : underlying EBITDA ratio	0.9	0.6

The key measures which management uses to evaluate the Group's use of its financial resources, and performance achieved against these in 2017 and 2016 are set out below:

	2017	2016
Underlying profit before tax (£m)	60.4	75.4
Underlying earnings per share (p)	3.3	3.9
Net debt : underlying EBITDA	0.9	0.6

#### SECTION 4 - FINANCING ACTIVITIES AND CAPITAL STRUCTURE

#### 4.2 Financial instruments and derivatives continued

The Group's capital structure and capital allocation priorities were reassessed during 2017 and the conclusion of that review in December 2017 decided the following priorities: UK New car business - a review of capital allocation of Premium Brands was completed and certain franchise locations will be reduced over a three year period. It is estimated that £100m capital will be released through a mixture of disposal proceeds and investment not deployed over the next three years. US Motor Group - given the strong performance of this division, it is economically right to sell the business at this time to realise its value of approximately £100m before tax. UK Used car business - this remains our focus for growth with continued investment to complete our national network achieving our objective to double used car revenue by 2021.

The Group has a target range of 1.0 to 1.5 times net debt to underlying EBITDA and is currently trading with financial leverage below this level. The Group believes that it will continue to generate strong cash flows and, after assessing the capital needs of the business and the current leverage position, concluded that there was scope to return surplus cash to shareholders. The Group therefore recommenced its £20m share buyback programme, which will increase capital efficiency whilst ensuring the balance sheet remains strong, enabling the Group to pursue its investment strategy and progressive dividend policy.

The Group will continue to pursue organic and acquisitive growth and investment opportunities and evaluate them against the returns generated via the share buyback programme. The buyback programme is capable of being stopped and restarted and this flexibility will enable the Group to pursue other, higher returning, capital allocation opportunities if they arise. At the end of this share buyback programme, the Group will evaluate whether a further programme would be appropriate. The Group may also issue shares or purchase them in the market to satisfy share incentives issued to employees of the Group. The Group encourages employees to be shareholders of the Group, providing selective share option and LTIP schemes from time to time.

Certain of the company's subsidiaries are required to maintain issued share capital at levels to support capital adequacy under Financial Conduct Authority (FCA) requirements. The Group ensures these requirements are met by injections of equity to the subsidiaries in question, when required.

Other than specifically set out above, there were no changes to capital management in the year.

#### IFRS 9

IFRS 9 Financial Instruments is mandatory for reporting periods commencing on or after 1 January 2018 but can be adopted early. These financial statements have not adopted IFRS 9 early but we provide here an explanation of the likely effect of its adoption on the financial statements. In summary, whilst there will be changes in disclosure, there are not expected to be any material changes in the quantification or measurement of financial assets or financial liabilities.

#### Financial assets

These financial statements have been prepared using IAS 39 financial instruments. IAS 39 classifies financial assets into classes according to their nature i.e. loans and receivables, held to maturity or available for sale. IFRS 9, by contrast, classifies assets according to the business model for their realisation, as determined by the expected contractual cashflows. This classification determines the accounting treatment, and the new classification under IFRS 9 is by reference to the accounting treatment i.e. amortised cost, fair value through other comprehensive income or fair value through profit and loss.

#### Impairment of financial assets

IAS 39 adopts an incurred loss approach for measuring impairment while IFRS 9 adopts an expected credit loss approach (ECL). The IAS 39 incurred loss approach relied on a credit event occurring (an actual loss or a debt past a number of days due) before an inpairment could be recognised. The IFRS 9 approach does not require a credit event to occur but is based on changes in expectations of credit losses. IFRS 9 also requires that impairment of financial assets be shown as a separate line item in either the statement of comprehensive income or the income statement. Under IAS 39 the Group recorded the impairment of its financial assets (trade and other receivables) within operating expenses.

#### 4.2 Financial instruments and derivatives continued

Financial liabilities

IFRS 9 largely retains the classification requirements of IAS 39 so there are not expected to be any material differences.

The following table summarises the expected changes from IAS 39 to IFRS 9.

	IAS 39 classification	IFRS 9 classification	IAS 39 Carrying value £m	Remeas- urement £m	IFRS 9 Carrying value £m
Financial assets					
Trade and other receivables	Loans and receivables	Amortised costs	132.8	-	132.8
Cash and cash equivalents	Loans and receivables	Amortised costs	53.3	-	53.3
Financial liabilities					
Loans and borrowings	Amortised cost	Amortised cost	(177.4)	-	(177.4)
Trade and other payables	Amortised cost	Amortised cost	(1,283.2)	-	(1,283.2)
Foreign currency loans used to hedge overseas investments	Fair value hedging instrument	Fair value hedging instrument	(61.9)	-	(61.9)

# 4.3 Net financing costs

# Accounting policy

Finance income comprises interest income on funds invested, return on net pension scheme assets and gains on hedging instruments that are recognised in profit and loss. Interest income is recognised as it accrues in profit and loss, using the effective rate method.

Finance expense comprises interest expense on borrowings, unwinding of the discount on provisions, interest on net pension scheme obligations and losses on hedging instruments recognised in profit and loss. All borrowing costs are recognised in profit and loss using the effective interest method.

Gross finance costs directly attributable to the construction of property, plant and equipment are capitalised as part of the cost of those assets until such a time as the assets are substantially ready for their intended use or sale.

#### SECTION 4 - FINANCING ACTIVITIES AND CAPITAL STRUCTURE

#### 4.3 Net financing costs continued

# Finance expense

Recognised in profit and loss	2017 £m	2016 £m
Interest payable on bank borrowings, Senior note, bond and loan notes	7.0	7.7
Vehicle stocking plan interest	14.5	16.8
Interest payable on finance leases	0.1	0.1
Net interest on pension scheme obligations (non-underlying - see note 2.6)	2.7	1.6
Less: interest capitalised	(0.8)	(0.4)
Total interest expense being interest expense in respect of financial liabilities held at amortised cost	23.5	25.8
Unwinding of discounts in contract hire residual values	2.6	1.6
Total finance expense	26.1	27.4

Interest of £0.8m has been capitalised during the year on assets under construction at an average rate of 5.75% (2016: £0.4m).

# 4.4 Capital and reserves

#### Ordinary share capital

Ordinary shares are classified as equity. Incremental costs directly attributable to the issue of ordinary shares are recognised as a deduction from equity, net of any tax effects.

	Number	£m
Allotted, called up and fully paid shares of 5p each at 31 December 2016	1,436,896,960	71.8
Shares cancelled during the year	(12,082,956)	(0.6)
Allotted, called up and fully paid shares of 5p each at 31 December 2017	1,424,814,004	71.2

There were no issues of ordinary shares during the year.

12,082,956 ordinary shares having a nominal value of £0.6m were bought back and subsequently cancelled during the year in accordance with the authority granted by shareholders in the Annual General Meeting on 27 April 2017. The aggregate consideration paid, including directly attributable costs, was £4.0m.

The holders of ordinary shares are entitled to receive dividends as declared from time to time and are entitled to one vote per share at meetings of the company. All shares rank equally with regard to the company's residual assets.

#### 4.4 Capital and reserves continued

#### Capital redemption reserve

The capital redemption reserve has arisen following the purchase by the company of its own shares and comprises the amount by which distributable profits were reduced on these transactions in accordance with s733 of the Companies Act 2006. £0.6m (2016: £1.2m) was transferred into the capital redemption reserve during the year in respect of shares purchased by the Company and subsequently cancelled.

#### Other reserves

Other reserves comprise the amount of demerger reserve arising on the demerger of the company from Williams Holdings PLC in 1989

# Own shares held by Employee Benefit Trust (EBT)

Transactions of the Group-sponsored EBT are included in the Group financial statements. In particular, the trust's purchases of shares in the company, which are classified as own shares, are debited directly to equity through retained earnings. When own shares are sold or reissued the resulting surplus or deficit on the transaction is also recognised within retained earnings.

The market value of the investment in the company's own shares at 31 December 2017 was £2.2m (2016: £2.3m), being 7.7m (2016: 7.5m) shares with a nominal value of 5p each, acquired at an average cost of £0.33 each (2016: £0.32). During the year the trust acquired 8.3m (2016: 0.8m) shares for a consideration of £2.8m (2016: £0.3m) and disposed of 8.1m (2016: 4.5m) shares in respect of LTIP and executive share option awards for a consideration of £0.1m (2016: £0.1m). The amounts deducted from retained earnings for shares held by the EBT at 31 December 2017 was £18.2m (2016: £15.5m). The trustee of the EBT is Salamanca Group Trust (Jersey) Limited. The shares in trust may subsequently be awarded to Executive Directors and employees under the Pendragon 1999 Approved Executive Share Option Scheme, Pendragon 1999 Unapproved Executive Share Option Scheme and to satisfy amounts under LTIPs and the VCP. Details of the plans are given in the Directors' Remuneration Report on pages 50 to 62.

Dividends on the shares owned by the trust, the purchase of which were funded by interest free loans to the trust from Pendragon PLC, are waived. All expenses incurred by the trust are settled directly by Pendragon PLC and charged in the accounts as incurred.

The trust is regarded as a quasi subsidiary and its assets and results are consolidated into the financial statements of the Group.

#### Translation reserve

The translation reserve comprises all foreign exchange differences arising from the translation of the net investment in foreign operations as well as from the translation of liabilities held to hedge the respective net investment in foreign operations.

#### SECTION 4 - FINANCING ACTIVITIES AND CAPITAL STRUCTURE

#### 4.5 Dividends

Final dividends proposed by the Board and unpaid at the end of the year are not recognised in the financial statements until they have been approved by the shareholders at the AGM. Interim dividends are recognised when they are paid.

	2017 £m	2016 £m
Ordinary shares		
Final dividend in respect of 2016 of 0.75p per share (2015: 0.7p per share)	10.7	10.2
Interim dividend in respect of 2017 of 0.75p per share (2016: 0.7p per share)	10.6	10.1
	21.3	20.3

The Board is recommending a final dividend for 2017 of 0.8p (2016: 0.75p) per ordinary share equating to £11.3m in total in respect of shares in issue at the date of this report (2016: £10.7m).

#### 4.6 Share based compensation

# Accounting policy

The Group operates a number of employee share option schemes and an executive share ownership plan 'exsop' awarded in 2010. The fair value at the date at which the share options are granted is recognised in the income statement on a straight line basis over the vesting period, taking into account the number of options that are expected to vest. The fair value of the options granted is measured using an option pricing model, taking into account the terms and conditions upon which the options were granted. The number of options that are expected to become exercisable is reviewed at each balance sheet date and if necessary estimates are revised.

# **Executive share options**

The number and weighted average exercise prices of share options is as follows:

	Weighted average exercise price 2017	Number of options millions 2017	Weighted average exercise price 2016	Number of options millions 2016
Outstanding at beginning of period	29.76p	14.7	29.59p	16.4
Exercised during the period	12.55p	(0.8)	14.98p	(0.6)
Lapsed during the period	38.76p	(1.0)	34.58p	(1.1)
Granted during the period	39.92p	-	39.92p	
Outstanding at the end of the period	29.89p	12.9	29.76p	14.7
Exercisable at the end of the period	21.83p	7.1	11.80p	4.2

The options outstanding at 31 December 2017 have an exercise price in the range of 8.82 pence to 39.92 pence and a weighted contractual life of 6.2 years. All share options are settled in equity.

#### 4.6 Share based compensation continued

Movements in the number of options to acquire ordinary shares under the Group's various share option schemes, together with exercise prices and the outstanding position at 31 December 2017 were as follows:

Exercise period	Date of grant	Exercise price per share	At 31 December 2016 Number	Exercised Number	Lapsed Number	At 31 December 2017 Number
20 September 2013 to 19 September 2020	20 September 2010	14.22p	667,126	(231,149)	-	435,977
7 October 2014 to 6 October 2021	6 October 2011	8.82p	1,589,764	(205,313)	-	1,384,451
31 March 2015 to 30 March 2022	30 March 2012	13.50p	2,130,000	(400,000)	-	1,730,000
19 September 2017 to 19 September 2024	18 September 2014	31.82p	3,729,500	-	(150,000)	3,579,500
1 April 2018 to 31 April 2025	31 March 2015	39.92p	6,625,000	-	(895,981)	5,729,019
			14,741,390	(836,462)	(1,045,981)	12,858,947

All grants of share options were issued pursuant to the 2009 Executive Share Option Scheme, which prescribed an earnings per share performance criterion. It is a precondition to the exercise of grants made under the 2009 Scheme that the growth in the company's earnings per share over the prescribed three year period must exceed by at least 3 percent per annum compound the annual rate of inflation as shown by the RPI Index.

The weighted average share price at the date of exercise for share options exercised in the year was 32.4p (2016: 36.0p).

All options are settled by physical delivery of shares.

The fair value of the services received in return for share options is measured by reference to the fair value of the options granted. The estimate of the fair value of the services received in respect of share option schemes is measured using the Black-Scholes option pricing model. The weighted average fair value of the options at the date of grant for those that are outstanding at 31 December 2017 is 7.0p (2016: 7.0p).

#### SECTION 4 - FINANCING ACTIVITIES AND CAPITAL STRUCTURE

#### 4.6 Share based compensation continued

# Executive Long Term Incentive Plan ('LTIPs')

The number and weighted average exercise prices of executive LTIPs is as follows:

	Weighted average exercise price 2017	Number of options millions 2017	Weighted average exercise price 2016	Number of options millions 2016
Outstanding at the start of the period	0.00p	7.7	0.00p	4.7
Granted during the period	0.00p	-	0.00p	3.0
Lapsed during the period	0.00p	(1.4)	0.00p	=
Outstanding at the end of the period	0.00p	6.3	0.00p	7.7

Movements in the number of options to acquire ordinary shares under the Group's LTIP, together with the outstanding position at 31 December 2017 were as follows:

Exercise period	Date of grant	At 31 December 2016 Number	Lapsed Number	At 31 December 2017 Number
31 March 2018	31 March 2015	4,650,000	(712,367)	3,937,633
14 September 2019	14 September 2016	3,000,000	(600,000)	2,400,000
		7,650,000	(1,312,367)	6,337,633

All grants of LTIPs were issued pursuant to the Long Term Incentive Plan, which prescribed an earnings per share performance criterion. It is a precondition that vesting will not occur if earnings per share growth in the three year performance period does not exceed RPI by at least 4 percent. Vesting will occur between performance points on a straight line basis. All is subject to an underpin of creating absolute total shareholder value. In the case of the Company, this means that growth in the value of a shareholding in the Company must exceed the growth in the value of shares in the comparator index the Company is in, currently the FTSE Small Cap.

The fair value of the services received in return for the LTIPs is measured by reference to the fair value of the LTIPs granted. The estimate of the fair value of the services received in respect of the LTIPs is measured using the Black-Scholes option pricing model. The weighted average fair value of the options at the date of grant for those that are outstanding at 31 December 2017 is 34.2p (2016: 34.1p).

Executive LTIP Scheme	2017	2016
Number of share options granted in year	-	3,000,000
Weighted average share price (pence)	-	0.00
Weighted average exercise price (pence)	-	0.00
Weighted average fair value (pence)	-	30.46
Expected volatility (%)	-	37.3%
Expected life (years)	-	3.0
Risk free rate (%)	-	0.06%
Expected dividend yield (%)	-	3.0%

#### 4.6 Share based compensation continued

Expected volatility was determined by calculating the historical volatility of the Group's share price over the corresponding historical period. The expected life used in the model has been adjusted, based on management's best estimate, for the effects of exercise restrictions and team member turnover.

The Group recognised a total net credit of £1.7m (2016: £2.2m charge) as an employee benefit cost in respect of all equity-settled share based payment transactions included within administration costs.

#### 4.7 Obligations under finance leases

# **Accounting policies**

Leases are classified as finance leases wherever the lease transfers substantially all the risks and rewards of ownership to the Group. All other leases are treated as operating leases.

Assets held under finance leases are recorded at inception at the lower of the fair value of the asset and the present value of the minimum payments required to be made under the lease. Subsequent to initial recognition, the asset is accounted for in accordance with the accounting policy applicable to that asset. The corresponding liability is recorded as a finance lease obligation. The finance charge element of rentals paid under these leases is expensed so as to give a constant rate of finance charge on the remainder of the obligation. Finance charges are expensed in the income statement and the capitalised leased asset is depreciated over the shorter of the lease term and the asset's useful economic life.

# Finance leases

		Minimum lease payments		value of mum syments
	2017 £m	2016 £m	2017 £m	2016 £m
Amounts payable under finance leases:				
Within one year	0.1	0.1	0.1	0.1
In the second to fifth years inclusive	0.4	0.4	0.3	0.3
After five years	5.4	5.5	1.1	1.1
	5.9	6.0	1.5	1.5
Less: future finance charges	(4.4)	(4.5)	-	=
Present value of lease obligations	1.5	1.5	1.5	1.5
Amount due for settlement within one year			-	-
Amount due for settlement in over one year			1.5	1.5
			1.5	1.5

The Group's obligations under finance leases comprise properties on long term leases with a lease term of between 51 and 76 years. The effective interest rates are shown in note 4.2 above. The Group's obligations under finance leases are secured by the lessors' charges over the leased assets.

All leases are on a fixed repayment basis and no arrangements have been entered into for contingent rental payments.

#### SECTION 4 - FINANCING ACTIVITIES AND CAPITAL STRUCTURE

#### 4.8 Operating lease arrangements

Leases are classified as operating leases wherever the lease does not transfer substantially all the risks and rewards of ownership to the Group.

Rentals paid under operating leases are charged directly to the income statement on a straight line basis over the period of the lease. Leases subject to predetermined fixed rental uplifts have their rentals accounted for on a straight line basis recognised over the life of the lease. Lease incentives received and paid are recognised in the income statement as an integral part of the total lease expense over the term of the lease.

# The Group as lessee

At the balance sheet date, the Group had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2017 £m	2016 £m
Within one year	43.4	43.4
In the second to fifth years inclusive	159.3	163.1
After five years	338.0	386.9
	540.7	593.4

The Group leases a number of properties, the majority of which are motor vehicle showrooms with workshop and parts retail facilities, with varying lease periods. None of the leases includes contingent rentals. In addition there are other leases in respect of items of plant and equipment which includes the rental of motor vehicles hired for short term usage, typically as courtesy cars.

The following amounts have been charged to the income statement as operating expenses during the year:

		2017 £m	2016 £m
Operating lease rentals payable	- hire of plant and machinery	2.1	2.4
	- property rentals	43.8	42.9

#### The Group as lessor

Property rental income earned during the year was £5.1m (2016: £5.3m). No contingent rents were recognised in income (2016: £nil). The Group currently receives rental income on 32 (2016: 39) properties on short term leases. These properties are not treated as investment properties.

At the balance sheet date, the Group had contracted with tenants for the following future minimum lease payments:

	2017 £m	2016 £m
Within one year	4.3	4.8
In the second to fifth years inclusive	13.7	15.8
After five years	24.0	32.5
	42.0	53.1

In addition, the Group is a lessor in respect of vehicle sales with committed repurchase terms (see notes 3.7 and 3.9). There are no future minimum lease payments outstanding.

#### **SECTION 5 - PENSION SCHEMES**

This section explains the pension scheme obligations of the Group.

#### 5.1 Pension obligations

# Accounting policy

The Group operated a number of defined benefit and defined contribution plans during the year. The assets of the defined benefit plan and one defined contribution plan are held in independent trustee administered funds. The Group also operates a Group Personal Pension Plan which is a defined contribution plan where the assets are held by the insurance company under a contract with each individual.

Defined contribution plans - A defined contribution plan is one under which the Group pays fixed contributions and has no legal or constructive obligation to pay further amounts. Therefore, no assets or liabilities of these plans are recorded in these financial statements. Obligations for contributions to defined contribution pension plans are recognised as an employee benefit expense in the income statement when they are due.

Defined benefit plans - Pension accounting costs for defined benefit plans are assessed by determining the pension obligation using the projected unit credit method after including a net return on the plan assets. Under this method, in accordance with the advice of qualified actuaries, the amounts charged in respect of employee benefits reflect the cost of benefits accruing in the year and the cost of financing historical accrued benefits. The Group recognises all actuarial gains and losses arising from defined benefit plans in the statement of other comprehensive income immediately.

The present value of pension obligations is measured by reference to market yields on high quality corporate bonds which have terms to maturity approximating to the terms of the related pension liability. Plan assets are measured at fair value. When the calculation results in a benefit to the Group, the recognised asset is limited to the total of the present value of economic benefits available in the form of any future refunds from the plan or reductions in future contributions to the plan. An economic benefit is available to the Group if it is realisable during the life of the plan, or on settlement of the plan liabilities

Under IAS 19 Employee Benefits, the Group recognises an interest expense or income which is calculated on the net defined benefit liability or asset respectively by applying the discount rate to the net defined benefit liability or asset.

Remeasurements arising from defined benefit plans comprise actuarial gains and losses and the return on plan assets (excluding interest) are immediately recognised directly in the statement of other comprehensive income. Actuarial gains and losses are the differences between actual and interest income during the year, experience losses on scheme liabilities and the impact of any changes in assumptions. Details of the last independent statutory actuarial valuation and assumptions are set out below.

# **Pension Arrangements**

The Group operated six defined benefit pension schemes (one of which had a defined contribution section) which closed to new members and accrual of future benefits on 30 September 2006 and a defined contribution scheme which was closed to new contributions from April 2006. All affected employees were offered membership of a defined contribution pension arrangement with Friends Provident. A Group Personal Pension arrangement with Legal & General replaced the Friends Provident arrangement from 1 January 2010. Total contributions paid by the Group in 2017 to the Legal & General arrangement were £2.5m (2016: £2.7m). To comply with the Government's automatic enrolment legislation, the Group chose to participate in the People's Pension Scheme in April 2013. This is a defined contribution occupational pension scheme provided by B&CE. Total contributions paid by the Group to the People's Pension in 2017 were £2.6m (2016: £2.5m). The combined contributions to the Group's Personal Pension arrangement (including the US Motor business) and the Peoples Pension scheme totalled £5.2m in the period.

134

# NOTES TO THE FINANCIAL STATEMENTS

#### **SECTION 5 - PENSION SCHEMES**

#### 5.1 Pension obligations continued

During 2012 the Trustees merged the six defined benefit schemes into one new defined benefit scheme, 'the Pendragon Group Pension Scheme', which remains closed to new members and accrual of future benefits. The assets of the six schemes have all been transferred into the new scheme and the benefits previously accrued in the six schemes were transferred without amendment of the benefit entitlement of members to the new scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator, and Guidance Notes adopted by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The Board of the Trustees of the pension scheme is currently composed of two member nominated trustees (i.e. members of the pension scheme nominated by other members to be trustees), two employer representatives and a professional independent trustee. The independent chair of trustees retired at 31 December 2017 and so, in the interim, one of the member nominated trustees shall act as chairman until a permanent chairman is appointed. It is anticipated that the independent trustee will become chair during 2018. The Trustee of the scheme is required to act in the best interest of the scheme's beneficiaries. The appointment of the Trustee is determined by the scheme's trust documentation.

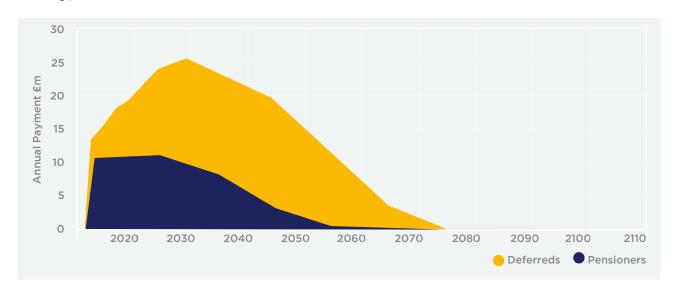
Under IAS 24, the pension schemes are related parties of the Group. At 31 December 2017 there was an outstanding balance of £0.8m (2016: £0.8m) payable to the pension schemes.

#### **Funding**

The Pendragon Group Pension Scheme is fully funded by the Group's subsidiaries. The funding requirements are based on the Scheme's actuarial measurement framework set out in the funding policies of the Scheme. Employees are not required to contribute to the plans.

# **Explanation of the Pension Deficit**

The liabilty to pay future pensions is a liability to settle a stream of future cashflows. These future cashflows have the following profile:



'Deferreds' are those pension scheme members not yet drawing a pension as at 31 December 2017; 'Pensioners' are those in receipt of pension at 31 December 2017.

The actual total cash liabilities shown above are estimated at £870m. The value of these liabilities discounted to present value at 31 December 2017 are £521.8m.

#### SECTION 5 - PENSION SCHEMES

#### **5.1 Pension obligations** continued

In order to meet those future cashflows, the Pension Scheme has to grow its assets sufficent to settle those liabilities. The risk of the future value of those assets is dependent on the financial return; the liabilities will change dependent on the rate of inflation (as most pensions are inflation adjusted) and longevity (how long the pensioner lives for and therefore in receipt of pension). The pension deficit is the gap between those assets and liabilities and can be calculated in one of two ways, both of which are arithmetically identical: either forecast future assets at the asset growth rate to offset against actual liabilities or discount future liabilities by the asset growth rate and compare with the present value of the assets. The latter method is the one commonly adopted and accounting standards require that the asset growth rate (the discount rate) should be estimated on a similar basis for every company, to enhance comparability and to assume a relatively low level of risk. The more realistic picture is provided by the actuarial valuation which considers what the best estimate of the asset growth rate should be and hence what the gap is that the Group will be required to fund through cash contributions. These actuarial valuations are conducted every three years (the triennial valuation). The last triennial valuation was conducted as at 31 December 2015 giving the following comparison:

As at 31 December 2015	IAS 19 (Accounts) £m	Actuarial valuation £m
Assets	396.9	397.0
Liabilites	(440.3)	(432.1)
Pension deficit	(43.4)	(35.1)
Discount rate used	3.90%	4.20%
Inflation	2.1%-3.9%	1.8%-3.7%

The triennial valuation of the pension scheme reflecting the position as at 31 December 2015 was agreed by the Trustees on 13 March 2017. The Company has agreed with the trustees that it will aim to eliminate the deficit over a period of 5 years and 7 months from 1 January 2017 by the payment of deficit recovery contributions of £7.0m each year, increasing at 2.25% p.a. These contributions include the expected quarterly distributions from the Central Asset Reserve over the recovery period. The next triennial valuation of the pension scheme will reflect the position as at 31 December 2018.

#### Central Asset Reserve

Pendragon PLC is a general partner and the Pendragon Group Pension Scheme is a limited partner of the Pendragon Scottish Limited Partnership (the Partnership). The Partnership holds £34.5m of properties which have been leased back to the Group at market rates. The Group retains control over these properties, including the flexibility to substitute alternative properties. As such, the Partnership is consolidated into the results of the Group. During the year the Group has paid £2.8m to the Pendragon Group Pension Scheme through the Partnership (2016: £2.8m) and will increase by 2.25% on 1 August each year until the leases expire on 31 July 2032. These payments could cease in advance of that date if the Pension Scheme's actuarial valuation reaches a point where there is a surplus of 5% over the liability value (on the actuarial triennial valuation basis). The Pension Scheme therefore has a right to receive a future stream of rental receipts. No asset is recognised in these financial statements as a group has to consent to any proposed disposal of this asset by the Pension Scheme. However, if the Group became insolvent the properties themselves would be retained by the Pension Scheme.

#### **SECTION 5 - PENSION SCHEMES**

#### 5.1 Pension obligations continued

#### IAS 19 assumptions

The principal assumptions used by the independent qualified actuaries for the purposes of IAS 19 for all schemes were:

	2017	2016	2015
Inflation - RPI	3.25%	3.35%	3.10%
Inflation - CPI	2.25%	2.35%	2.10%
Rate of increase in salaries	n/a	n/a	n/a
Rate of increase to pensions in payment	2.82%*	2.91%	2.75%
Discount rate	2.55%	2.70%	3.90%
Mortality table assumption **	S2PMA CMI 2016 M (1%)/ S2PFA CMI 2016 F (1%)	S2PMA CMI 2015 M (1%)/ S2PFA CMI 2015 F (1%)	S1PMA CMI 2014 M (1%)/ S1PFA CMI 2014 F (1%)

\* A full breakdown of the assumptions for the rates of increase to pensions in payment for the 31 December 2017 valuation is as follows:

RPI to max 5%	3.25%
RPI to max 3%	2.40%
RPI to min 3% to max 5%	3.70%
CPI to max 5%	2.25%
CPI to max 3%	1.95%
CPI to min 3% to max 5%	3.35%

During 2010 the Government announced a change to the index to be used for pension increases from RPI to CPI. The change applied to certain elements of pension increases depending on the nature of the pension entitlement, the period in which it was earned and the rules of each scheme. The application of either RPI or CPI to calculate the pension liability has been assessed for each scheme and the relevant elements of pension increases within each scheme.

The sensitivities regarding the principal assumptions used to measure scheme liabilities are set out below:

Assumption	Change in assumption	Impact on scheme liabilities
Discount rate	Increase/decrease by 0.1%	Decrease/increase of £9.2m
Rate of inflation	Increase/decrease by 0.1%	Increase/decrease of £7.5m
Rate of increase to pensions in payment	Increase/decrease by 0.1%	Increase/decrease of £5.4m
Mortality	Increase in life expectancy of 1 year	Increase by £16.2m

The sensitivities shown above are approximate. Each sensitivity considers one change in isolation. The inflation sensitivity includes the impact of changes to the assumptions for revaluation and pension increases. The average duration of the defined benefit obligation at the period ending 31 December 2017 is 18 years (2016: 18 years).

The scheme typically exposes the Group to actuarial risks such as investment risk in assets (the return and gain or loss on assets invested in), inflation risk (as pensions typically rise in line with inflation) and mortality risk (the length of time a pensioner lives for) in respect of liabilities. As the accounting deficit is calculated by reference to a discount rate linked to corporate bonds then the Group is also exposed to interest rate risk i.e. the discounted value of liabilities will rise or fall in line with changes in the interest rate used to calculate (discount) the future pension liabilities to present value. A decrease in corporate bond yields, a rise in inflation or an increase in life expectancy would result in an increase to scheme liabilities. This would detrimentally impact the balance sheet position and may give rise to increased charges in future income statements. This effect could be partially offset by an increase in the value of the scheme's assets. In order to further mitigate risk, the scheme's investment strategy was changed during the year and now operates within a liability driven framework known as Liability Driven Investments ('LDI') i.e. the scheme invests in a mix of assets that are broadly expected to match the

#### **SECTION 5 - PENSION SCHEMES**

# **5.1 Pension obligations** continued

expected movement in the net present value of liabilities. This is achieved by investing in assets that are broadly expected to hedge the underlying inflation and interest rate risks of 80% of the liabilities. The nature of the products available for liability driven investing mean that a greater proportion of the scheme's assets can be used to invest in assets that are expected to have a higher growth rate than low risk assets. Traditionally, a pension scheme would typically invest in low risk assets such as gilts or cash to broadly match the liabilities of pensions already in payment and invest in higher risk assets such as equities in an attempt to seek growth to fund future pensions for deferred members. Today, the products available for liability driven investing means that each £100 of gilts formerly held can now be replaced with c. £25 of collateral LDI assets and £75 of higher growth assets in order to generate a higher expected return with a similar expected level of risk of volatility. When the LDI investment strategy was put in place in the year, the investments were rebalanced to hold the required level of LDI collateral assets and the balance invested in a range of diversified growth funds which typically target a return of 3-5% per annum. Additionally, caps on inflationary increases are in place to protect the scheme against extreme inflation.

The assumptions used by the actuary in performing the triennial valuation at 31 December 2015 are the best estimates chosen from a range of possible actuarial assumptions which, due to the timescale covered, may not necessarily be borne out in practice. The IAS assumptions have been updated at 31 December 2017 and differ from those used for the earlier independent statutory actuarial valuations explained above.

\*\* The mortality table assumption implies the following expected future lifetime from age 65:

	2017 years	2016 years	2015 years
Males aged 45	23.0	23.2	23.0
Females aged 45	25.0	25.4	25.5
Males aged 65	21.9	21.9	21.7
Females aged 65	23.7	23.9	24.0

The fair value of the scheme's assets which are not intended to be realised in the short term and may be subject to significant change before they are realised, and the value of the schemes liabilities, which is derived from cash flow projections over long periods and thus inherently uncertain, are:

#### Scheme assets and liabilities

	2017 £m	2016 £m	2015 £m
UK equities	193.0	234.5	218.4
Overseas equities	0.2	7.8	14.8
Unit trust	17.8	21.9	22.4
Corporate bonds	-	10.9	9.9
Government bonds	-	161.2	127.3
Liability driven investments	65.6	=	=
Diversified growth fund	163.1	=	=
Cash	19.3	5.1	4.1
Fair value of scheme assets	459.0	441.4	396.9
Present value of funded defined benefit obligations	(521.8)	(544.6)	(440.3)
Net liability on the balance sheet	(62.8)	(103.2)	(43.4)

#### **SECTION 5 - PENSION SCHEMES**

#### 5.1 Pension obligations continued

None of the fair values of the assets shown above include any of the company's own financial instruments or any property occupied by, or other assets used by, the company. All of the scheme assets have a quoted market price in an active market with the exception of the Trustee's bank account balance.

UK equities are held as a mixture of pooled funds (where cash is invested in a quoted fund designed by the fund manager) or via a segregated mandate where cash is advanced to a fund manager for direct investment in equities at the discretion of the fund manager.

Liability driven investments (LDI) comprises of investments in funds invested mostly in assets akin to gilts. The diversified growth fund comprises of investments with a number of different fund managers in their individual funds, which funds invest in a mixture of UK and global equities, government and non-government bonds, cash and derivatives.

An LDI solution does not remove all risks within a pension scheme. Those that remain include:

- Demographic risks. For example mortality experience may differ from that assumed when projecting the liability cashflows.
- Basis risk. The valuation of the liabilities by the Scheme Actuary may be based on a specific discount rate, or perhaps a market reference yield. The LDI portfolio will be subject to either underlying gilt or swap market rates. To the extent that these differ, it may result in a residual variation between the two valuation approaches.
- LIBOR target risk. With derivative positions in place, the assets need to achieve a LIBOR (cash return) based target in order to keep pace with the liabilities. To the extent that this return is not achieved (through poor cash funds, or underperformance of growth assets), this will detract from the funding position.
- Counterparty risk. The instruments used in an LDI solution rely on investment bank counterparties to provide the required exposures. If a counterparty defaults, this can lead to a loss of that particular exposure and potentially a loss of any accrued profit on the position. This latter is mitigated by the counterparty, placing assets as security or 'collateral' to cover accrued profits

It is the policy of the Trustee and the company to review the investment strategy at the time of each funding valuation and keep this under review. The Trustee investment objectives and the processes undertaken to measure and manage the risks inherent in the scheme investment strategy are documented in the scheme's Statement of Investment Principles.

The Group has reviewed implications of the guidance provided by IFRIC 14 and have concluded that it is not necessary to make any adjustments to the IAS 19 figures in respect of an asset ceiling or Minimum Funding Requirement as at 31 December 2017 and at 31 December 2016.

# Movements in the net liability for defined benefit obligations recognised in the balance sheet

	2017 £m	2016 £m
Net liability for defined benefit obligations at 1 January	(103.2)	(43.4)
Contributions received	7.3	3.1
Expense recognised in the income statement	(2.7)	(1.6)
Actuarial gains and losses recognised in the statement of other comprehensive income	35.8	(61.3)
Net liability for defined benefit obligations at 31 December	(62.8)	(103.2)

# **SECTION 5 - PENSION SCHEMES**

# **5.1 Pension obligations** continued

The defined benefit obligation can be allocated to the plan's participants as follows:

	2017 %	2016 %
Deferred plan participants	58	60
Retirees	42	40
	2017 £m	2016 £m
Actual return on assets	40.1	65.0
Expected contributions in following year	7.2	7.0

The expected interest income as at 31 December 2017 was 2.55%. This compares to the discount rate of 2.70% used in the calculation of the interest income for the period ending 31 December 2016.

#### Total in the income statement

	2017 £m	2016 £m
Net interest on obligation	2.7	1.6
The expense is recognised in the following line items in the income statement:		
	2017 £m	2016 £m
Finance costs	2.7	1.6

Based on the reported deficit of £62.8m at 31 December 2017 and the discount rate assumption of 3.25% the charge in 2018 is expected to be £2.0m.

# Actuarial gains and losses recognised directly in the statement of other comprehensive income

	2017 £m	2016 £m
Cumulative amount at 1 January	(86.5)	(25.2)
Recognised during the period	35.8	(61.3)
Cumulative amount at 31 December	(50.7)	(86.5)

# Defined benefit income/(costs) recognised in statement of other comprehensive income

	2017 £m	2016 £m
Difference between actual and expected interest income on scheme assets	28.4	49.9
Experience gain on scheme liabilities	4.9	5.2
Changes in assumptions underlying the present value of scheme obligations	2.5	(116.4)
	35.8	(61.3)

# **SECTION 5 - PENSION SCHEMES**

# **5.1 Pension obligations** continued

# Changes in the present value of the defined benefit obligation

	2017 £m	2016 £m
Opening present value of defined benefit obligation	544.6	440.3
Interest cost	14.3	16.7
Remeasurements:		
Experience adjustments	(4.9)	(5.2)
Actuarial (losses)/gains due to changes in demographic assumptions	(4.7)	6.4
Actuarial gains due to changes in financial assumptions	2.2	110.0
Benefits paid	(29.7)	(23.6)
Closing present value of defined benefit obligation	521.8	544.6

# Movement in fair value of scheme assets during the period

	2017 £m	2016 £m
Opening fair value of assets	441.4	396.9
Interest income	11.6	15.1
Return on plan assets, excluding interest income	28.4	49.9
Contributions by employer	7.3	3.1
Benefits paid	(29.7)	(23.6)
End of period	459.0	441.4

# History of experience adjustments

	2017 £m	2016 £m	2015 £m	2014 £m	2013 £m
Present value of defined benefit obligation	521.8	544.6	440.3	495.1	450.8
Fair value of scheme assets	459.0	441.4	396.9	428.7	407.4
Deficit in schemes	62.8	103.2	43.4	66.4	43.4
Experience adjustments on scheme liabilities:					
Amount	(7.4)	111.2	(22.9)	40.5	11.1
Percentage of scheme liabilities (%)	(1.4%)	20.4%	(5.2%)	8.2%	2.5%
Experience adjustments on scheme assets:					
Amount	28.4	49.9	(0.5)	16.5	34.6
Percentage of scheme liabilities (%)	5.4%	9.2%	(0.1%)	3.3%	7.7%

#### **SECTION 6 - OTHER NOTES**

#### This section contains the notes and information relating to acquisitions and disposals and related party transactions:

6.1 Business combinations

6.4 Contingent liabilities and contingent assets

6.3 Related party transactions

#### 6.1 Business combinations

6.2 Business disposals

#### Accounting policy

The Group accounts for business combinations using the acquisition method when control is transferred to the Group (see Basis of preparation in Section 1 above). The results of companies and businesses acquired during the year are included from the effective date of acquisition.

Acquisitions on or after 1 January 2010

For acquisitions on or after 1 January 2010, the Group measures goodwill at the acquisition date as:

- the fair value of the consideration transferred; plus
- the recognised amount of any non-controlling interests in the acquiree; plus if the business combination is achieved in stages, the fair value of the existing equity interest in the acquiree; less
- the net recognised amount (generally fair value) of the identifiable assets acquired and liabilities assumed.

When the excess is negative, a bargain purchase gain is recognised immediately in profit or loss.

The consideration transferred does not include amounts related to the settlement of pre-existing relationships. Such amounts are generally recognised in profit or loss.

Costs related to the acquisition, other than those associated with the issue of debt or equity securities, that the Group incurs in connection with a business combination are expensed as incurred.

Any contingent consideration payable is recognised at fair value at the acquisition date. If the contingent consideration is classified as equity, it is not remeasured and settlement is accounted for within equity. Otherwise, subsequent changes to the fair value of the contingent consideration are recognised in profit or loss.

When share based payment awards (replacement awards) are required to be exchanged for awards held by the acquiree's employees (acquiree's awards) and relate to past services, then all or a portion of the amount of the acquirer's replacement awards is included in measuring the consideration transferred in the business combination. This determination is based on the market based value of the replacement awards compared with the market based value of the acquiree's awards and the extent to which the replacement awards relate to past and/or future service.

Acquisitions between 1 January 2004 and 1 January 2010

For acquisitions between 1 January 2004 and 1 January 2010, goodwill represents the excess of the cost of the acquisition over the Group's interest in the recognised amount (generally fair value) of the identifiable assets, liabilities and contingent liabilities of the acquiree. When the excess was negative, a bargain purchase gain was recognised immediately in profit or loss.

Transaction costs, other than those associated with the issue of debt or equity securities, that the Group incurred in connection with business combinations were capitalised as part of the cost of the acquisition.

Acquisitions prior to 1 January 2004 (date of transition to IFRSs)

As part of its transition to IFRSs, the Group elected to restate only those business combinations that occurred on or after 1 January 2003. In respect of acquisitions prior to 1 January 2003, goodwill represents the amount recognised under the Group's previous accounting framework, UK GAAP.

#### **SECTION 6 - OTHER NOTES**

#### 6.1 Business combinations continued

#### Activity

On 26 September 2017 the Group acquired the trade and assets of a Chevrolet franchised dealership in California for a total cash consideration paid on completion of £17.6m. The acquisition strengthens the Group's franchise portfolio in the Los Angeles area of California. In addition the Group acquired the entire ordinary share capital of Suresell Limited on 31 January 2017 for a total cash consideration paid on completion of £0.2m, for the purpose of securing a property lease.

The amounts recognised in the 2017 financial statements in respect of identifiable assets acquired and liabilities assumed are:

	Book value £m	Fair value adjustments £m	Fair value £m
Financial assets:			
Property, plant and equipment	12.9	(1.3)	11.6
Inventory	0.3	-	0.3
Receivables	0.2	-	0.2
Payables	(0.4)	-	(0.4)
Total identifiable assets	13.0	(1.3)	11.7
Goodwill	4.8	1.3	6.1
Total consideration - satisfied in cash	17.8	=	17.8

Acquisition related costs are less than £0.1m and are included in administration expenses.

The goodwill acquired represents the excess of consideration paid over the fair value of identifiable assets and liabilities and represents the expected benefits from aquiring a new franchise in the US. The purchased goodwill is expected to be deductible for tax purposes over the life of the asset. A fair value adjustment of £1.3m was made to reflect the market value of the property acquired in the Puente Hills acquisition. Management have conducted a review as to the value of other intangible assets within the acquired businesses and have concluded that there are no significant items to recognise.

The acquired business in California contributed revenue of £12.3m and a profit before taxation of £0.3m in the period since acquisition. Had the business been acquired at the start of the annual reporting period it would have contributed revenue of £54.5m and a profit before taxation of £0.9m. The Suresell business contributed no revenue and a loss before taxation of £0.6m which was also the result had the business been acquired at the start of the year.

During the prior year, on 6 July 2016, the Group acquired the trade and assets of the Jaguar franchised dealerships in Cheltenham, Doncaster and Nottingham from Inchcape plc for a total cash consideration paid on completion of £0.5m. In addition, on 31 October 2016 the Group acquired the trade and assets of the Newcastle Hyundai dealership from Lookers plc for a total cash consideration paid on completion of £2.1m.

#### **SECTION 6 - OTHER NOTES**

#### 6.2 Business disposals

#### Accounting policy

The results of businesses disposed of during the year are included up to the effective date of disposal using the acquisition method of accounting.

#### Activity

During the year there were no business disposals.

Proceeds on sale satisfied by cash and cash equivalents for the previous period was £8.9m.

# 6.3 Related party transactions

# Subsidiaries

The Group's ultimate parent company is Pendragon PLC. A listing of subsidiaries is shown within the financial statements of the company on page 151.

#### Transactions with key management personnel

The key management personnel of the Group comprise the executive and non-executive directors. The details of the remuneration, long term incentive plans, shareholdings, share option and pension entitlements of individual directors are included in the Directors' Remuneration Report on pages 50 to 62.

Directors of the company and their immediate relatives control 2.31% of the ordinary shares of the company.

During the year key management personnel compensation was as follows:

	2017 £m	2016 £m
Short term employee benefits	1.6	2.4
Post-employment benefits	0.2	0.3
Share based payments	(0.6)	1.3
	1.2	4.0

# 6.4 Contingent liabilities and contingent assets

Separate to the amounts already provided for VAT, the Group is in discussion with HM Revenue and Customs over issues which may result in additional amounts of VAT receivable to be recognised in future periods. These relate to historical claims in respect of VAT overpaid in prior periods ('Fleming claims'). Although these amounts, if any, could potentially be significant, it is not possible at present to quantify them. Accordingly no amounts have been included in the 2017 financial statements in respect of these issues.

144

# COMPANY BALANCE SHEET

	note	2017 £m	2016 £m
Fixed assets			
Investments	5	922.6	922.6
Loans to subsidiary undertakings		90.0	90.0
		1,012.6	1,012.6
Current assets			
Debtors	6	41.2	48.9
		41.2	48.9
Creditors: amounts falling due within one year	7	(437.9)	(441.8)
Net current liabilities		(396.7)	(392.9)
Total assets less current liabilities		615.9	619.7
<b>Creditors</b> : amounts falling due after more than one year	8	(175.7)	(174.0)
Retirement benefit obligations		(62.8)	(103.2)
Net assets		377.4	342.5
Capital and reserves			
Called up share capital	11	71.2	71.8
Share premium account		56.8	56.8
Capital redemption reserve		4.3	3.7
Other reserves		13.9	13.9
Profit and loss account		231.2	196.3
Equity shareholders' funds		377.4	342.5

Approved by the Board of Directors on 13 February 2018 and signed on its behalf by:

## T G Finn

Chief Executive

## T P Holden

Finance Director

Registered Company Number: 2304195

# COMPANY STATEMENT OF COMPREHENSIVE INCOME Year ended 31 December 2017

	2017 £m	2016 £m
Profit for the year	31.9	20.3
Other comprehensive income		
Items that will never be reclassified to profit and loss:		
Defined benefit plan remeasurement (gains) and losses	37.7	(59.4)
Income tax relating to defined benefit plan remeasurement gains and (losses)	(6.1)	10.0
Other comprehensive income for the year, net of tax	31.6	(49.4)
Total comprehensive income for the year	63.5	(29.1)



## COMPANY STATEMENT OF CHANGES IN EQUITY Year ended 31 December 2017

	Share capital £m	Share premium £m	Capital redemption reserve £m	Other reserves £m	Retained earnings £m	Total £m
Balance at 1 January 2017	71.8	56.8	3.7	13.9	196.3	342.5
Total comprehensive income for 2017						
Profit for the year	-	-	_	-	31.9	31.9
Other comprehensive income for the year, net of tax	_	=	-	-	31.6	31.6
Total comprehensive income for the year	-	-	-	-	63.5	63.5
Transactions with owners, recorded directly in equity						
Own shares purchased for cancellation	(0.6)	=	0.6	-	(4.0)	(4.0)
Own shares purchased by EBT	-	-	-	-	(2.8)	(2.8)
Own shares issued by EBT	-	=	-	-	0.1	0.1
Share based payments	-	-	-	-	(0.6)	(0.6)
Dividends paid (see note 4)	-	-	-	-	(21.3)	(21.3)
Total contributions by and distributions to owners	(0.6)	-	0.6	-	(28.6)	(28.6)
Balance at 31 December 2017	71.2	56.8	4.3	13.9	231.2	377.4
Balance at 1 January 2016	73.0	56.8	2.5	13.9	252.4	398.6
Total comprehensive income for 2016						
Drofit for the year						
Profit for the year	-	-	=	=	20.3	20.3
Other comprehensive income for the year, net of tax	-	-	- -	-	20.3 (49.4)	
•	- - -	- - -	- - -	-		20.3 (49.4) (29.1)
Other comprehensive income for the year, net of tax	- - -	- - -	-	- - -	(49.4)	(49.4)
Other comprehensive income for the year, net of tax  Total comprehensive income for the year	- (1.2)	- - -	- - - 1.2	-	(49.4)	(49.4) (29.1)
Other comprehensive income for the year, net of tax  Total comprehensive income for the year  Transactions with owners, recorded directly in equity		- - - -	1.2	- - - -	(49.4)	(49.4)
Other comprehensive income for the year, net of tax  Total comprehensive income for the year  Transactions with owners, recorded directly in equity  Own shares purchased for cancellation		- - - - - -	1.2	- - -	(49.4) (29.1) (7.5)	(49.4) (29.1) (7.5)
Other comprehensive income for the year, net of tax  Total comprehensive income for the year  Transactions with owners, recorded directly in equity  Own shares purchased for cancellation  Own shares purchased by EBT		- - - - - -	1.2	- - - - - - -	(49.4) (29.1) (7.5) (0.3)	(49.4) (29.1) (7.5) (0.3)
Other comprehensive income for the year, net of tax  Total comprehensive income for the year  Transactions with owners, recorded directly in equity  Own shares purchased for cancellation  Own shares purchased by EBT  Own shares issued by EBT		- - - - - - -	1.2	- - - - - -	(49.4) (29.1) (7.5) (0.3) 0.1	(49.4) (29.1) (7.5) (0.3) 0.1 1.3
Other comprehensive income for the year, net of tax  Total comprehensive income for the year  Transactions with owners, recorded directly in equity  Own shares purchased for cancellation  Own shares purchased by EBT  Own shares issued by EBT  Share based payments		- - - - - - -	1.2	- - - - - - -	(49.4) (29.1) (7.5) (0.3) 0.1 1.3	(49.4) (29.1) (7.5) (0.3) 0.1 1.3 (0.3)
Other comprehensive income for the year, net of tax  Total comprehensive income for the year  Transactions with owners, recorded directly in equity  Own shares purchased for cancellation  Own shares purchased by EBT  Own shares issued by EBT  Share based payments  Income tax relating to share based payments		- - - - - - - -	- - 1.2 - - - -	- - - - - - -	(49.4) (29.1) (7.5) (0.3) 0.1 1.3 (0.3)	(49.4) (29.1) (7.5) (0.3) 0.1

## 1 Accounting policies

(a) Basis of preparation Pendragon PLC is a company incorporated and domiciled in the UK.

These financial statements were prepared in accordance with Financial Reporting Standard 101 Reduced Disclosure Framework ('FRS 101'). The amendments to FRS 101 (2015/16 Cycle) issued in July 2016 have been applied.

In preparing these financial statements, the Company applies the recognition, measurement and disclosure requirements of International Financial Reporting Standards as adopted by the EU ('Adopted IFRSs'), but makes amendments where necessary in order to comply with Companies Act 2006 and has set out below where advantage of the FRS 101 disclosure exemptions has been taken.

In these financial statements, the Company has applied the exemptions available under FRS 101 in respect of the following disclosures:

- a Cash Flow Statement and related notes:
- · Comparative period reconciliations for share capital, tangible fixed assets and intangible assets;
- Disclosures in respect of transactions with wholly owned subsidiaries;
- Disclosures in respect of capital management;
- The effects of new but not yet effective IFRSs;
- Disclosures in respect of the compensation of Key Management Personnel.
- Disclosures of transactions with a management entity that provides key management and personnel services to the company.

As the consolidated financial statements of the Company include the equivalent disclosures, the Company has also taken the exemptions under FRS 101 available in respect of the following disclosures:

- IFRS 2 Share Based Payments in respect of group settled share based payments;
- Certain disclosures required by IFRS 13 Fair Value Measurement and the disclosures required by IFRS 7 Financial Instrument Disclosures.

The accounting policies set out below have, unless otherwise stated, been applied consistently to all periods presented in these financial statements.

## Estimates and Judgements

The preparation of financial statements in conformity with FRS 101 requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Company's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are:

- note 5 The subsidiary companies' investment balances are held at cost less any impairment. It is considered that the Group subsidiaries investments are one CGU. An impairment exists when their recoverable amount is less than the costs held in the accounts. There are a number of factors which could impact the recoverable amount which creates a risk of this recoverable amount being lower than the investment balance held.
- notes 6 & 9 tax liability and recognition of deferred tax assets. The actual tax on the Company's profits is determined according to complex laws and regulations. Where the effect of these laws and regulations is unclear, estimates are used in determining the liability for the tax to be paid on profits which are recognised in the financial statements. The Company considers the estimates, assumptions and judgements to be reasonable but this can involve complex issues which may take a number of years to resolve. The final determination of tax liabilities could be different from the estimates reflected in the financial statements. Deferred tax assets and liabilities require management judgement in determining the amounts to be recognised. In particular, judgement is used when assessing the extent to which deferred tax assets should be recognised with consideration given to the timing and level of future taxable income.
- note 12 retirement benefit obligations. The Pendragon Group Pension Scheme typically exposes the Company to actuarial risks such as investment risk, interest rate risk, mortality risk and longevity risk. A decrease in corporate bond yields, a rise in inflation or an increase in life expectancy would result in an increase to scheme liabilities. This would detrimentally impact the balance sheet position and may give rise to increased charges in future income statements. This effect would be partially offset by an increase in the value of the scheme's bond holdings. Additionally, caps on inflationary increases are in place to protect the scheme against extreme inflation. The assumptions used by the actuary are the best estimates chosen from a range of possible actuarial assumptions which, due to the timescale covered, may not necessarily be borne out in practice.

148

## NOTES TO THE FINANCIAL STATEMENTS OF THE COMPANY

## 1 Accounting policies continued

- **(b) Deferred taxation** Full provision is made for deferred taxation on all timing differences which have arisen but have not reversed at the balance sheet date, except as follows:
- (i) tax payable on the future remittance of the past earnings of subsidiaries is provided only to the extent that dividends have been accrued as receivable or a binding agreement to distribute all past earnings exists;
- (ii) deferred tax assets are recognised only to the extent that it is more likely than not that they will be recovered.
- Deferred tax is measured on a non-discounted basis at the tax rates that are expected to apply in the periods in which the timing differences reverse, based on tax rates and laws substantively enacted at the balance sheet date.
- **(c) Financial instruments** The Company holds derivative financial instruments to hedge currency and interest risks arising from its activities. Derivative financial instruments are recognised at fair value. Any gain or loss on remeasurement is recognised in the profit and loss account. However, the treatment of gains or losses arising from derivatives which qualify for hedge accounting depends on the nature of the hedged item itself. The fair value of derivatives is the estimated amount receivable or payable to terminate the contract determined by reference to the market prices prevailing at the balance sheet date.

## Fair value hedges

Where a derivative financial instrument hedges the changes in fair value of recognised assets or liabilities, any gain or loss is recognised in profit and loss. The hedged item is also stated, separately from the derivative, at fair value in respect of the risk being hedged with any gain or loss also recognised in profit and loss. This will result in variations in the balance sheet values of the gross debt and the offsetting derivatives as the market value fluctuates.

- (d) Investments Investments held as fixed assets are stated at cost less any impairment losses. For Investments the recoverable amount is estimated at each balance sheet date. The recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.
- **(e) Employee benefits Share based payments** The Company operates a number of employee share option schemes. The fair value at the date at which the share options are granted is recognised in profit and loss on a straight line basis over the vesting period, taking into account the number of options that are expected to vest. The number of options that are expected to become exercisable is reviewed at each balance sheet date and if necessary estimates are revised.
- **(f) Pension obligations** The Company operated a defined benefit and defined contribution plan during the year, the assets of which are held in independent trustee administered funds. Pension accounting costs for defined benefit plans are assessed by determining the pension obligation using the projected unit credit method after including a net return on the plan assets. Under this method, in accordance with the advice of qualified actuaries, the amounts charged in respect of employee benefits reflect the cost of benefits accruing in the year and the cost of financing historical accrued benefits. The company recognises all actuarial gains and losses arising from defined benefit plans in the statement of other comprehensive income immediately.

The present value of pension obligations is measured by reference to market yields on high quality corporate bonds which have terms to maturity approximating to the terms of the related pension liability. Plan assets are measured at fair value. When the calculation results in a benefit to the Company, the recognised asset is limited to the total of the present value of economic benefits available in the form of any future refunds from the plan or reductions in future contributions to the plan. An economic benefit is available to the Company if it is realisable during the life of the plan, or on settlement of the plan liabilities.

Under IAS 19 Employee Benefits, the Group recognises an interest expense or income which is calculated on the net defined benefit liability or asset respectively by applying the discount rate to the net defined benefit liability or asset.

A defined contribution plan is one under which the Company pays fixed contributions and has no legal or constructive obligation to pay further amounts. Obligations for contributions to defined contribution pension plans are recognised as an employee benefit expense in the income statement when they are due.

## 1 Accounting policies continued

(f) Pension obligations continued In accordance with IFRIC 14 surpluses in schemes are recognised as assets only if they represent unconditional economic benefits available to the Company in the future. Provision is made for future unrecognisable surpluses that will arise as a result of regulatory funding requirements. Movements in unrecognised surpluses are included in the statement of recognised income and expense. If the fair value of the assets exceeds the present value of the defined benefit obligation then the surplus will only be recognised if the nature of the arrangements under the trust deed, and funding arrangements between the Trustee and the Company support the availability of refunds or recoverability through agreed reductions in future contributions. In addition, if there is an obligation for the Company to pay deficit funding, this is also recognised.

Under the provisions of FRS 101 Pendragon PLC is designated as the principal employer of the Pendragon Group Pension Scheme and as such applies the full provisions of IAS 19 Employee benefits (2011). In line with IAS 19 Employee benefits (2011), the Company has recognised a pension prepayment with respect to an extraordinary contribution made during 31 December 2011 as this does not meet the definition of a planned asset and therefore the amount is held in pension prepayment and will be unwound over the period in which Scottish Limited Partnership Limited makes contributions to the pension scheme.

Information relating to pension obligations can be found in the Consolidated Financial Statements in note 5.1.

- **(g) Dividends** Dividends proposed by the Board and unpaid at the end of the year are not recognised in the financial statements until they have been approved by the shareholders at the Annual General Meeting. Interim dividends are recognised when they are paid.
- (h) Own shares held by ESOP trust Transactions of the group-sponsored ESOP trust are included in the Company financial statements. In particular, the trust's purchases and sales of shares in the Company are debited and credited directly to equity.
- (i) Contingent liabilities Where the Company enters into financial guarantee contracts to guarantee the indebtedness of other companies within its group, the Company considers these to be insurance arrangements, and accounts for them as such. In this respect, the Company treats the guarantee contract as a contingent liability until such time as it becomes probable that the Company will be required to make a payment under the guarantee.

## 2 Profit and loss account of the Company and distributable reserves

In accordance with the exemption allowed by Section 408 of the Companies Act 2006, the profit and loss account of the Company is not presented. The profit after taxation attributable to the Company dealt with in its own accounts for the year ended 31 December 2017 is £31.9m (2016: £20.3m).

The profit and loss account of the Parent Company does not include any unrealised profits. The amount available for distribution under the Companies Act 2006 by reference to these accounts is £231.2m (2016: £196.3m) which is stated after deducting the ESOT reserve of £18.2m (2016: £15.5m). The Group's subsidiary companies which earn distributable profits themselves are expected to make distributions each year up to the Parent Company in due course to ensure a regular flow of income to the Company such that surplus cash generated can continue to be returned to our external shareholders.

## 3 Directors

Total emoluments of directors (including pension contributions) amounted to £1.8m (2016: £2.7m). Information relating to directors' emoluments, share options and pension entitlements is set out in the Directors' Remuneration Report on pages 50 to 62.

The directors are the only employees of the Company.

## 4 Dividends

	2017 £m	2016 £m
Ordinary shares		
Final dividend in respect of 2016 of 0.75p per share (2015: 0.7p per share)	10.7	10.2
Interim dividend in respect of 2017 of 0.75p per share (2016: 0.7p per share)	10.6	10.1
	21.3	20.3

The Board is recommending a final dividend for 2017 of 0.8p (2016: 0.75p) per ordinary share equating to £11.3m in total in respect of shares in issue at the date of this report (2016: £10.7m).

## 5 Investments

	Shares in subsidiary undertakings £m
At 31 December 2016 and at 31 December 2017	922.6

Shares in subsidiary undertakings are stated at cost. Pendragon PLC owns directly or indirectly 100 percent of the issued ordinary share capital of the following subsidiaries.

The investment has been tested against the expected cashflows of the business to establish the value in use of this investment. The assumptions in the forecasts are based on projecting into perpetuity the forecasts of the key drivers of the business. These drivers are based on the key assumptions for the aftersales, used and new sectors. These forecasts have been approved by the directors and form the basis of the growth assumptions for future cash flows from 2018 to 2021. The growth rates are considered to be at or below long term market trends for the Group's business. The investment of the Company has been reviewed against our value-in-use calculation and this does not highlight any impairment in 2017.

#### 5 Investments continued

Incorporated in Great Britain having a registered office at Loxley House, 2 Little Oak Drive, Annesley, Nottingham, NG15 ODR:

Alloy Racing Equipment Limited Bramall Quicks Dealerships Limited CD Bramall Dealerships Limited Chatfields Limited Derwent Vehicles Limited Evans Halshaw Limited National Fleet Solutions Limited

Pendragon Vehicle Management Limited Pendragon Finance & Insurance Services Limited Pendragon Management Services Limited

Pendragon Motor Group Limited Pendragon Premier Limited Pendragon Property Holdings Limited Pendragon Sabre Limited Pinewood Technologies PLC \* Pendragon Used Cars Limited Reg Vardy (MML) Limited Reg Vardy (VMC) Limited \*\* Reg Vardy Limited \*

Reg Vardy Limited \*
Stratstone Limited
Stripestar Limited
Victoria (Bavaria) Limited
Chatfields - Martin Walter Limited
Pendragon Group Services Limited
Pendragon Overseas Limited
Pendragon Stock Limited
Pendragon Stock Finance Limited Vardy Contract Motoring Limited Vardy Marketing Limited

Pendragon Limited Partner Limited Bramall Quicks Limited CD Bramall Limited The Car Store Limited

Executive Motor Group Limited Stratstone Motor Holdings Limited

Petrogate Limited Reg Vardy (Property Management) Limited Reg Vardy (TMC) Limited Reg Vardy (TMH) Limited

Evans Halshaw.com Limited
Pendragon Automotive Services Limited
Stratstone.com Limited

Vardy (Continental) Limited Pendragon Group Pension Trustees Limited Allens (Plymouth) Limited

AMG Limited Andre Baldet Limited Arena Auto Limited Automend Limited

Berkhamsted Motor Company Limited Bletchley Motor Company Limited Bletchley Motor Contracts Limited Bletchley Motor Group Limited Bletchley Motor Rentals Limited Bletchlev Motors Car Sales Limited Bletchley Properties Limited Boxmoor Motors Limited Bramall Contracts Limited Bridgegate Limited Brightdart Limited

Buist Manor Limited C P Evinson Limited C.G.S.B Holdings Limited Calmoon Limited

Canitanel Consulting Limited CD Bramall Motor Group Limited CD Bramall Pensions Limited CD Bramall Pension Trustee Limited CD Bramall York Limited
Central Motor Company (Leicester) Limited
Charles Douglas Dealerships Limited

Charles Sidney Holdings Limited Charles Sidney Limited Chelmhill Motors Limited

Clarks Garage (Narborough) Limited Comet Vehicle Contracts Limited Contim Harrow Limited

Cumbria Vehicles Limited Davenport Vernon Beaconsfield Limited Davenport Vernon Berkshire Limited Davenport Vernon Finance Limited Davenport Vernon Milton Keynes Limited Davenport Vernon Nissan Limited

Davenport Vernon Northfield Limited Davenport Vernon Oxford Limited
Davenport Vernon Reading Limited
Davenport Vernon Watford Limited
Davenport Vernon Welwyn Garden City Limited

David Ruskin Limited Davies Holdings Limited Dunham & Haines Limited Evans Halshaw (Cardiff) Limited Evans Halshaw (Chesham) Limited Evans Halshaw (Dormants) Limited Evans Halshaw (Halifax) Limited Evans Halshaw (Macclesfield) Limited Evans Halshaw (Midlands) Limited

Evans Halshaw (Sussex) Limited Evans Halshaw (The Wirral) Limited Evans Halshaw Group Pension Trustees Limited Evans Halshaw Motor Holdings Limited
Evans Halshaw Vehicle Management Services Limited

Evinson Tractors Limited Excalibur Motor Finance Limited Executive Motor Group Limited Executive Motors (Stevenage) Limited

Extra Rentals Limited Folletts Limited Ford Parts Limited G.E. Harner Limited

Gelderd Road Eight Limited Giltbase Limited Godfrey Davis (London) Limited Godfrey Davis (Trust) Limited Godfrey Davis Motor Group Limited Hemel Hempstead Motors Limited

Kingston Reconditioning Services Limited Leveling Limited Lewcan Limited

Longton Garages Limited Manchester Garages (Cars) Limited Manchester Garages Holdings Limited Manchester Garages Limited Merlin (Chatsworth) Limited

Miles (Chesham) Limited Motors Direct Limited Motown Limited

Munn & Chapman Limited Munn Holdings Limited Neville (EMV) Limited Newport (Gwent) Motor Company Limited

Northside Truck Centre Limited Oggelsby's Limited P J Evans (Holdings) Limited Paramount Cars Limited

Parkhouse Garage (Newcastle) Limited Pendragon Company Car Finance Limited Pendragon Demonstrator Finance Limited Pendragon Demonstrator Finance November Limited Pendragon Demonstrator Sales Limited

Pendragon Extra Limited

Petrogate Properties Limited Pinewood Computers Limited Plumtree Motor Company Limited

Portmann Limited Premier Carriage Limited Premier Parts Limited Quicks (1997) Motor Holdings Limited Quicks (1997) Properties Limited Quicks Finance Limited Reades of Telford Limited Regency Automotive Limited Reg Vardy (AMC) Limited Reg Vardy (DWSB) Limited

Reg Vardy (EBT) Limited Reg Vardy (MMC) Limited Reg Vardy (Property Management) Limited

Reg Vardy (Rentals) Limited Reg Vardy (RTL) Limited Rossleigh Limited

Rudds Limited Sanderson Murray & Elder Limited Skipper of Aintree Limited Skipper of Aintiee Limited Skipper of Burnley Limited Skipper of Cheltenham Limited Skipper of Darlington Limited Skipper of Barrington Elimited Skipper of Northallerton Limited Skipper of Plymouth Limited Skipper of Sheffield Limited Skipper of Torbay Limited Skipper of Wakefield Limited SM & E Properties Limited Storm of Leicester Limited Strattons (Service) Limited Strattons (Wilmslow) Limited

Suresell Limited Tamplins Limited
The Mcgill Group Limited The Skipper Group Limited Tins Limited Trust Advertising Limited Trust Developments Limited Trust Holidays Limited Trust Motors Limited Trust Properties Limited Tyne Tees Properties Limited United Motor Group Limited Venture (RVL) Limited

Vertcell Limited Wayahead Fuel Services Limited

Incorporated in Great Britain having a registered office at Citypoint, 65 Haymarket Terrace, Edinburgh, EH12 5HD:

Pendragon General Partner Limited

Incorporated in Great Britain having a registered office at 221 Windmillhill Street, Motherwell, Lanarkshire, ML1 2UB:

Reg Vardy (Aberdeen) Limited Reg Vardy (MME) Limited Trust Motors (Glasgow) Limited Trust Motors (Motherwell) Limited

Incorporated in Great Britain having a registered office at 1 Forth Avenue, Kirkcaldy, Fife, KY2 5PS:

Bramall Laidlaw Limited

Incorporated in the United States of America having a registered office at 2171 Campus Drive Suite 260, Irvine, California, 92612:

Pendragon North America Automobiles, Inc. Penegon Glendale, Inc. South County, Inc. Penegon West, Inc. Penegon Mission Vieio, Inc Lincoln Irvine, Inc. Bauer Motors, Inc. Penegon Properties, Inc Penegon East,Inc. Penegon South Bay, Inc. Penegon Newport Beach, Inc. Penegon Santa Monica, Inc

Incorporated in Germany having a registered office at 40210 Düsseldorf, Nordrhein-Westfalen, Germany:

Pendragon Overseas Holdings, GmbH.

- \* Direct subsidiary of Pendragon PLC
  \*\* Pendragon PLC owns 95% of the issued ordinary share capital

## 6 Debtors

	2017 £m	2016 £m
Amounts due within one year:		
Prepayments	29.9	30.8
	29.9	30.8
Amounts due after more than one year		
Deferred tax (see note 9)	11.3	18.1
	11.3	18.1
	41.2	48.9
Amounts due to subsidiary undertakings	2017 £m	2016 £m
Amounts due to subsidiary undertakings	407.5	436.6
Bank loans and overdrafts	30.4	5.2
	437.9	441.8
3 Creditors: amounts falling due after more than one year		
	2017 £m	2016 £m
Bank loans (repayable between two and five years)	115.7	114.0
5.75% Senior notes 2023	60.0	60.0
	175.7	174.0

Full details of the Company's borrowings including security and maturity are given in note 4.2 to the consolidated financial statements.

## 9 Deferred tax

Deferred income tax assets and liabilities are offset when there is a legally enforceable right to offset current tax assets against current tax liabilities and when the deferred income taxes relate to the same fiscal authority. There are no offset amounts as follows:

	2017 £m	2016 £m
Deferred tax assets	11.3	18.1
The movements in the deferred tax asset for the year are as follows:		

	Retirement benefit obligations £m	Other provisions £m	Total £m
At 1 January 2016	7.8	0.7	8.5
(Charged) to income statement	(0.1)	=	(0.1)
Credited/(charged) to equity	10.0	(0.3)	9.7
At 31 December 2016	17.7	0.4	18.1
At 1 January 2017	17.7	0.4	18.1
(Charged)/credited to income statement	(0.8)	0.1	(0.7)
(Charged) to equity	(6.1)	-	(6.1)
At 31 December 2017	10.8	0.5	11.3

Deferred tax asset is shown within debtors (see note 6).

## 10 Share based payments

Details of share schemes in place for the Group of which the Company participates as at 31 December 2017 are fully disclosed above in note 4.6 of this report.

## 11 Called up share capital

1,436,896,960	71.8
(12,082,956)	(0.6)
1,424,814,004	71.2
	(12,082,956)

## 11 Called up share capital continued

There were no issues of ordinary shares during the year.

12,082,956 ordinary shares having a nominal value of £0.6m were bought back and subsequently cancelled during the year in accordance with the authority granted by shareholders in the Annual General Meeting on 27 April 2017. The aggregate consideration paid, including directly attributable costs, was £4.0m.

Movements in the number of options to acquire ordinary shares under the Group's various share option schemes, together with exercise prices and the outstanding position at 31 December 2017 are fully disclosed above in note 4.6 of this report.

The market value of the investment in the Company's own shares at 31 December 2017 was £2.2m (2016: £2.3m), being 7.7m (2016: 7.5m) shares with a nominal value of 5p each, acquired at an average cost of £0.33 each (2016: £0.32). During the year the trust acquired 8.3m (2016: 0.8m) shares for a consideration of £2.8m (2016: £0.3m) and disposed of 8.1m (2016: 4.5m) shares in respect of LTIP and executive share option awards for a consideration of £0.1m (2016: £0.1m). The amounts deducted from retained earnings for shares held by the EBT at 31 December 2017 was £18.2m (2016: £15.5m). The trustee of the EBT is Salamanca Group Trust (Jersey) Limited. The shares in trust may subsequently be awarded to Executive Directors and employees under the Pendragon 1999 Approved Executive Share Option Scheme, Pendragon 1999 Unapproved Executive Share Option Scheme and to satisfy amounts under LTIPs and the VCP. Details of the plans are given in the Directors' Remuneration Report on pages 50 to 62.

Dividends on the shares owned by the trust, the purchase of which were funded by interest free loans to the trust from Pendragon PLC, are waived. All expenses incurred by the trust are settled directly by Pendragon PLC and charged in the accounts as incurred.

## 12 Retirement benefit obligations

Details of Pendragon Group Pension Scheme are fully disclosed above in note 5.1 of this report.

## 13 Related party transactions

Identity of related parties

The Company has related party relationships with its subsidiaries, its joint venture and with its key management personnel.

Transactions with related parties

The transaction with directors of the Company are set out in note 6.3 to the consolidated financial statements.

## 14 Contingent liabilities

- (a) The Company has entered into cross-guarantees with its bankers whereby it guarantees payment of bank borrowings in respect of UK subsidiary undertakings.
- (b) The Company has given performance guarantees in the normal course of business in respect of subsidiary undertaking obligations.

## ADVISORS, BANKS AND SHAREHOLDER INFORMATION

## Financial Calendar 2018

13 February date of this Report

13 February preliminary announcement of 2017 results

19 April ex-dividend date 2017 proposed final

dividend

20 April record date 2017 proposed final dividend 23 May payment of proposed 2017 final dividend

20 September ex-dividend date interim dividend 2018

21 September record date 2018 interim dividend 23 October payment of 2018 interim dividend

#### Auditor

KPMG LLP

#### Banks

Barclays Bank PLC Lloyds TSB Bank plc Royal Bank of Scotland plc Allied Irish Banks plc HSBC Bank plc

#### **Stockbrokers**

Joh. Berenberg, Gossler & Co. KG Jefferies International Limited

## Solicitors

CMS Cameron McKenna LLP Geldards LLP Eversheds LLP

## How to find Pendragon PLC's offices

Visit Contacts on the company's website www.pendragonplc.com

## **Stock Classification**

The company's ordinary shares are traded on the London Stock Exchange. Investment codes for Pendragon's shares are:

London Stock Exchange: PDG
Bloomberg: PDG.LN
GlobalTOPIC and Reuters: PDG.L

## Share dealing service

Pendragon's company registrar offers a share dealing service, provided by Link Asset Services (a trading name of Link Market Services). Details appear at www.linksharedeal. com

## Shareholder and investor information

Making some of our corporate materials and policies available on our website reduces the length of this report. This year we have placed certain background information on policy and governance on our website. We also display historic financial reports and have a section on company news, which we regularly update on www.pendragonplc.com

#### Online services

Shareholders can choose to receive communications and access a variety of share-related services online via the share portal offered by Pendragon's company registrar. This allows shareholders to manage their shareholding electronically and is free of charge. For details, visit www. mypendragonshares.com

## Getting company reports online

Reduces the environmental impacts of report distribution. To choose online only reporting, visit the share portal and register for electronic form reporting, or contact our registrar, whose details are:

## Registrar and shareholder enquiries

Link Asset Services
The Registry
34 Beckenham Road
Beckenham
Kent
BR3 4TU

shareholderenquiries@linkgroup.co.uk Tel: 0871 664 0300

## 5 YEAR GROUP REVIEW

	2017 £m	2016 £m	2015 £m	2014 £m	2013 £m
Revenue	4,739.1	4,537.0	4,453.9	4,000.4	3,848.9
Gross profit	552.9	559.6	548.9	522.6	499.9
Operating profit before other income	91.5	100.1	96.4	89.8	77.5
Profit before taxation	65.3	73.0	79.0	64.6	38.9
Basic earnings per share	3.7p	3.8p	5.0p	3.5p	2.8p
Net assets	425.4	372.8	395.1	339.9	305.2
Net borrowings (note 1)	124.1	91.7	79.6	108.8	139.6
Other financial information					
Underlying profit before tax	60.4	75.4	70.1	60.2	44.2
Underlying earnings per share (note 4)	3.3p	3.9p	3.7p	3.1p	2.3p
Net debt : underlying EBITDA (note 6)	0.9	0.6	0.5	0.8	1.2
Gross margin	11.7%	12.3%	12.3%	13.1%	13.0%
Total operating margin (note 2)	1.8%	2.2%	2.3%	2.2%	2.0%
After tax return on equity (note 3)	13.4%	14.5%	19.8%	15.4%	14.2%
Dividends per share (note 5)	1.55p	1.45p	1.3p	0.9p	0.4p
Dividend cover (times)	2.4	2.7	3.9	3.8	6.9
Interest cover (times)	3.5	3.7	2.9	3.0	2.0
Gearing (note 7)	29.2%	24.6%	20.1%	32.0%	45.7%
Business summary					
Number of franchise points	194	196	200	213	225

note 1 Net borrowings comprise interest bearing loans and borrowings, cash and cash equivalents and derivative financial instruments.

note 2 Total operating margin is calculated after adding back non-underlying items, and excluding other income.

note 3 Return on equity is profit after tax for the year as a percentage of average shareholders' funds.

note 4 Basic earnings per share adjusted to eliminate the effects of non-underlying operating, non-underlying finance and tax items, see note 2.8 of the financial statements.

note 5 Dividends per share are based on the interim dividend paid and final dividend proposed for the year.

note 6 Full details of the calculation of the net debt: underlying EBITDA ratio are given in note 4.2 to the financial statements.

note 7 Gearing is calculated as net borrowings as a percentage of net assets.











ADDRESS: Pendragon PLC, Loxley House, Little Oak Drive, Annesley, Nottingham, NG15 ODR
TELEPHONE: 01623 725200 E-MAIL: enquiries@pendragon.uk.com
WEBSITE: www.pendragonplc.com